

Minutes of the meeting of the Musselburgh Area Partnership

6th October 2014, 7-9pm

Musselburgh East Community Learning Centre, Haddington Road, Musselburgh

Meeting Chaired by : Darrin Nightingale, Interim Co-Chair, Head of Education, East Lothian Council (DN).

Members (and substitutes) present

Gaynor Allen, Musselburgh Grammar School Parent Council (GA)
Chris Knights, Musselburgh Parish Grouping, Church of Scotland (CK)
Heather Fleming, East Lothian Council (HF)
Fiona Langskaill, Bridges Project (FL)
Fraser McAllister, Elected Member, East Lothian Council (FM)
Cathy McArthur, Windsor Park TRA (CM)
Tanya Morrison, Whitecraig Community Council (TM)
Irene Tait, Musselburgh & Inveresk Community Council (IT)
Chris Turnbull, Musselburgh Sports Hub (CT)
Barry Turner, Musselburgh Conservation Society (BT)
John Williamson, Elected Member, East Lothian Council (JW)
Jenna McDonald, Musselburgh Grammar School Pupil Council (JM)
Murray Sim, Musselburgh Grammar School Pupil Council (MS)
Jeanette Boyd, Windsor Park TRA (JB)
Emma Stewart, Council of Churches (Musselburgh) (ES)

Others in attendance

Kaela Scott, Local Community Planning Officer, East Lothian Council (KS)
Sharon Saunders, Interim Co-Chair, Head of Children's Wellbeing, East Lothian Council (SS)
Paul Zochowski, Principal Planner, East Lothian Council (PZ)
Heather Fleming, ELC Community Learning and Development Team Leader (HF)
Veronica Noone, Fisherrow Waterfront Group (VN)
David Banks, Fisherrow Yacht Club (DB)
Stephanie Carr, Assistant Local Community Planning Officer, East Lothian Council (SC)

Apologies

John Caldwell, Elected member, East Lothian Council (JC)
John McNeill, Elected Member, East Lothian Council (JM)
Stuart Currie, Elected Member, East Lothian Council (SC)
Iain Clark, Pinkie and St. Peter's Parent Council (IC)
Lisa Finlayson, Musselburgh Grammar Pupil Council (LF)
Bernard Harkins, Musselburgh & Inveresk Community Council (BH)
Sharlene Miller, Stoney Hill Primary Parent Council (SM)
Scott Robertson, Musselburgh Sports Hub (SR)
Richard Semple, Depute Musselburgh Grammar (RS)
Margaret Stewart, Musselburgh and Inveresk Community Council (MS)

	Key discussion points	Action
1. Welcome and apologies	DN welcomed members to the meeting of the Musselburgh Area Partnership, and attendees introduced themselves in turn.	
2. Approval of minutes	<p>DN asked if there were any corrections to the minutes.</p> <p>CM referred to topic 3 a) in the minutes and noted that she had offered to put an article, written by someone else in the Windsor Park TRA newsletter.</p> <p>She also noted that there was not an offer made to provide a trophy, rather that something similar could be explored with local groups regarding a trophy for Attendance.</p> <p>The minutes were approved with these corrections.</p>	
3. Matters arising	DN noted the importance of the Area Partnership in providing an understanding of what is happening in the local area and his satisfaction with how the Partnership was progressing towards identifying actions for the Area Plan. He emphasised how valuable having clear priorities in the Area Plan would be in upcoming ELC budget negotiations.	
4. Infrastructure, Regeneration, Investment in the area	<p>a. Musselburgh Town Centre Strategy</p> <p>PZ confirmed the approval of the Musselburgh Town Centre Strategy at the Dec 2013 ECL Cabinet meeting. He noted that this strategy had come from the work of the Town Centre Task Group (many of whom were now part of this Partnership).</p> <p>He reported that work was underway on the new layout for the East end of the High Street. This work is progressing well and is due for completion in approximately six weeks, targeted for the end of November.</p> <p>He highlighted two positive sides of this particular project::</p> <ol style="list-style-type: none"> 1. Works do not appear to have caused significant traffic delays. 2. There have been little complaints by residents. <p>PZ went on to discuss other elements of the strategy:</p> <ul style="list-style-type: none"> • Changes to short-term and long-term allocated parking areas is being looked at, however no significant progress has been made in this specific area. • Car park name boards are currently being implemented. • PZ reported on proposals to shift bus stop locations on the High Street ie to spread stops so that fewer buses used each stop to limit likelihood of congestion on the High Street. He noted that bus companies are presenting a significant barrier to this implementation. • He reported significant interest in the tourism side of the Town Centre Strategy, and confirmed that some level of funding has been allocated to this priority area. The Town Trail within Musselburgh will become a new focal point for the local community as well as 	

tourists, with informative and interactive plaques and brass rubbings provided to encourage children and families to find out more about the town and its historical significance, as well as promote cultural and environmental assets.

