

**REPORT TO:** East Lothian Council

**MEETING DATE:** 21 April 2015

**BY:** Depute Chief Executive (Resources & People Services)

**SUBJECT:** Schedule of Meetings 2015/16

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**1 PURPOSE**

- 1.1 To set the Schedule of Meetings of the Council, Committees and other forums for 2015/16.

**2 RECOMMENDATIONS**

- 2.1 The Council is asked to approve the proposed Schedule of Meetings for 2015/16.

**3 BACKGROUND**

- 3.1 The annual Schedule of Meetings for 2015/16 is presented to Members for approval. The schedule largely follows the pattern set for previous years, in that there will be a week-long mid-term break in October, a two-week winter break over Christmas/New Year and a two-week break over the Easter period.
- 3.2 Members will note that a number of dates have been scheduled for Members' briefing sessions. The briefing session topics will be communicated to Members in due course.
- 3.3 On approval of the dates, venues will be booked and confirmed with Members and officers.
- 3.4 Members are asked to note that the Schedule is subject to change and that any changes will be communicated as soon as practicable.

**4 POLICY IMPLICATIONS**

- 4.1 None

## **5 EQUALITIES IMPACT ASSESSMENT**

- 5.1 This report is not applicable to the well being of equalities groups and an Equalities Impact Assessment is not required.

## **6 RESOURCE IMPLICATIONS**

- 6.1 Financial - None  
6.2 Personnel - None  
6.3 Other - None

## **7 BACKGROUND PAPERS**

- 7.1 East Lothian Council Standing Orders

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<b>DATE</b>	31 March 2015

**East Lothian Council  
Draft Schedule of Meetings 2015/16**

Day	Date	Time	Committee/Meeting	Venue (tbc)
Tues	25 August 2015	10.00 14.00	East Lothian Council Member Briefing (topic tbc)	
Thurs	27 August 2015	10.00 14.00	East Lothian Licensing Board Local Review Body (Planning)	
Tues	1 September 2015	09.15 10.00	Haddington Common Good Committee Planning Committee	
Wed	2 September 2015	14.00	Joint Consultative Committee	
Thurs	3 September 2015	10.00 14.00	Employee Appeals Sub-Committee Social Work Complaints Review Committee	
Tues	8 September 2015	09.00 10.00 13.00	Musselburgh Joint Racing Committee Cabinet Member Briefing (topic tbc)	
Thurs	10 September 2015	10.00 14.00	Licensing Sub-Committee Petitions Committee	
Tues	15 September 2015	10.00 14.00	Audit & Governance Committee Musselburgh Common Good Committee	
Wed	16 September 2015	14.00	Resilient People Partnership	
Thurs	17 September 2015	10.00 14.00	Homelessness Appeals Sub-Committee Local Review Body (Planning)	
Tues	22 September 2015	09.15 10.00	North Berwick Common Good Committee Education Committee	
Wed	23 September 2015	14.00	Sustainable Economy Partnership	
Thurs	24 September 2015	10.00	East Lothian Licensing Board	
Mon	28 September 2015	14.00	Safe & Vibrant Communities Partnership	
Tues	29 September 2015	10.00 14.00	Dunbar Common Good Committee Policy & Performance Review Committee	
Thurs	1 October 2015	10.00	Employee Appeals Sub-Committee	
Tues	6 October 2015	10.00	Planning Committee	
Wed	7 October 2015	14.00	East Lothian Partnership	
Thurs	8 October 2015	10.00	Licensing Sub-Committee	
<i>Autumn Recess: Friday 9 October – Monday 19 October</i>				
Tues	20 October 2015	10.00 13.00	Cabinet Member Briefing (topic tbc)	
Thurs	22 October 2015	10.00 14.00	Homelessness Appeals Sub-Committee Local Review Body (Planning)	
Tues	27 October 2015	10.00	East Lothian Council	
Thurs	29 October 2015	10.00	East Lothian Licensing Board	
Tues	3 November 2015	10.00	Planning Committee	
Thurs	5 November 2015	10.00	Employee Appeals Sub-Committee	
Tues	10 November 2015	10.00 14.00	Cabinet Education Committee	
Thurs	12 November 2015	10.00	Licensing Sub-Committee	
Tues	17 November 2015	10.00	Audit & Governance Committee	

