Haddington & Lammermuir Area Partnership

MINUTES

Meeting of the H&L AP,

10th December 2014, 7-9pm

Knox Academy, Library

Meeting Chaired by : Douglas Proudfoot, (Interim Chr) Head of Development, ELC (DP)

Members (and substitute members) present
Cllr. Tom Trotter (TT)
Paul Darling, Haddington Community Council (PD)
Gill Colston, EL Health Network (GC)
Ann McCarthy, East Lothian Health Network (AM)
Rosemary Greenhill, Humbie E&W Saltoun and Bolton Community Council (RG)
Nick Morgan, Gifford Community Council (NM)
Hilary Dickson, Haddington Community Development Trust (HD)
Phillip White, Garvald and Morham Community Council (PW)

Others in attendance
Kaela Scott, Local Community Planning Officer, EL Council (KS)
Rurigdh McMeddes, Assistant Local Community Planning Officer, EL Council (RM)
Meriel Deans, NHS Lothian (MD)
Chris Lewis, STRIVE (CLew)
Carol Lumsden, Transformation Manager NHS Lothian (CL)

Apologies received
Cllr. Ludovic Broun-Lindsay (LBL)
Emily Armatage, Haddington and District Community Council (EA)
Brian Baillie, Nungate Tenants and Residents Association (BB)
Alastair Beck, Humbie E&W Saltoun and Bolton Community Council (AB)
Brian East, Haddington Community Sports Hub (BE)
Doug Haig, East Lothian Council (DH)
Amanda Herriott, Knox Academy Parent School Partnership (AH)
Alan Dunton, Nungate Tenants and Residents Assoc. (AD)
Penny Short, Garvald and Morham CC (PS)
Athelstaneford Parent Council (APC)

Agenda Item	Key discussion points	Action
1. Welcome	DP welcomed all attendees as to the fifth meeting of the Area Partnership. DP noted that there were relatively few attendees at this meeting and that indeed the meeting was not quorate. Attendees agreed to hold the meeting nonetheless.	
2. Approval of the minutes	As the meeting was not quorate approval of the draft minutes was held off until the next meeting.	
3. Matters Arising	a) MIR Consultation Process DP stated that all of the public consultation events for the MIR had now taken place and that work was beginning on the task of consolidating all of the evidence that had been collected at the meetings. DP further highlighted that the MIR consultation was open until the 8th of February and that anyone is able to submit a response via the council's Consultation Hub found here: www.eastlothianconsultation.co.uk. Finally DP stated that the MIR consultation would be the primary focus of the next meeting of the Area Partnership on the 4th of February in Bolton Village Hall. For more information please see: www.eastlothian.gov.uk/ldp	**Members:** to consider submitting a response to the MIR consultation and encourage others to do the same.
	b) East Lothian Community Rail Partnership Launch RM provided feedback from the launch of the East Lothian Community Rail Partnership that took place on the 18th of November at QMU. RM explained that Community Rail Partnerships are community bodies recognised by the Scottish Government whose role is to improve community access and use of rail networks. He further highlighted that CRPs are going to be recipients of significant financial and in kind support from Abellio, the forthcoming holders of the ScotRail franchise. RM indicated that the CRP has developed an action plan and many of the actions they have identified are relevant to Haddington, including: better signage and promotion of the Haddington – Longniddry Railway Path. The CRP is currently keen to receive comments on their Draft Action Plan and their Station Audit Document, which includes individual Station Action Plans. These documents have been attached and members are encouraged to make comments to Annette Filby from the Association of Community Rail Partnerships if they have any suggestions.	**Members:** to look over the CRP's draft action plan and station audit and make submissions to Annette@acorp.uk.com
	c) Membership of the Area Partnership It was agreed that this discussion could not take place at an AP meeting that was not quorate. As such this item has been shelved until the next meeting.	
4. Health and Social Care Consultation	a) **Presentation and engagement regarding the development of the Strategic Plan for integrating Health, and Adult Social Care.** CL gave a presentation which explained the Strategic Plan and the questions which the group were to be consulted on. (attached)	**Members:** to submit a