CM voiced concern that the final plans for the Town Centre roadworks etc have not been seen by many members of the community, SS noted the approved strategy from the December 2013 Cabinet meeting is available for public viewing and details the approved plans and is also on-line as a report for this meeting :

[http://www.eastlothian.gov.uk/download/meetings/id/15817/musselburgh town centre strategy](http://www.eastlothian.gov.uk/download/meetings/id/15817/musselburgh_town_centre_strategy)

PZ confirmed that the roadworks currently being delivered as part of the strategy will not provide the open public square that was prioritised in the Strategy but will make it easier for this space to be closed for specific events. He explained that implementation of all phases of the Town Centre strategy could not take place at present due to funding limitations. He continued to highlight the importance of Phase 1 (previously noted) in creating a framework for future development.

Phase 2 of the Town Centre Strategy is not yet funded, and as such, cannot progress further at the current stage.

Other issues raised in regards to the Town Centre Strategy were:

- the flow of traffic along the high street
- whether improvements could be made in the traffic light sequence
- backing up of traffic on approach to the High St

These were noted as key considerations in the Strategy and DN highlighted that pages 14-16 in the Town Centre Strategy discussed this in detail.

b. East Lothian Council capital budget- update on projects

Please refer to Appendix A for this document.

DN noted this particular document was specific to the Musselburgh wards, extracting particular Capital Projects for the Musselburgh Area from the full capital budget (available at

[http://www.eastlothian.gov.uk/download/meetings/id/15184/05a_budget_proposals-presentation by the administration](http://www.eastlothian.gov.uk/download/meetings/id/15184/05a_budget_proposals-presentation_by_the_administration)) It has been prepared in response to questions raised at a previous meeting. He invited questions.

- The location of the QMU Triangle was clarified as the piece of land between QMU and Old Craighall Junction. It was noted that various options are under consideration for this large piece of land, including residential housing and light business. The Roads Department have confirmed the funding is there, and available, if these developments do take place to put in place road infrastructure. Depending on the development however, some of these costs may be off-set by developers' contributions.

- DN provided an update on Pinkie St Peter’s PS Extension / Levenhall Nursery. He confirmed that, alongside work to Pinkie St Peters to absorb increased pupils projected by the new estate being built, Levenhall Nursery will be closed and a new purpose-built facility will replace it.
- KS highlighted that work is imminent on revitalising and extending the tennis court facilities in Lewisvale Park.
 - Planning permission has been granted to resurface the 3 existing tennis courts within Lewisvale Park and add a 4th court. All 4 courts will be of synthetic clay surface and have new floodlights. The project will also see a refurbishment of the existing pavilion including the addition of a toilet pod which will be available for public access.
 - Musselburgh Tennis Club have shown significant growth from 20 to 140 registered members over the last 12 months.
 - The total cost of the project will be about £300, 000 – the £60,000 provided by ELC has enabled a further £100,000 from SportsScotland, £80,000 from Musselburgh Common Good and £20,000 from the Robertson Trust to be secured
 - The outstanding balance of £40,000 has been requested from the Lawn Tennis Association and the outcome of this application is expected shortly. Should all funding be confirmed, a contractor will be appointed and the build will take around 12 weeks, weather dependant.
- HF confirmed that the money allocated in the budget for Whitecraig Community Centre was for a new building on the site of the former Deantown Bowling Club.

c. Housing development

Please refer to Appendix B for this document.

KS pointed out that this document highlights the affordable housing already been completed recently, and the housing development agreed for the future.

A question was asked regarding the definition of ‘affordability’

- PZ defined affordable housing as essentially a means for people in the community to step onto the housing ladder. It encompassed housing that was previously known as council housing, but now covers a broader spectrum, whether this be through a housing association or subsidised purchase / part purchase schemes.

A question was asked in relation to the North High St Supported Units

- It was confirmed these were allocated to young people to support independent living.

