

REPORT TO: East Lothian Council
MEETING DATE: 10 February 2015
BY: Depute Chief Executive (Resources and People Services)
SUBJECT: Council Financial Strategy 2015/16 to 2017/18

1

1 PURPOSE

- 1.1 To outline the Financial Strategy of the Council, this provides the financial context for Councillors in preparing their budgets for the period 2015-18.

2 RECOMMENDATIONS

- 2.1 The Council is recommended to approve the attached Financial Strategy.
- 2.2 The Council is asked to approve the 2014/15 budget adjustments as detailed in Section 3.7.
- 2.3 As part of presenting their budget proposals, each Group of Councillors is recommended to:
- Develop a sustainable General Services budget avoiding the use of reserves in Year 3 (2017/18).
 - Develop General Services Capital Plans, which when adjusted, are within the maximum Capital Expenditure Limits outlined at Section 3.6.
 - Adopt the recommended levels for earmarked reserves as detailed in the Financial Strategy.
 - Transfer any additional reserves at the end of 2014/15 to either the General Services Capital Fund or the Cost Reduction Fund. Any balance on the Capital Fund to be used in future years to directly fund capital expenditure or defray capital charges.
 - Prepare balanced budget proposals for General Services taking into account a freeze in the level of Council Tax and the related estimates of Scottish Government Grant.

- Retain within the HRA at least £1.0 million of reserves as protection against unexpected costs or loss of income.
- Maintain the ratio of debt charges to income within the HRA to below 40%.
- Propose an appropriate rent increase to support the HRA revenue and capital budget proposals.

3 BACKGROUND

Constructing the Budget Proposals

- 3.1 Appended to this report is the Financial Strategy for 2015-2018, which outlines the main opportunities, risks and constraints that face the Council over the next 3 years. The strategy forms the basis of the Council's stewardship of taxpayer's funds over an unprecedented and prolonged period of austerity that will continue through until 2019/20.
- 3.2 The establishment of a solid budgetary platform is the cornerstone of delivering the Financial Strategy. As in previous years, the budget allocates a "bottom-line" budget to each Business Group, and the Corporate Management Team in conjunction with relevant Service Managers have the task of managing any cost increases within that budget. Managers are expected to achieve any specified efficiency savings and identify how they will meet any savings targets included in the budget allocated to them. Although fully recognising the critical importance of effective leadership, it is the responsibility of every Council Officer to help deliver the Financial Strategy.
- 3.3 In preparing the 2015/18 budgets, provision to meet all known contractual commitments has been made, but once again, no general inflationary increase in budgets has been incorporated. Essentially, services are expected to absorb general inflationary pressures through the efficient management of the resources they have been allocated. This 'cost containment' is an important element of the financial strategy.
- 3.4 The budget includes provision for capital financing (debt) costs that are generated by spending at the designated Capital Expenditure Limit for each of the three years and also the related revenue running costs of projects that are sufficiently well advanced for these costs to be estimated with a reasonable degree of accuracy.
- 3.5 In accordance with statutory regulations, the Council has to set annual limits on "the maximum amount which it can afford to allocate to capital expenditure". In the current financial circumstances, I am of the view that the Council should continue to set Capital Expenditure Limits for General Services that seek to minimise any increase in the General Services Loans Fund balance.

3.6 The link between capital expenditure and the final level of borrowing is not direct and is affected by a combination of factors such as the rate paid on borrowings, the type and purpose of the capital asset created and the level of capital income receivable. However, based upon current known factors, I would recommend the maximum Capital Expenditure Limits as follows:

Year	Capital Expenditure Limits (£m)
2014/15	21.000
2015/16	21.000
2016/17	21.000
2017/18	18.000
2018/19	18.000
2019/20	18.000
Totals	117.00

These Capital Expenditure limits will need to be applied flexibly to take into account any additional capital income received by the Council and also recognise the potential for inter-year transfers deemed necessary to manage the delivery of large scale capital projects.