	During the presentation CL explained that the integration would combine the budgets for both Health and Adult Social Care stressing that the aim was not to reduce funding, but instead to increase effectiveness. During the presentation the importance of provision for children was highlighted as a key issue. CL explained there are plans to bring children's services within the scope of the integration as soon as possible. CL stated that the full consultation would be on East Lothian's Consultation Hub from the 17th of December and encouraged attendees to view it and submit responses in due course.	response to Integration of Health and Social Care consultation: www.eastlothianconsultations.co.uk from 17th Dec.
	b) Discussion Groups on Consultation Questions for Strategic Plan The results of this consultation will feed into the Strategic Plan and updates on the progress of the consultation for this plan will be fed back to the AP at a later date. Key points raised during discussion are summarised below: • Concerns around transition from children to adults • Importance of Mental Health Issues in the area • The importance of appreciating carers within the community • The importance of environmental factors in health • The relevance of the development of the LDP and the role of housing and development in creating healthy community spaces DP thanked CL for the presentation.	
5. Next Steps	It was agreed that with such a small meeting it was best to leave consideration of the Area Plan development, and discussion around moving forward with key themes until the next meeting. Nonetheless documents detailing a draft Area Plan Framework, and consolidated key themes were circulated and these can be found in the Appendices below. All members and substitutes are encouraged to read through the Consolidated Key Themes and feedback to the Community Planning team with additions, edits, and omissions. Members and substitutes are further encouraged to take note of identified actions and next steps and consider where their organisation may be able to take a lead role in taking actions forward. These documents will be discussed in more detail at the next meeting.	**Members:** to read through Consolidated Key Themes considering additions/ amendments and taking stock of actions and next steps.
Date of Next Meetings	**Wednesday 4th February,** 7-9pm, Bolton Village Hall Please send any apologies to: h&l-ap@eastlothian.gov.uk	

Contact: Kaela Scott, Local Community Planning Officer: h&l-ap@eastlothian.gov.uk 01620 827822

Framework for developing Area Partnership Area Plans

The Role and Remit of Area Partnerships outlines that Area Plans will determine local priorities aligned to the East Lothian Plan: Single Outcome Agreement (SOA) 2013–23. It further states that each Partnership should develop Area Plans:

   i.   based on a shared vision for the area using evidence from the Area Profile and local intelligence;

   ii. identifying local priorities with a focus on reducing inequalities, prioritising prevention and early intervention and sustainability;

   iii. delivered by service providers and involving local people.

In order to develop the themes and priority areas for action identified by each Area Partnership the following further principles for Area Plans were agreed by the Safe and Vibrant Communities Partnership in August 2014:

   a)   that Area Plans are intended to cover the thematic scope of the SOA and Council that Area Plans are intended to cover the thematic scope of the SOA and Council Plan – Sustainable Economy, Resilient People and Safe and Vibrant Communities (with a focus on the needs/outcomes prioritised in their area);

   b)   that Area Plans will cover the same timeframe as the East Lothian Plan, and be reviewed / updated at the same intervals;

   c)   that Area Plans will be strategic plans - identifying actions that will have a local impact on achieving the outcomes set out in the East Lothian Plan – and incorporate both long term approaches to improving local outcomes and short term actions focused on improving service delivery;

   d)   that Area Plans will not be community 'wish-lists' presented to service providers but will contain actions that, having been identified through analysis of the evidence and a process of negotiation and shared decision making, are intended to be implemented;

   e)   that Area Plans are likely to include actions for service providers to implement, actions for the community / community based groups to lead on and also opportunities for co-designing and/or co-producing different ways of delivering services;

Format of Area Plans

It is intended that in each ward the Area Plan will be presented in 2 formats:

   A.   <u>A summary version</u> highlighting the key areas for action, why this is important and a broad summary of the actions proposed
-   single sheet (A3)
-   likely to be printed and intended for broad, public distribution

   B.   <u>A full Area Plan</u> with an agreed action plan identifying timescales and lead agencies / partnership groups responsible for implementing the actions
-   expected to be a 20- 25 page booklet
-   intended to be a living document, regularly updated by the Partnership and primarily available on-line.