KS made reference to the committed planning approvals, noting there is the level of expectation that these plans will go ahead. She highlighted however, that the lack of stability in the current financial climate does have

	<p>potential to detrimentally influence timescales on these expectations.</p> <ul style="list-style-type: none"> • FM questioned whether designs for the Former Brunton Wireworks site were consistent with being alongside a proposed care home development. PZ replied that they were not yet at the stage of fully realised designs but that this would have to be a consideration when they got to this stage. • BT identified an approved development not on the list – for 90 units in Wallyford (near the Greyhound Stadium) which were granted on appeal. PZ noted that this permission has only recently been granted and that the Housing Land Audit where these figures were taken from has not yet been updated to reflect this <p>There was a level of concern voiced whether the demand is there to justify this high number of planned housing developments.</p> <ul style="list-style-type: none"> • PZ noted that rates of housebuilding are being closely monitored, and there is a sense of uplift in housing demand. He highlighted that Pinkiemains, for example, has been one of the fastest selling private markets in East Lothian, particularly compared to two years-ago. • DN pointed out the existence of various early warning signs and explained that roll projections of new student registrations within schools show a phenomenal increase in future activity. <p>d. Community Driven Regeneration Projects</p> <p><i>i. Community Council Projects</i></p> <ul style="list-style-type: none"> • IT made reference to numerous positive projects the Musselburgh and Inveresk Community Council had carried out recently - including the repair and painting of railings near Stoneybank, railings up by the river at Stoneybank and at Store Bridge and summer seats at the McBeth Moir Statue where railings were also repaired. She mentioned the next focus would be landscaping at Fisherrow Promenade, something to be discussed with the Fisherrow Waterfront Group, as well as the continuation of Christmas lights within the town. • TM noted that while Whitecraig Community Council was not involved in substantial capital projects at present, it was an ongoing battle to find funding to provide Christmas lights. 	
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ii. Fisherrow Harbour and Promenade area

VN introduced the Fisherrow Waterfront Group, and discussed their establishment in 2011 with a vision to enhance the harbour, beaches and the promenade as well as promote greater community use.

The £ 50,000 identified in the previous agenda item for capital expenditure in the area is being used by this group to fund

- A shower block extension to the public toilet facilities
- Additional signage
- A series of interpretation boards from Murdoch's Green to the Links
- Carved bollards to stop people 'accidentally' driving onto the promenade.
- To repair and make safe / aesthetically better the ground water pipes that drain onto the beach.

She also explained other projects the group was working on to improve accessibility and improve awareness around the Harbour including historical and ranger talks, securing bathing beach status, beach fun days, sporting activities near the promenade utilising the rowing and yacht club, as well as a Christmas event and campaigning to get the bus stop renamed Fisherrow Harbour, rather than the Ship Inn as it is at present.

GA made reference to the longer-term aspirations for this area, pointing out the importance of reshaping the potential of how the harbour and promenade is used, as well as how it is seen by visitors and the wider community. She highlighted that encouraging wider community involvement will be integral to reshaping the image of the harbour and promenade, but will also prove to be highly beneficial for building a greater sense of community in the area. .

DB, from Fisherrow Yacht Club, highlighted the importance of attracting investment to the harbour and promoting activity. Following his attendance at a parliamentary cross-party group on Recreational Boating and Marine Tourism, there has been more focus from MSP's on investment in this area. DB continued to point out the importance of the Harbour itself becoming more of a focal point, and likened the harbour to a stadium- where if empty of boats, the area has far less appeal. He stressed that it has the potential to be the real asset, and generate significant income.

VN pointed out the potential economic impact of reshaping the image of the harbour, and highlighted opportunities for revenue raising and increasing numbers of jobs long-term.

A key theme running through this discussion around the Harbour area, and stated by DB was that 'one of the primary assets in Musselburgh doesn't have a plan' for its future.

KS highlighted that while the £50,000 in the ELC Capital budget has been allocated to smaller short-term projects, perhaps this area of concern needs to be given priority long-term. DB pointed out the challenge in this will be putting together a plan, and pulling together tangible plans of action.

