

## PSG Area Partnership

### MINUTES

#### Meeting of the Preston Seton Gosford Area Partnership, 13<sup>th</sup> May, 2015, 7-9pm The Pennypit - Prestonpans

##### Chair

Ray Montgomery, Head of Infrastructure, East Lothian Council (RM)

##### Members (and substitute members) Present

Ferhan Ashiq, Prestonpans CC (FA)

Steven Brown, Elected Member, East Lothian Council (SB)

Zoe Inglis, Prestonpans CC (ZI)

Peter MacKenzie, Elected member, East Lothian Council (PM)

Isobel Robertson, Cockenzie West TRA (IR)

Willie Innes, Elected member, East Lothian Council (WI) – part attendance

Iain Stewart, Longniddry CC (IS)

Rachel Menzies, Prestonpans Primary School Parent Council (RMz)

##### Others Present

Kaela Scott, Local Community Planning Officer, East Lothian Council (KS)

Stephanie Kerr, Local Community Planning Officer, East Lothian Council (SKe)

Sandra King, Area Manager, East Lothian Council (SK)

Helen Harper, Community Development Officer, East Lothian Council (HH)

##### Apologies

Bryan Hickman, Cockenzie and Port Seton CC (BH)

Leeane Campbell, Prestonpans Infant and Primary School Parent Councils (LC)

Sharon Malcolm, Cockenzie Parent Council (SM)

Aaron Doidge, Preston Lodge Pupil Representative and MSYP (AD)

Janice Finney, Longniddry CC (JF)

Lori Tragheim, Community Development Officer, East Lothian Council (LT)

Margaret Libberton, Elected Member, East Lothian Council (ML)

Jen Welsh, Prestonpans Infant and Primary School Parent Councils (JW)

Andrew Crummy, Three Harbours Arts Festival (AC)

Shona Brash, Coastal Regeneration Alliance (SB)

Agenda Item	Key discussion points	Action
1. Welcome	RM welcomed members to the meeting of the PSG Area Partnership.	
2. Approval of the minutes	<p>Due to the absence of more than fifty percent of Area Partnership members, RM noted this meeting was without quorum, thus minutes from previous meeting could not be officially approved nor any Partnership-wide decisions made.</p> <p>SKe noted that due to a late arrival at the meeting (4<sup>th</sup> march) did end up being quorum. Although not approved, minutes were noted by those present as being an accurate record.</p>	
3. Matters arising	<p style="text-align: center;"><b>a. Process in moving towards a Community Chair</b></p> <p>KS advised that the call for nominations for the community chair had gone out and that the closing date for applications was the 1<sup>st</sup> June. Anyone interested in applying could access a pack via the PSG Partnership email address. KS stated that the next stage in the process after the closing date was for the partnership to create a short-list (if more than 5 applications are received) and that all of the application forms will be sent to all members for short-listing. From there, partnership members would interview those short listed and ideally this would take place at the next meeting of the Area Partnership. However the next scheduled meeting is not until September so the members agreed to hold a special meeting to carry out the interview process. Short-listed candidates will be invited to for up to 5 minutes to address the Partnership, followed by 5 minutes for questions. This process would be managed by the existing chairperson.</p> <p><i>19.15 WI arrives</i></p> <p style="text-align: center;"><b>b. Budget workshops</b></p> <p>No further updates or questions from the members</p> <p style="text-align: center;"><b>c. Update: Multi-Agency Working Group</b></p> <p>IS reported back on the progress that the group had been making and it was acknowledged that the group had achieved a lot in the short time it had been formed. IS went to state that the group would like to run a RUTS programme (a motorcycle and bicycle based project) aimed at young people identified as being involved in ASB or offending but need £500 to take this project forward. Those in attendance at the meeting agreed that the partnership would allocate £500 of their budget to run this programme however; as the meeting wasn't quorum no final</p>	<p>Action: attend the next meeting of the Area Partnership on <b>24<sup>th</sup> June 2015, 7-9pm</b> to allow for interviews to take place</p> <p>Action all: read Multi-agency action group action plan (see appendix 1)</p>