Appendix 1: Framework for Developing Area Plans

Contents of the Area Plan

1) <u>An outline of the ward</u>
2) <u>Purpose of the Area Plan</u>
3) <u>Context of the Area Plan</u> - Outlining the role of Area Partnerships and the relationship between Area Plans, the East Lothian Partnership, and the outcomes established in the East Lothian Plan.
4) <u>Process of developing the Area Plan</u> *(included in both Summary and Area Plan versions)* This will vary in each area but will highlight the range of local engagement undertaken to inform the actions in each Area Plan.
5) <u>Vision for the area</u>
6) <u>Local Priorities and Actions</u> **-** It is expected that each Area Plan will identify **6-9 local priority areas for action**.
   - These will be grouped under the 3 partnership strategic objectives identified in The East Lothian Plan - Sustainable Economy, Resilient People and Safe & Vibrant Communities.
   - Each Area Plan will also highlight 2-4 of these priorities that contribute specifically to the overall aim of reducing inequalities.

<u>For example in the full Area Plan:</u>

Resilient People across the Haddington and Lammermuir Ward
PRIORITY 1 – Supporting our Young People to fulfil their potential within the community

The difference we want to make		Why is this important in this area:			
We want to improve young people's quality of life and support them in accessing opportunities to take part in the community and reach their full potential. We want young people to: • Feel safe in their community; • Have independent transport options; • Have access to appropriate facilities, and; • Have access to appropriate opportunities.		• In the large rural areas of the ward transport is very difficult for young people who rely heavily on parents to access facilities and opportunities. • Community attitude to education and attainment is a key issue for Haddington and Lammermuir. • 'Opportunities for Children and Young People' was heavily prioritised by members of the partnership, indicating it is a major issue for local people.			
Related outcome in the East Lothian Plan		4) East Lothian's young people are successful learners, confident individuals, effective contributors and responsible citizens			
Action needed to achieve this	**Timescale**	**Lead Group / Agency**	**Others involved**	**Resources required**	**Key milestones / indicators of success**
Mapping unsafe areas: Work with young people to establish which areas are perceived to be unsafe and consider how this can be fixed. Potential to use phone apps to support mapping exercise.	Mapping – Spring-Autumn 2015 Improvement – by end 2016	Partnership,	ELC, Knox Academy	Venues and materials for mapping sessions. Funding for improvements.	Secondary school pupils from throughout the ward engage with mapping. Key improvements are identified.
Improve active transport opportunities, especially to school: Establish areas of demand for shared-use paths to ensure young people have safe cycling and walking routes to access school and other facilities.	Establishing key areas: by end 2015 Installation: next 5-10 years	ELC	SusTrans, Partnership, ELCRP	Materials for consultations. Funding for improvements.	More safe paths. Greater number of young people cycling/ walking to school and other services. Reduced congestion due to 'school run'.

Haddington and Lammermuir – Moving Forward (Consolidation of Key Themes During Discussions)