	<p>Addressing the unused potential of the harbour and promenade will require a detailed business plan as well as connections with the right people. SS proposed that the formation of links between the Economic Development Team and the Harbour Users Group, the Yacht Club and Fisherrow Waterfront Group will help in seeking funding bids and creating detailed business plans.</p> <p><i>iii. Musselburgh Town Hall</i></p> <p>BT emphasised the cultural significance of the Musselburgh Town hall, noting its history which dates back to the late 1400's. BT pointed out that much of the building is grossly underused or is vacant (some of which is closed off), with accessibility for disabled people presenting as a significant obstacle. There was general consensus the Musselburgh Town hall is an asset to the town, and unfortunately is not able to be used at present to its potential.</p> <p>The community volunteers working on this have managed to secure funding to appoint a specialist architect to conduct an Options Appraisal and draw up proposals for the building with the long-term view to seek funding. This will help to gauge the potential for the building as well as the likely costs. Appraisal work being undertaken will incorporate a public event anticipated to take place before the end of this year. This will likely includes an open day at the town hall with access granted to all areas of the building.</p> <p>BT highlighted there will be many stages in this process and thus, there will be significant time considerations, however, the project is intended to benefit both local people and be an attraction for tourists.</p> <p>The Partnership expressed their overall support for this work and recognised that the value of this asset to the community would be greatly enhanced if it was able to be used more.</p>	<p>Action: Staff to setup links with Economic Development Team.</p>
<p>5. Next steps</p>	<p>a. Update from the Attendance and Achievement subgroup</p> <p>Please refer to Appendix C for this Attendance/Achievement subgroup draft proposal.</p> <p>KS discussed the draft proposal that has been forward by the Attendance/Achievement subgroup and what will be taken to the Head Teacher's Conference by DN on Thursday 9th October.</p> <p>DN invited JM and MS to read the document and put forward their views as well as contribute ideas on how social media could be used in this campaign.</p>	<p>Action- DN will present draft proposals at Head Teacher's Conference</p>

<p>6. AOCB</p>	<p>a. Planning Controls, Pay Day Lending, and Betting Offices Consultation</p> <p>KS and PZ explained that planning bodies currently have very limited powers in terms of restricting the Pay-day lenders and betting shops moving into High St premises (as has been identified as an issue in Musselburgh High St at times)</p> <p>There is currently a Scottish Government consultation underway on proposals that would give planning authorities greater scope to control their proliferation in an area by requiring planning permission to be granted to change the use of a premises from an existing food and beverage business to provide betting facilities.</p> <p>KS asked if the Partnership would like to make a response to the consultation in favour of these greater controls.</p> <p>DECISION _ - agreed to submit a response to the Planning Controls, Pay Day Lending, and Betting Offices Consultation on behalf of the Musselburgh Area Partnership</p> <p>Individuals can also submit their response to the Consultation Paper via the following link</p> <p>http://www.scotland.gov.uk/Publications/2014/08/6425/downloads</p> <p>b. East Lothian Citizen’s Panel</p> <p>KS explained the role of the East Lothian Citizen’s Panel in informing East Lothian Partnership policy and collecting the views of the general public. She highlighted the current gap in respondents from the under 35 age group and put this forward as a challenge to members to seek to recruit potential candidates from this demographic.</p> <p>Flyers for the Citizen’s panel recruitment were distributed and the availability of online recruitment highlighted -</p> <p>http://www.eastlothian.gov.uk/info/670/consultations_complaints_and_compliments/1631/east_lothian_citizens_panel</p>	<p>.</p> <p>Action: Staff to draft a response, circulate it for comment and submit by the 14th Nov. deadline</p> <p>Action: - Members to identify and recruit Citizen’s Panel members from their contacts and networks – with an emphasis on people under 35.</p>
<p>7. Dates of next meetings</p>	<p><u>Date of the Next Meeting</u></p> <p>Monday 10th November Monday 8th December Monday 26th January</p>	<p>Apologies to be sent to: musselburgh-ap@eastlothian.gov.uk</p>

Appendix A

Outline of Capital Projects in the ELC budget across the Musselburgh Wards

prepared for distribution at the Musselburgh Area Partnership meeting on the 6th October 2014

The information in the following table is an extract from the East Lothian Council budget 2013/14 – 2016/17.

It presents only those Capital Projects which are specific to the Musselburgh wards. Therefore, in addition to the projects identified here, the Musselburgh area can also expect to benefit from capital expenditure budgeted on an East Lothian wide basis – for example in road works, school IT improvements, coastal protection measures and core path provision.