	<p>ground. There were a few suggestions as how to improve attendance and these were around having themes to discuss that were relevant to the members and having guest speakers to inform discussions.</p> <p style="text-align: center;"><b>f. Any other matters arising</b></p> <p>FA advised that there were plans to extend the railway platform at North Berwick so that longer trains could be used at peak time to prevent overcrowding.</p> <p>FA also advised that the Big Nature Festival was being held at Musselburgh Lagoons on the 23<sup>rd</sup>/ 24<sup>th</sup> of May and that a large part of this was to encourage people to use greener forms of transport.</p> <p>HH informed the group that the Pennypit Management Committee had a successful bid to the Coalfields regeneration project. The bid was to help improve joint working between key groups in Prestonpans.</p>	<p>discussion around membership for the next partnership meeting.</p> <p>Action: flier for the 1<sup>st</sup> event attached.</p>
<p><b>4. Local Area Plan:</b> determining our priorities</p>	<p>Skerr introduced this section and started with an update on where the partnership was at in terms of producing an area plan looking at what had already been discussed at the previous partnership meetings. The reason for producing this was to show members that a lot had been covered in terms of discussion are key areas however, detailed actions still need to be formed to turn the discussions in to a plan.</p> <p><b>Making the most of our Coast</b></p> <p>Members then had a discussion around “making the most of our Coast” building the discussion around the work that the coastal regeneration forum had produced. From this the members updated the priorities from each area in the Forums report (Morrisons Haven, Longniddry, Cockenzie and Port Seton and Prestonpans) by looking at what happened since the report was produced and what had changed. It was agreed that the actions under Prestonpans could be turned into a wider project aimed at improving the Green hill area.</p>	<p>See papers in appendix 2 (PSG summary and PSG moving forward)</p> <p>Updated priorities table attached in appendix 3)</p>
<p><b>5. AOCB</b></p>	<p>Skerr reminded the group that the next meeting of the health inequalities subgroup was set for the 20<sup>th</sup> May. However, the partnership members felt they would like to rescheduled this as another health focused meeting had come up locally and was on at the same time.</p>	<p>Action all: health inequalities meeting rescheduled for the <b>17<sup>th</sup> June, 7-8.30pm, Port Seton Centre</b></p>
<p><b>6. Date of next meetings</b></p>	<p><i>Core Dates</i> Wednesday 24<sup>th</sup> June Pennypit Centre Wednesday 2<sup>nd</sup> September (venue tbc) Wednesday 4<sup>th</sup> November (venue tbc)</p>	<p>Please send apologies to: <a href="mailto:psg-ap@easstlothian.gov.uk">psg-ap@easstlothian.gov.uk</a></p>

## Appendix 1) Resilient People across the PSG Ward

<b>The difference we want to make</b>		<b>Why is this important in this area?</b>
To improve the co-ordination of services and support provided for young people across the ward, with a particular focus on improving attendance and re-engage vulnerable young people in positive activities within their school and the wider community.		
<b>Related Outcome in the East Lothian Plan</b>	(3) East Lothian's young people are successful learners, confident individuals, effective contributors and responsible citizens.	

<b>Goal</b>	<b>Action needed to achieve this</b>	<b>Timescales</b>	<b>Lead Group / Agencies involved</b>	<b>Additional resources required</b>
Through targeted support for both pupils and their parents, attendance at school increases.	A fulltime staff member focussed on improving attendance by pupils with a history of low attendance	Jan – June 2015	<b>Lead</b> - Preston Lodge attendance officer <b>Others</b> –	Being resourced from an internal re-allocation of PL resources
	Pilot the “Breakfast Bus” project where a mini bus picks up identified low-attendees from their houses and transports to school with provision of breakfast	Pilot period: April – June 2015	<b>Lead</b> - Preston Lodge <b>Others</b> –	Funding secured for pilot period between Easter and June
	Deliver locally the Escape Programme for parents struggling to cope with their teenagers poor attendance at school	This starts at the end of May.	<b>Lead</b> - Childrens services <b>Others</b> – P Lodge	Re-allocation of existing resources
Young people have a range of activities and programmes they can access to re-	Run a Girls Group targeting young women at PL engaged in risk taking behaviour to encourage greater engagement in local services / activities	March - August 2015	<b>Lead</b> - CLDs <b>Others</b> – Preston Lodge	ELC funded to deliver
	Run a Boys group focused on feel-good and well-being activities targeting boys at PL engaged in risk-taking behaviour and aimed at increasing engagement in local services/activities	March - August 2015	<b>Lead</b> - Preston Lodge <b>Others</b> – CLDs	ELC funded to deliver
	Re-instating Midnight Football which is a 5-a-side football league	Feb - April	<b>Lead</b> - ELC Sports	Funding secured for