Opportunities for Children and Young People

Progress	Key Issues Identified Broken down into 4 key areas: Access; Facilities; Safety and Opportunities.	What is still to be looked at?	What actions are being put forward so far?	Next steps... Ideas need to be consolidated into specific achievable actions.
11/6 – meeting identified issues leading to development of theme 13/08 – meeting prioritised as third priority from eight themes 24/09 – meeting decided to make theme the focus of the following meeting, and to give leadership to youth reps from Knox. Oct-Nov – Staff from ELC meet regularly with youth reps from Knox to develop agenda for next meeting. Oct – Youth reps organize survey of	**Access**				
	• Equal Access - *rural areas, etc* • Access to info - *online* • Access for u 12s • Access to Edinburgh and further afield • Active Transport - *paths* - *storage facilities @ school* - *school run congestion*	• Can rural bus links be improved? • Good online platforms for young people? • What do parents and children want for under 12s? • What would make it easier for YPs to access buses/trains? • What paths, upgrades, signs do young people need? • Why aren't young people cycling to school? • How do we stop parents driving to school?	• ELC: New supported bus routes. Improvements for Humbie, and others. • Shuttle bus for rural YPs fortnightly Fridays bring to Haddington to access services • East Lothian page on Young-Scot website. • Wifi installation at Knox • U-12s roaming movie night in rural areas (Gifford, etc) • Scotrail: More services (2018) • ELCRP: Better signage to/from Longniddry on Railway path • Improve path network access from villages (eg: Gifford, Athelstanford) to Haddington • Install bike storage at Knox and in town centre	• Assess new bus routes and consider improvements. • Liaise w/ YP service providers and bus operators to establish occasional bus service • Develop online facility for EL's YPs potentially on Young Scot. • Investigate potential for wifi at Knox • Establish roaming movie night for u12s in villages. • Link w/ ELCRP to consider improvements to YP accessing Longniddry station, and improved service • Map areas where new paths/ path upgrades are needed. • Liaise w/ school, ELC and funders to consider options for bike shed at Knox.
	Facilities				
	• Developing new facilities: - *Skatepark;* - *Basketball net;* - *facilities in villages* • Access to current facilities:	• Best place for a skatepark? • Funding? • Basketball net on already hard ground eg: Tennis courts? • Can gym/ aubigny provide more opening times?	• HDCC: Skatepark designed in consultation with young people: Whittinghame Drive • FoNP: considering addition of B-Ball net. Also encouraging YP membership on board.	• HDCC: Get funding for sk8park • FoNP assess options re B-Ball net, Neilson Park upgrade and including YPs on board. • Liaise w/ gym and sports centre re opening times,

| students at Knox academy to provide evidence for presentation and discussion

12/11 – meeting led by youth reps with presentation on key issues followed by discussion groups on four key areas	- *opening times* - *Nielson Park at lunch* - *Cost* - *Rural areas* - *Hard to find online info* • Improving Facilities: - *50's diner @ local cafe* - *Nielson Park upgrade (seats, pavilion, etc)* - *More events @ Corn Exchange*	• Where can S2s go at lunch? • Can cost be brought down for young people • What facilities are in demand in rural areas • Where can a 50s diner be housed, cafes happy to open doors once a fortnight? • What upgrades to Nielson might be feasible?	• Improve gym and sports centre opening times. • Page on Young-Scot website? • Local cafe in talks regarding 50s diner cafe for YPs. • Seats at the halfpipe • Host more events for young people at the Corn Exchange	include YPs in discussion. • Consider spaces for YPs to hang out (lunch, eve, w/e) • Investigate online facility potentially on Young Scot. • Liaise w/ local cafes to establish 50s diner evenings • Investigate events already happening, what do YPs want, where is there room for more?
	Safety			
	• Dark Areas • Areas known as unsafe • Police interaction - *Limited in school* • On bikes - *safe paths* - *secure storage* • In rural areas - *safe paths and walkways*	• Where are particular unsafe and poorly lit areas? Mapping? App? • Can we get police into schools to listen instead of talk? • What paths are in demand and what can be done about this? • Can we install secure storage in town and at school?	• Improve dark and unsafe areas with lighting/path upgrades. • Police liaison in school • Improve paths to school. • Install secure bike storage facilities at school and in town • Improve footpaths along dangerous roads. (Eg: East Saltoun – Easter Pencaitland)	• Map areas for improvement (mapping sessions w YPs/ app for smartphones) • Liaise w/ police to consider 'listening workshops' • Assess paths in need of establishment/improvement. • Liaise w/ ELC and funders to look at options for bike shed
	Opportunities After Leaving School			
	• Lack of good quality jobs - *Lack of big employers* - *Engage local employers* - *Interesting& well paid* • Transport issues (Esp rural) - *FE/HE and employment* • Awareness of opportunities - *Need coherent info* - *QMU very easy to get to*	• Who are the main employers in the area? • What jobs do YPs want and what jobs pay YPs well? • Where are young people going for jobs/ education and what are the transport gaps to get there? • What are the best platforms for YPs to access info? • How can we get QMU more	• YPs directory online featuring job opportunities, information about FE/HE among other things (Young Scot Website) • Training for work schemes with local employers • Tie in w/ QMU to ensure YPs are aware of further/higher education opps within the	• Investigate online facility potentially on Young Scot. • Consider potential internship/ training schemes and liaise w/ local employers to assess interest. • Liaise w/ QMU to consider options.