	2013/14 £000	2014/15 £000	2015/16 £000	2016/17 £000	Total Planned Spending 2013-2017 £000
Brunton Hall – Theatre and Main Hall refurbishment	100	225			325
Whitecraig Community Centre			150	500	650
Pinkie St Peter’s PS Extension / Levenhall Nursery	600	2,172	1,900	100	4,772
Wallyford Primary School- Temp Units			120		120
Musselburgh Tennis Court Upgrade		60			60
Promenade Improvements- Fisherrow	25	25			50
QMU Triangle			500	2,000	2,500
				Total	6,479

A full copy of the budget paper can be found at: http://www.eastlothian.gov.uk/download/meetings/id/15184/05a_budget_proposals-presentation_by_the_administration

Appendix B Housing Developments across the Musselburgh Wards

prepared for distribution at the Musselburgh Area Partnership meeting on the 6th October 2014

New Build Affordable Housing

The table below shows the number of recently completed / under construction new build affordable houses in the Musselburgh wards.

Project	Provider	Units	Year Completed
North High Street, Musselburgh	ELC	5 supported units*	Purchased 2012/13
Eskmills, Musselburgh	Dunedin Canmore Housing Assoc.	31 amenity units**	2012/13
Dean Ct, Whitecraig	ELC	19 new build council units	2012/13
1 Kilwinning Street, Musselburgh	ELC	20 mainstream flats	2013/14
18 Kilwinning Street, Musselburgh	ELC	6 flats (including 2 wheel chair accessible flats)	2013/14
Goosegreen Stables site, Musselburgh	ELC	19 new build council units	2013/14
Pinkie Mains Strategic Site, Musselburgh	ELC	41 new build council units	2014/15
Monktonhall Terrace, Musselburgh	ELC	14 new build council units	2014/15

*These units are used to provide supported accommodation, for example for people with learning disabilities, mental health issues or vulnerable young people

**Amenity units are units for ambulant disabled people or people over the age of 55

The information in this table has been supplied by East Lothian Council's Housing and Environment Service.

Committed Housing Development in the Musselburgh wards

The following table outlines future planning approved housing developments in the Musselburgh wards and the anticipated timescales for delivery. ***

Site	Developer / Owner	Total number of dwellings	Number classified affordable	Planned delivery*** 2013-18	Delivery after 2018
Pinkie Mains	Wimpey	464	118 (including 41 shown above as due this year)	464	0
Former Brunton Wireworks	Tesco / Dundas Estates	140	11	40	100
Chalkieside Steading	Smeaton Shaw Farm	9	0	0	9
Wallyford	Miller Homes / Dunalistair Group/ ELC	1050	263	360	690
Drummohr Ave, Wallyford	Caledonian Scottish Developments	8	0	0	8
Former Gasworks, Balcarres Rd	National Grid Property Holdings	44	11	22	22
Salters Rd, Wallyford	Mansell Partnership Homes	46	46	32	14
TOTAL		1761	449	918	843

***Please note the at timescales are likely to vary due to economic climate and other external circumstances and should be taken as indicative only

The information in this table has been collated from the East Lothian Council Housing Land Audit

http://www.eastlothian.gov.uk/downloads/file/8493/housing_land_audit_2013

Prepared by the Attendance / Achievement Sub-group of the Musselburgh Area Partnership

Purpose – a mainstream¹ campaign to make school attendance a wider community issue. The campaign is striving for attitudinal change - focused on promoting attendance as a matter of priority, increasing awareness of the importance of attendance and avoiding unauthorised absences.

Message- Attendance Matters – that sustained regular attendance at school is fundamental for young people to achieve in school, learning and life.

Initial Campaign- Attendance Matters Term Challenge (January – Easter 2015)

Aim: To involve all Musselburgh area schools in a term long Attendance Challenge to reduce the rate of unapproved absences in each school by 2%, complimented by a community wide promotional campaign emphasising the Attendance Matters message.