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<b>Goal</b>	<b>Action needed to achieve this</b>	<b>Timescales</b>	<b>Lead Group / Agencies involved</b>	<b>Additional resources required</b>
focus their attention from anti-social activities	targeted at age groups 10-12, 13-15 and 16+ (children and adults). A diversionary activity for young people on Friday evenings.	2015	Development, <b>Others</b> – Active schools, Community Sports Hub, Pennypit Trust, Police, Community wardens	limited period
	Boxing in-school and out of school sessions provided in-school by the Community Warden. 6-week program focusing on boxing skills, general fitness, confidence building (non-contact).	April –May 2015	<b>Lead</b> - Community warden <b>Others</b> – Preston Lodge	Re-allocation of existing resources
	A target programme for young people identified as being involved in ASB/ offending. Delivering RUTS a motorcycle and bicycle based programmes for young people. RUTS programme will run over summer and aims to equip young people with the confidence and skills required to achieve their highest potential and raise their aspirations.	June – July 2015	<b>Lead</b> - Community warden  <b>Others</b> – Preston Lodge	£500
	Groupwork – using activities as an incentive. Aimed at youths known to the school and police as involved in offending.  The 6-week program aims to reduce offending and improve self-confidence.	Start-date August 2015 for period of 6 weeks	<b>Lead</b> - Community Police <b>Others</b> – Community wardens Preston Lodge	Could seek AP allocation
	Develop and run a Outward Bound programme of summer activities for Learning Zone 5 at Preston Lodge.	?July/ August	<b>Lead</b> - CLDs <b>Others</b> –	Could seek AP allocation
	Summer Programme - A Sub group is to meet to explore options for children and young people over the Summer.	?July – August 2015		Could seek AP allocation
Young people can access the support they need in school settings	Provide a family Support worker in school for young people who require support to prevent them reaching social work intervention or young people who are involved with social work services but require additional Family support worker intervention.	January 2015	<b>Lead</b> - Children's Services Preston Lodge  <b>Others</b> –	

## Appendix 2) Summary - PSG Area Partnership

### Progress to date

This Partnership has had 8 meetings – it was the 5<sup>th</sup> Partnership established.

		Focus of the meeting	Outcomes
AP Meeting 1	4/6/14	Establishing the Partnership – a procedural meeting looking at roles, remit, code of conduct and membership	Decision not to appoint additional members at present
AP Meeting 2	2/7/14	Exploring data – presentation and discussion	Partnership aware of key issues affecting the Ward
AP Meeting 3	27/8/14	Exploring data – a 2 <sup>nd</sup> data presentation was given, this time highlighting trends.	Key themes have been developed 1. Local Employment 2. Prestonpans Town Centre 3. Local Environment and Development 4. Services for Children and Young People 5. Personal Resilience 6. Access to Health Services 7. Community Involvement and Cohesion 8. Local Housing Need
AP Meeting 4	1/10	Consolidating and prioritising key themes	In depth exploration of 2 key themes (young people and access to health services)
AP Meeting 5	29/10/14	Consolidating and prioritising key themes	Key themes consolidated 1. Children and young people 2. Health and well being 3. Local environment and development and local housing needs 4. Economic development 5. Personal resilience and community cohesion
AP Meeting 6	3/12/14	Stage 1 consultation on the Health and Social Care Integration Plan	
AP Meeting 7	21/1/15	Consultation on the Main Issues Report	
AP Meeting 8	04/3/15	Discussion of themes 3+4 Local environment and economic development	Key issues identified. What has been done and what needs to happen documented

**Next Steps:**

AP Meeting 9	<b>13/5/15</b>	Discussion of themes 4 Local environment and development: Coastal regeneration and greenspaces	
<b>Sub meet (mid June)</b>		Decision on the appointment of the partnership chair and discussions on Economic development	
<b>Annual meeting</b>		Open meeting to engage with the wider public on the draft area plan?	
AP Meeting 10	<b>2/09/15</b>		
AP Meeting 11	<b>4/11/15</b>		