	• Employer engagement - *Local employers involved* • Employability development - *Training at school*	involved? • What would encourage local businesses to employ more YPs? • What can schools do to help?	county. • Education for work training at school.	• Liaise w/ Knox to consider potentials for 'education for work' training.

Community Cohesion

Key Issues Identified	Progress	What is still to be looked at?	What actions are being put forward so far?	Next steps...
Four key issues: 1. School catchment should reflect ward boundary. Council have refused review. 2. Improve support for the elderly 3. Limited availability of social housing in the area 4. Importance of maintaining community resilience	06/14 – meeting, discussions around issues that led to theme. 08/14 – meeting, identified theme as key priority, further discussion around issues.	• Restraints on catchment areas • Particular issues facing elderly in ward and gaps in support provision • Issues related to social housing supply and demand. Where are the specific areas under pressure? • How can communities support themselves given lack of government/council resources?	• Carry out catchment review considering impact current catchment distinctions have on community cohesion. • Ensure plans for social housing reflect need/ demand/ community resources. • Establish community champions to move issues forward. • Assist with community development.	• Engage with MIR stressing impact of catchment areas on community cohesion. • Investigate issues for elderly in the ward • Engage with MIR on issues regarding social housing. • Consider innovative strategies to boost community resilience. • Identify 'community champions'

Access to Health Services

Key Issues Identified	Progress	What is still to be looked at?	What actions are being put forward so far?	Next steps...
Four key issues: 1. Transport and access from rural areas inc: car and cycle access 2. Lack of facilities in county. - A&E, and Mental Health	06/14 – meeting, discussions around issues that led to theme. 08/14 – meeting identified theme as	- What are the plans for parking on the site? - What are the plans for PT/AT? - More info on demand for A&E facilities in area, and availability of professionals.	• Be realistic with requirements for parking. • Develop cycle network options for access.	• Scrutinise plans at next stage and feedback to ELC and NHS Lothian with comments. • Engage with consultation on the Integration of Health and Social Care.

Community Facilities and Resources

Key Issues Identified	Progress	What is still to be looked at?	What actions are being put forward so far?	Next steps...
Three key issues 1. Difficulty in assessing the needs of community groups 2. Several facilities are under used: eg, the Corn Exchange; Nielson Park, etc. 3. There are often barriers to access regarding booking and availability, eg: Nungate centre; Townhouse.	06/14 – meeting: discussions include concerns regarding community facilities and resources in the area. 08/14 – meeting: discussion group considers theme in greater depth.	- Investigate how we can use our facilities to better meet the needs of the community. - Ask groups what kind of spaces would be useful. - Assess usage of particular facilities.	• Workshop on defining needs, wants, ideas and opinions regarding spaces and facilities in area. • Assist HCDT with accessing funding for Corn Exchange. • Establish a centralised booking system for facilities. Allows costs to be levelled and should promote additional use.	• Plan Community Facilities workshop with broader community. • Liaise with groups to assess their needs. • Work alongside HCDT. • Investigate options for centralised booking system. Online? What platform? Run by council?

Broadband

Key Issues Identified	Progress	What is still to be looked at?	What actions are being put forward so far?	Next steps...
Four key issues 1. Impact of broadband on health-care, especially in rural areas. 2. Barrier to economic opportunities, ie: working from home. 3. Impact on emissions by reducing need to travel. 4. Barrier to education, need web for homework.	06/14 – meeting: discussions include concerns re speed of internet connection. 08/14 – meeting: theme deemed priority number 5. 10/14 – meeting held w/ Community Broadband Scotland & service providers in to discuss solutions w/ community groups.	Getting further clarity from Digital Scotland re the 'not spots' in the ward and the rest of the county Establishing demand in the identified areas of the county	Survey done jointly across all affected areas – hosted on the Consultation Hub	Awaiting confirmation of information from Digital Scotland re areas to focus on Continue to meet with Community Broadband Scotland to establish an aggregated approach for East Lothian