2014/15 Base Budget Adjustments

3.7 In constructing the 2015-18 Budgets, a number of significant budget adjustments have been made to the 2014-15 base budget. These adjustments had not been reflected within the Q2 Financial Review and include the following:

- An additional £1.009m of funding has been reflected in the Revenue Support Grant provided by the Scottish Government during the year which has been allocated to the following service areas:
 - An additional £434,000 provided to the Primary Schools budget, which is required to deliver; Free School Meals to all P1-P3 children from January 2015; second Languages to Primary school pupils, and Teachers Pay.

- An additional £56,000 within Pre-school Education to enable the workforce to deliver the requirements of the Children and Young People's Act.
 - An additional £145,000 to support Discretionary Housing Payments.
 - Additional funding of £371,000 to support existing budget pressures within Children's Wellbeing service.
 - An additional £3,000 within Revenues relating to Single Fraud Investigation.
- A number of inter service budget transfers resulting from approved Service Review changes.

Financial Prospects

- 3.8 As the Financial Strategy makes clear, the Council continues to face substantial financial challenges. Over the next three years, the amount of funding available for council services is at best forecast to remain static in cash terms – with the genuine prospect of a real terms reduction in our Scottish Government Grant. We are due to enter a new Comprehensive Spending Review period and over the next 2 years or so, face back to back UK, Scottish Government and then Local Government Elections. During this same period, there are therefore a wide range of 'unknowns' and almost certainly, additional cost and service pressures to manage. Furthermore a national Commission is in the process of being established to consider alternatives to Council Tax, the findings of which is expected to report in autumn 2015 and will be subject to parliamentary scrutiny. Nevertheless any change to the current Council Tax system will need to be considered carefully within the Council's financial strategy.
- 3.9 The Council has already made significant changes to how it is organised that will enable it to deliver the services across East Lothian within times of reduced resources. During the past two financial years 2013/15 the Council agreed and implemented a Voluntary Early Release Scheme (VERS). Implementation of this scheme has led to further service based reviews making structural changes to the way in which services are managed and delivered. The Council continues to explore relevant partnering arrangements where these might provide more efficient and effective service delivery.
- 3.10 In conjunction with NHS Lothian, the Council has made significant progress towards implementation of the new Integrated Health and Social Care Partnership with effective shadow arrangements now in place and the statutory Integration Scheme close to being finalised. The more formal Integrated Joint Boards are due to be established by 1st April 2016. This will provide both challenge and opportunity in future years and it will be necessary to monitor and review any impact upon the financial strategy of the Council.

- 3.11 In accordance with the Financial Strategy, the Council has also taken steps to reduce the reliance on reserves and move to a more sustainable long-term budget. However, the job remains only partially complete, with latest UK wide financial forecasts indicating a likely requirement to make ongoing annual savings in public expenditure over the years up to and including 2019/20.
- 3.12 Independent financial commentators have suggested that in the short to medium term, there are particular reasons that will create significantly increased uncertainty about the extent and nature of changes that will be required of both the Council and Scottish Local Government more generally - the political group budget proposals will to varying extents reflect this. In accordance with our established practice, Groups have been advised to be as precise as they can be about the scale, timing and nature of the change that is needed. However, it is inevitable that some changes may not be capable of being specified in detail, which means that the further into the forward planning period you go, the greater the uncertainty about what will actually be required to deliver it. In general, the greater the value of any non-specific changes included in the budget, the greater the extent of change is being planned. These changes can be either cost reductions or income increases.

Managing the budget 2015/16

- 3.13 The Council's external operating environment is subject to constant change and therefore budget review and development cannot simply be a once-a-year process. Performance compared to approved budget will be kept under constant review with regular quarterly reports made to Cabinet and a year-end report presented to the full Council following submission of the draft accounts for audit.
- 3.14 As part of our normal financial management support service, monthly and quarterly performance reports are issued to managers with budget responsibility and in addition to that, the overall finances of the Council are subject to detailed annual independent audit review.
- 3.15 It is vitally important that through the Council Management Team (CMT), the Council maintains a disciplined approach to the implementation of its change programme and delivers the financial efficiencies planned in accordance with that programme and the supporting budgets. During the course of the past two financial years 2013-15, significant progress has been made in delivering planned changes including the VERS scheme mentioned earlier, continued implementation of the Customer Excellence Programme, improved procurement practices and efficiencies under the Procurement Improvement Panel, Partnership Working with Midlothian Council and a number of significant service reviews including Children's Wellbeing, Customer Services and a best value review of Adult Wellbeing.
- 3.16 During 2014, the Chief Executive established a Budget Review Group which meets on a regular basis to scrutinise spending across all areas of

the Council – identifying potential areas of budget variance and ensuring that maximum use is being made of resources.