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PSG- moving forward

Identified Theme	Has it been discussed?	Actions formed?	Progress	What is still to be looked at?
<b>Economic Development</b>				
Local Employment			- more specific actions need to be developed	<ul style="list-style-type: none"> <li>- There is a need to attract larger employers to the area (opportunities have been highlighted in the hospitality area)- two-fold impact, reducing the need to travel, and improving the progression routes</li> <li>- The importance of reliable broadband for the business use and home working has been highlighted</li> </ul>
Supporting training and employability				<ul style="list-style-type: none"> <li>- Develop these in the hospitality sector (food and drink are areas of spend)</li> </ul>
Prestonpans Town Centre			<p>Currently in prioritising process</p> <p>Significant improvements are required, however, specific solutions have not been put forward as yet.</p>	Agreed by AP that this town centre requires significant re-imaging, and a redefinition of its role.
Prestonpans Town Hall				<ul style="list-style-type: none"> <li>- To bring the town hall back to being a usable space for the community including developing a “pop-up-shop” style facility</li> </ul>
Sustainable Economy	Yes, 4 <sup>th</sup> March			Issues discussed placed in 1 of the above 4 categories
<b>Local Environment and development and local housing need</b>				
Local Environment and Development			<p>MIR related topic</p> <p>(Currently in the prioritising process)</p>	To be acknowledged in more detail following the MIR consultation.

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Maintaining a balance between the impacts, opportunities and benefits that may arise from any development in the area				
Prestonpans War Memorial	Group meeting on the 25 <sup>th</sup> May			
Access to safe, secure and affordable housing			MIR related topic (Currently in the prioritising process)	To be acknowledged in more detail following the MIR consultation.
Sustainable communities	Yes, 4 <sup>th</sup> March		Themes from these: <ul style="list-style-type: none"> <li>- Greenspaces (Cuthill pk)</li> <li>- Communication (between communities to increase cohesion)</li> <li>- War memorial at Longniddry</li> <li>- Make better use community facilities (expansion at Longniddry cc and as social spaces for all ages)</li> </ul>	Other issues discussed placed in relevant categories
Travel and transport			<ul style="list-style-type: none"> <li>- Increase parking provisions at Longniddry and Prestonpans stations</li> <li>- Improve communication from local planning (esp in relation to roadwork's)</li> <li>- Support cycleway 76</li> <li>- Traffic calming across the ward</li> </ul>	Mini conferences planned
Coastal regeneration	For discussion			

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	13 <sup>th</sup> May			
Community resilience				Plans being developed for each locality
<b>Children and Young People</b>				
Services for children and young people				<p>Priorities for provision:</p> <ul style="list-style-type: none"> <li>- Investment in work with children in their early years.</li> <li>- Provision of access to affordable, high-quality childcare (eg. Both crèche provision and after-school clubs)</li> <li>- Working with local providers to ensure the opportunities are more equitably available and also can benefit those most in need</li> </ul>
Increasing attendance and preventing anti-social behaviour			See draft area plan	
Training and employment opportunities			Will be further explored under local employment	<ul style="list-style-type: none"> <li>- Develop social enterprises</li> </ul>
<b>Personal Resilience and Community Cohesion</b>				
Personal resilience			Currently in prioritising process- no specific actions put forward as yet	Consider the availability of services able to intervene/offer support as required- resilience in the short-term
Community involvement and cohesion			Currently in prioritising process- no specific actions put forward as yet.	<p>Overall, could be seen as long-term goal though.</p> <p>Agreed that more effort could be made to target involvement from potentially isolated new residents and older members of the population.</p>

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Local Housing Need			<p>Currently in prioritising process- no specific solutions formed as yet.</p> <p>Relevance to MIR consultation event</p>	<p>Need to have housing arrangements that can adjust to changing needs eg. Growing older population, more people of all ages living alone, economic pressures resulting in more inter-generational households</p>
<b>Health and Well Being</b>				
<p>Challenges to living a healthy lifestyle</p> <p>Access to health services</p>			<p>Actions being developed via sub group.</p> <p>Health and Social Care integration consultation will also feed into this.</p>	<ul style="list-style-type: none"> <li>- Improved safety for the cycle and walking paths</li> <li>- Removing barriers for accessing the healthy living services and sporting facilities.</li> <li>- Also improving accessibility to healthy and affordable food.</li> <li>- Improving opportunities for causal engagement with sport/fitness activities.</li> </ul> <p>Two points that have come out are the following:</p> <ul style="list-style-type: none"> <li>- Existing doctor's surgeries are oversubscribed= difficulty obtaining timely appointments</li> </ul> <p>There is a need to maintain/re-provide mental health and preventative services in the area</p>