Before the term challenge

- 1) A poster competition for school pupils to produce an Attendance Matters poster.
Students from Primary and Secondary schools will be invited to design an 'Attendance Matters' poster: one that will become a 'recognisable brand' throughout all schools/community facilities in the area. The posters will be judged by the Musselburgh AP Sub-group (prize to be determined) and used as a promotional tool leading up to and throughout the Attendance Challenge term.
- 2) Parent Council's Role – in each school Parent Councils to be given details of current attendance patterns and be briefed about the purpose of the campaign and their role in promoting its message through the parent body.
- 3) Attendance Matters Leaflet – a glossy A5 leaflet to be produced that gives clear and concise statistics and statements and guidelines and advice. – this Irish leaflet exemplifies the type of tone we want to take http://www.deni.gov.uk/a_parents_guide_individual_pages.pdf

January Term Attendance Challenge

- The challenge is for each school to increase overall attendance rates by 2% over the term, compared to the same term last year
- The aim would be to get the Attendance Challenge term widely publicised in local media etc and becoming a talking point across the town – without highlighting the attendance rates of any particular school
- To initiate the challenge we propose that an attendance agreement, to be signed by pupils and their parents/carers, is distributed during the 1st week of term along with the Attendance Matters leaflet to parents.

¹ The Partnership recognises that there are often complex family / personal issues that affect children and young people's patterns of school attendance. While we are keen to work with schools and other professionals to contribute to ways the wider community can help address these issues the current campaign is mainly focussed on trying to reduce unauthorised absences as a mainstream issue.

We recognise that there will need to be incentives to encourage people to take up the challenge – for individuals, classes and whole schools.

Proposed incentives

- For individual pupils – an end of term certificate if they achieve 100% attendance – centrally produced and the same across all schools utilising the Attendance Matters brand.
- For classes /year groups – to highlight the challenge within each school it is proposed that within each Primary school the class/year group that achieves the highest attendance each week is acknowledged at Assembly and rewarded with a small in-house bonus (eg additional play time / golden time). An end of term trophy / award would also be provided.

Determining an appropriate incentive for High School pupils may be more difficult although suggestions have included young scot reward points or building points towards a end of term trip or an Activity afternoon incorporating inter-house and/or inter-year competitions.

- For Schools – a financial incentive to schools who succeed in their challenge enabling the Parent Councils to purchase resources for the school.

Monitoring

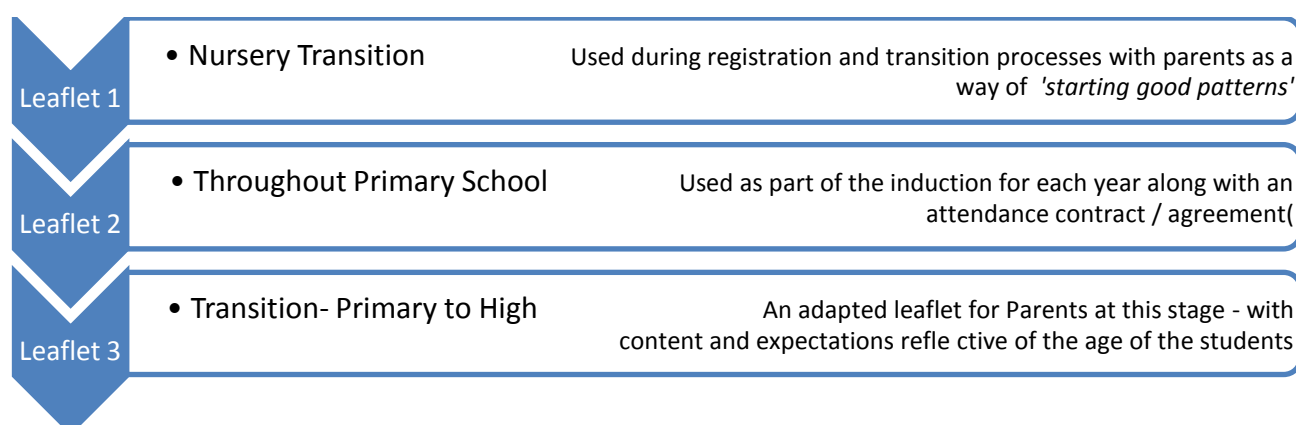
Attendances over the term challenge would be monitored in each school and presented at Parent Council meetings.

Overall monitoring of the impact made by the challenge would be the responsibility of East Lothian Council Education Dept. They will also monitor attendance the following term to see if there is any improvement on the same term the previous year.

Embedding the Attendance Matters message

If the campaign proves successful the group proposes that it is rolled out over the full school year in 2015/16. We suggest that:

- after seeking feedback, the leaflet is revised to into a 3 stage leaflet to be used with different age groups and at different stages and that this be embedded into beginning of year inductions



- the Primary School trophy's can be reused and awarded each term to the best attending class
- the Attendance Matters brand is retained for annual certificates