		13.00	Member Briefing (topic tbc)	
Wed	18 November 2015	14.00	Resilient People Partnership	
Thurs	19 November 2015	10.00 14.00	Homelessness Appeals Sub-Committee Local Review Body (Planning)	
Mon	23 November 2015	14.00	Safe & Vibrant Communities Partnership	
Tues	24 November 2015	09.15 10.00	North Berwick Common Good Committee Policy & Performance Review Committee	
Thurs	26 November 2015	10.00	East Lothian Licensing Board	
Tues	1 December 2015	09.15 10.00	Haddington Common Good Committee Planning Committee	
Wed	2 December 2015	14.00	Joint Consultative Committee	
Thurs	3 December 2015	10.00 14.00	Employee Appeals Sub-Committee Social Work Complaints Review Committee	
Tues	8 December 2015	09.00 10.00 14.00	Musselburgh Joint Racing Committee Cabinet Musselburgh Common Good Committee	
Thurs	10 December 2015	10.00 14.00	Licensing Sub-Committee Petitions Committee	
Fri	11 December 2015	10.00	Dunbar Common Good Committee	
Tues	15 December 2015	10.00	East Lothian Council	
Wed	16 December 2015	14.00	Sustainable Economy Partnership	
Thurs	17 December 2015	10.00 14.00	Homelessness Appeals Sub-Committee Local Review Body (Planning)	
<i>Winter Recess: Friday 18 December 2015 – Monday 4 January 2016</i>				
Tues	5 January 2016	10.00	Planning Committee	
Thurs	7 January 2016	10.00	Employee Appeals Sub-Committee	
Tues	12 January 2016	10.00 13.00	Cabinet Member Briefing (topic tbc)	
Thurs	14 January 2016	10.00	Licensing Sub-Committee	
Tues	19 January 2016	10.00	Audit & Governance Committee	
Wed	20 January 2016	14.00	East Lothian Partnership	
Thurs	21 January 2016	10.00 14.00	Homelessness Appeals Sub-Committee Local Review Body (Planning)	
Tues	26 January 2016	10.00	Policy & Performance Review Committee	
Thurs	28 January 2016	10.00	East Lothian Licensing Board	
Tues	2 February 2016	09.15 10.00	North Berwick Common Good Committee Planning Committee	
Thurs	4 February 2016	10.00	Employee Appeals Sub-Committee	
Tues	9 February 2016	10.00	East Lothian Council (budget-setting)	
Thurs	11 February 2016	10.00	Licensing Sub-Committee	
Thurs	18 February 2016	10.00 14.00	Homelessness Appeals Sub-Committee Local Review Body (Planning)	
Mon	22 February 2016	14.00	Safe & Vibrant Communities Partnership	
Tues	23 February 2016	10.00	East Lothian Council	
Thurs	25 February 2016	10.00	East Lothian Licensing Board	
Tues	1 March 2016	09.15 10.00 14.00	Haddington Common Good Committee Planning Committee Member Briefing (topic tbc)	
Wed	2 March 2016	14.00	Joint Consultative Committee	

Thurs	3 March 2016	10.00 14.00	Employee Appeals Sub-Committee Social Work Complaints Review Committee	
Tues	8 March 2016	10.00 14.00	Cabinet Education Committee	
Wed	9 March 2016	14.00	Resilient People Partnership	
Thurs	10 March 2016	10.00 14.00	Licensing Sub-Committee Petitions Committee	
Fri	11 March 2016	10.00	Dunbar Common Good Committee	
Tues	15 March 2016	10.00 14.00	Policy & Performance Review Committee Musselburgh Common Good Committee	
Wed	16 March 2016	14.00	Sustainable Economy Partnership	
Thurs	17 March 2016	10.00 14.00	Homelessness Appeals Sub-Committee Local Review Body (Planning)	
Tues	22 March 2016	09.00 14.00	Musselburgh Joint Racing Committee Audit & Governance Committee	
Thurs	24 March 2016	10.00	Licensing Board	
<i>Spring Recess: Friday 25 March – Monday 11 April 2016</i>				
Tues	12 April 2016	09.00 10.00 13.00	Musselburgh Joint Racing Committee Cabinet Member Briefing (topic tbc)	
Thurs	14 April 2016	10.00	Licensing Sub-Committee	
Tues	19 April 2016	10.00	Planning Committee	
Thurs	21 April 2016	10.00 14.00	Homelessness Appeals Sub-Committee Local Review Body (Planning)	
Tues	26 April 2016	10.00	East Lothian Council	
Thurs	28 April 2016	10.00 14.00	East Lothian Licensing Board Employee Appeals Sub-Committee	
<i>Spring Recess: Monday 11 April – Friday 15 April 2016</i>				
Tues	10 May 2016	10.00 14.00	Cabinet Policy & Performance Review Committee	
Wed	11 May 2016	14.00	East Lothian Partnership	
Thurs	12 May 2016	10.00	Licensing Sub-Committee	
Tues	17 May 2016	10.00 14.00	Audit & Governance Committee Musselburgh Common Good Committee	
Thurs	19 May 2016	10.00 14.00	Homelessness Appeals Sub-Committee Local Review Body (Planning)	
Tues	24 May 2016	10.00	North Berwick Common Good Committee	
Thurs	26 May 2016	10.00	East Lothian Licensing Board	
Tues	31 May 2016	09.15 10.00 13.00	Dunbar Common Good Committee Education Committee Member briefing (topic tbc)	
<i>Spring Recess: Friday 15 April – Monday 18 April 2016</i>				
Wed	1 June 2016	14.00	Joint Consultative Committee	
Thurs	2 June 2016	10.00 14.00	Employee Appeals Sub-Committee Social Work Complaints Review Committee	
Tue	7 June 2016	09.15 10.00	Haddington Common Good Committee Planning Committee	
Thurs	9 June 2016	10.00 14.00	Licensing Sub-Committee Petitions Committee	
Tue	14 June 2016	10.00 14.00	Cabinet Audit & Governance Committee	
Wed	15 June 2016	14.00	Sustainable Economy Partnership	

Thurs	16 June 2016	10.00 14.00	Homelessness Appeals Sub-Committee Local Review Body (Planning)	
Tue	21 June 2016	09.00 10.00 13.00	Musselburgh Joint Racing Committee Policy & Performance Review Committee Member Briefing (topic tbc)	
Wed	22 June 2016	14.00	Resilient People Partnership	
Thurs	23 June 2016	14.00	East Lothian Licensing Board	
Mon	27 June 2016	14.00	Safe & Vibrant Communities Partnership	
Tue	28 June 2016	10.00	East Lothian Council	
Tue	5 July 2016	09.00	Musselburgh Joint Racing Committee	

30 March 2015