

Members' Library Service Request Form

Date of Document	01/03/15
Originator	Road Services Manager
Originator's Ref (if any)	
Document Title	Award of Contract – Traffic Modelling – Musselburgh and Tranent

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Additional information:

Authorised By	Ray Montgomery
Designation	Head of Infrastructure
Date	3/3/15

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REPORT TO: Members' Library Service

MEETING DATE:

BY: Depute Chief Executive (Partnership and Community Services)

SUBJECT: Award of Contract – Traffic Modelling – Musselburgh and Tranent

1 PURPOSE

- 1.1 To inform Members of the steps taken to procure the above Infrastructure – Road Services Contract and provide details of the proposed professional services.

2 RECOMMENDATIONS

- 2.1 That Members note the decision of the Head of Infrastructure to award the contract traffic modelling – Musselburgh and Tranent Areas to SIAS Ltd, 37 Manor Place, Edinburgh , Eh3 7EB, in accordance with the revised Scheme of Delegation (Appendix 2 to Standing Orders) section 1.11 Financial Limits and Section 4.6(f) of the Scheme of Delegation.
- 2.2 This report is submitted to the Members Library service in accordance with Standing Order 3.4 (a) and (c) for Members' information

3 BACKGROUND

- 3.1 To assist in the Major Impacts Report (MIR) process, the Council is required to test the effect of cumulative traffic impacts on strategic and local roads to present interventions at the Local development Plan level.
- 3.2 To understand the effects and possible interventions the Council has commissioned SIAS Ltd a leading transport consultant to build a S-Paramics micro-simulation model to represent current traffic volumes, public transport (PT) routes, travel patterns and behaviour so an accurate picture of the traffic issues can be understood.

- 3.3 The winning tenderer will also maintain and update the East Lothian Strategic Region Model (ELSRM) for the duration of the contract, which currently is held by SYSTRA.
- 3.4 To ensure a degree of impartiality and preserve business opportunities the Commission required the consultant to enter into a partnering arrangement to safeguard the Councils interests. In this respect, SIAS Ltd will work with Peter Brett Associates on the commission.
- 3.5 In accordance with the Council's Corporate Procurement policies and procedures; the commission was issued to prospective consultants through the Scotland Excel Consultancy Framework, mini-competition route. Five consultants expressed an interest and returned tenders. The tenders were assessed using a 60/40 (price/ quality) matrix and the most economically advantageous tender selected.

The evaluated tender returns are as follows:

Consultant	Quality Score	Price Score	Overall Score	Tender Value	Ranking
Aecom	25	48.8	73.8	£72,357.88	5
Amey	38	54.1	92.1	£66,957.14	2
Atkins	29.5	57.9	87.4	£63,179	3
Sias Ltd	34.5	60	94.5	£61,005	1
WSP	30.5	56	86.5	£65,100	4

- 3.6 The quality returns provided demonstrate a very high degree of knowledge, experience and understanding of the Contract requirements necessary to undertake this highly specialised project.

4 POLICY IMPLICATIONS

- 4.1 These proposals are expected to contribute towards *Providing a Safer Environment* - a key priority for East Lothian Council.

5 EQUALITIES IMPACT ASSESSMENT

- 5.1 This report is not applicable to the well being of equalities groups and an Equalities Impact Assessment is not required.

6 RESOURCE IMPLICATIONS

- 6.1 Financial – Financial provision of £20,000 has been made in East Lothian Council 2014/15 Road Services Revenue Budget and an allocation of £60,000 in 2015/15. An annual maintenance charge of £5,250/ annum is allowed for 2016-17 for a period of 5 years with scope to include further tests at a cost of £3,660/ test.
- 6.2 Personnel - None
- 6.3 Other - None

7 BACKGROUND PAPERS

- 7.1 None

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