- 3.17 Heads of Service will be required to manage within the budgets approved at this meeting. If at any time spending pressures are not containable within the Business Group, the relevant Service Manager should report this to their Head of Service and Depute Chief Executive. In consultation with their Cabinet Spokesperson, the relevant Depute Chief Executive has the flexibility to move budgets between business groups. Should this not resolve the spending issue, it is the Depute Chief Executives' responsibility to formally report this to the Head of Council Resources. In this situation the matter may be reported to Cabinet and the Council may be asked to reconsider the policies applying within that Group with a view to reducing services and costs or increasing charges and income. If this cannot be achieved, then the Council may be asked to approve policy changes elsewhere that will yield the necessary savings through service reductions or increased charges.

Council Tax

- 3.18 Since 2007/08, the Council has operated within a national settlement framework that has seen Council Tax levels frozen. In overall terms however, the funding received directly from the tax will increase over the coming year as a result of house building and an increase in the number of taxable properties. The estimated 2015/16 Band D equivalent tax base in East Lothian is 43,763 properties (last year 42,925) after adjusting for single taxpayers and exemptions. Further increases are also anticipated in each of the two subsequent years.
- 3.19 It is anticipated that tax collection will continue to be adversely affected by the ongoing difficult economic conditions. This situation is being kept under review. However, every effort is being made to maximise tax collection and it is recommended that bad debt provision remain at 2% for 2015/16.

4 POLICY IMPLICATIONS

- 4.1 The Council has a range of plans and strategies that contribute to commitments made in both the Single Outcome Agreement and the Council Plan - this budget is an important part of putting these into effect.

5 EQUALITIES IMPACT ASSESSMENT

- 5.1 Equalities – the Financial Strategy and subsequent budget proposals will have significant impact on the future delivery of services by East Lothian Council and therefore a potential impact on the wellbeing of equality groups. The EQIA on the Council Financial Strategy recommends that EQIA is considered as an ongoing process as part of the development and delivery of Council budgets.

6 RESOURCE IMPLICATIONS

- 6.1 Financial – the respective group proposals will provide an overview of the finances of the Council reflecting the constraints outlined in this report. The approved budget will be the 3 year summary and the explanation of the changes in each of the three years provided by each group.
- 6.2 Personnel - none directly from this report although there will be implications arising from subsequent service reviews, efficiency measures and any new initiatives.
- 6.3 Other – none.

7 BACKGROUND PAPERS

- 7.1 Council 11 February 2014 – “Council Financial Strategy 2014/15 to 2016/17”
- 7.2 Cabinet 21 October 2014 – Financial Review 2014-15 Quarter 1
- 7.3 Cabinet 11 November 2014 – Financial Review 2014-15 Quarter 2

AUTHOR'S NAME	Jim Lamond
DESIGNATION	Head of Council Resources
CONTACT INFO	jlamond@eastlothian.gov.uk
DATE	05 February 2015



East Lothian
Council

**Financial
Strategy
Statement**

**2015/16 to
2017/18**

Objective and Principles

A key financial objective for the Council is the provision of services that the Councillors believe are appropriate for the lowest Council Tax or service charge possible.

Underpinning this objective are two key principles of public finance that the Council must observe – that there should be no taxation in advance of need and that there should be fairness in the tax burden between generations of taxpayers.

In practice, the principle of taxing only when necessary is closely related to the question of how much reserves the Council should hold. In setting a budget a balance has to be struck between holding funds in reserve for specified reasons, with any excess of reserves being used for the benefit of or returned directly to the taxpayers. This amounts to a decision on how much should be taken from reserves when setting the budget and this is explained further below.

Inter-generational fairness is most readily apparent in the financing of capital investment projects. Many capital investments have a relatively long-life and will provide benefit to future generations. The use of debt finance helps ensure that the costs of the capital investment are spread over the life of the asset and paid for through taxes and charges over that life. Similar issues are involved in making provision now for the future cost of pensions. Ultimately these costs will be incurred by future generations even though the pensions have been earned in providing services now unless adequate provision for the full future cost is made from current tax receipts.

Medium Term Financial Position – Housing Revenue Account

It has been nearly ten years since the achievement of a zero net HRA debt position in 2004/05 – mostly as a result of council house sale receipts in the property boom. Since then, there has been a significant increase in HRA capital spend as both the modernisation and affordable house building programmes have been expanded.

The medium term position for the Housing Revenue Account (HRA) budget will be set out as part of the budget approved by the Council. As almost all of the income for this service is locally raised the Council can plan, with a relative degree of certainty, that it can self-manage the main financial risks. The overall HRA budget is a balancing act between the income raised through rent, the revenue expenditure such as staffing & repairs and the capital spending which is undertaken on modernisation and provision of affordable homes.

For the HRA, the financial strategy will continue to focus upon the following;

- Ensuring that the HRA can sustainably support the capital programme associated with building new Council Houses and modernising existing homes.

- Moving towards a position, by the end of the next 10 year period, whereby the HRA is self-financing a larger proportion of its capital expenditure – typically by direct funding rather than borrowing.
- Continuing to meet the requirements of the Scottish Housing Quality Standards.
- Ensuring that the properties and neighbourhoods continue to be attractive to existing and prospective tenants.
- Responding to the challenges arising from recent and proposed UK benefit reforms;
- Delivering the efficiencies required across the housing management and repairs service;
- Reducing rent arrears;
- Ensuring that the Council stays within the recommended upper limit for the ratio of debt charges to income of 40%. It is my view that this limit maintains an appropriate long term balance between the various elements of the HRA budget.
- Ensuring that the reserve or balance left on the HRA should not fall below £1.0million. This will allow the Council to maintain a cushion against any unexpected increase in costs or loss of income, and to protect against the risks inherent in the UK welfare reform proposals. Given the uncertainty that exists over the timing and scale of capital investment in new affordable housing, there is no upper limit on reserves.

Medium Term Financial Position – General Services

For the General Services revenue budget, the Council continues to plan for the medium-term through its three-year planning processes. For the second year running the Scottish Government has provided grant figures for only a single year and the next 3 year Comprehensive Spending Review will not take place until later this year at the earliest. The key financial assumption being made for Year 2 and Year 3 is that net grant will remain at the Year 1 level however; the prospect of this remains challenging. If any changes are made to the anticipated grant figures, the Medium Term Financial Position will need to be reviewed.

In the medium term it is clear that the Council faces some very difficult financial decisions as a result of the following;

- Real terms reductions in the income it will receive from Scottish Government;
- Meeting our obligations from new legislative requirements e.g. Children and Young Persons Act and provision of Free School Meals;
- Responding to the challenges arising from recent and proposed UK benefit reforms;

- Increasing population and other demographic changes e.g. increased numbers of young and old, early years care/school rolls/elderly care;
- General price/inflationary pressures;
- Upward pressure on staff costs – particularly after a significant period of pay restraint and uncertain future pay settlements, but also arising from the likelihood of unfunded national insurance and superannuation cost increases;
- New statutory arrangements relating to the provision of Integrated Health and Social Care services;
- Political change/uncertainty – there are three back to back electoral events with Westminster, Holyrood and Local Government Elections due to take place between now and May 2017.

The latest cash terms estimate of funding available to support council services i.e. after all corporate commitments, new burdens and other presentational changes are taken into account, is forecast to be a broadly flat-lined position across all three years within the financial planning period. This funding is required to deliver a wide range of new legislative burdens including Free School Meals and Children's and Young People's Act, as well as provide for contractual commitments including pay and pension contributions. Taking these inescapable commitments into account, in overall terms we have a real terms reduction in the resources being made available to deliver Council services.

It is therefore clear that the Council is financially challenged such that it must reduce expenditure commitments or increase income, or some combination of both. Based upon the UK Chancellor's most recent Autumn Statement, this scenario is likely to continue up to and including 2019/20 and the Council will need to plan in anticipation of further reductions in funding.

Despite these very challenging economic conditions, the Council has an ambitious 5 year Council Plan approved in 2012 but reviewed and updated in October 2014 and, in conjunction with Community Planning Partners, has committed to a new Single Outcome Agreement (SOA) in 2013.

Following on from a recent national Audit Scotland report, a benchmarking exercise was undertaken that helped inform a new Fees and Charges Policy that was approved by Council in December 2014. In future, it may be possible to introduce additional sources of income that would partially mitigate against expected funding shortfalls.

Notwithstanding this, a significant share of any funding shortfall is likely to have to be met through continued application of cost containment and cost avoidance measures. As far as possible, the Council is seeking to contain costs by becoming more efficient, which would help minimise the effect on services provided. However, the extent of the medium-term challenge we face suggests that more significant changes in how services are managed and delivered will be required whilst maintaining and where possible improving services in

accordance with the Council Plan and SOA. This includes the Council paying due regard to the statutory obligations of the Equality Act 2010. Understanding the impact of financial decisions on all those within the community will help to ensure that decisions about future provision of services meet the needs of the community effectively.

Pensions

All employees working for the Council have access to defined benefit pensions, which means that the Council as employer has substantial unknown future financial liabilities that only materialise when the pensions are actually paid. For teachers, this liability is not established specifically for East Lothian as these costs are part of a national scheme administered by the Scottish Government. For non-teaching staff, there is a statutory requirement that these costs are independently assessed as part of an actuarial valuation of each local pension fund every three years.

Public Sector Pension Reform

All public sector pension schemes in the UK, including those in Scotland have been subject to recent reforms. The reforms has seen all public sector pension schemes including Teachers and Local Government, change from a Final Salary to Career Average Pension Scheme, with new schemes being implemented from April 2015.

Local Government Pension Scheme

The actuary for the Lothian Pension Fund (LPF), of which the Council is part, makes a triennial assessment of the financial position of the East Lothian share of the local government pension fund and his requirements for employer contributions. The most recent actuarial valuation was carried out as at 31 March 2014. The results showed that East Lothian share of Lothian Pension Fund had increased from £30 million in deficit (as at 31 March 2011) to £56 million in deficit. The Council previously agreed to participate in a formal Contribution Stability Mechanism which will allow the Fund to move towards 100% funding while at the same time remain affordable for employers. Despite the increase in liabilities, Lothian Pension Fund, supported by the opinion of the Fund Actuary, has advised that the Contribution Stability Mechanism can remain in place. This will see overall the Council's total employer's contribution rate frozen at existing levels over the financial planning period, however the balance between the percentage payable as a past service deficit lump sum payment and employer contribution rates has changed.

The implementation of the new scheme from April 2015 will however require more elements of pay to be classified as pensionable, which will place an additional burden on LGPS employers pensions contributions.

Teachers Pensions

The Scottish Teachers Pension Scheme is an unfunded scheme which means that contributions are used to meet the cost of current pensioners. Similar to the LGPS the Teachers Pension scheme is subject to actuarial valuations every 4 years, however recent actuarial valuations had been put on hold by the UK

Government due to impending pension reforms, with the last full valuation of the scheme undertaken in March 2005. The valuation of the new scheme has only recently been undertaken and has resulted in an increase in employer pension contributions of 2.4%. Despite the new scheme being implemented from April 2015, the new contribution rate will be phased in from September 2015 placing a significant increase cost to the Council both for the part year in 2015/16 and the full year from 2016/17 onwards.

Auto-Enrolment

The Pension Act 2011 has placed a number of new obligations upon the Council with changes to eligibility criteria effectively widening access to a greater number of Council employees. The Council has also decided to defer the new auto-enrolment provisions until 2017 although it is still anticipated that there is likely to be an increase in scheme membership as a result of both of these issues.

Risk Assessment

In setting a budget, the Council must take into account the risks that may impact upon successfully delivering the strategy. A summary of the main risks to the budget are listed in the annex including the action the Council should take to manage those risks both in setting the budget and managing its finances over the coming years.

The success of the Financial Strategy depends on how successful we are in mitigating the risks through management action and the extent to which the risks we seek to manage actually materialise.

Scottish Government Grant Funding

Central to delivering the Financial Strategy is the level of grant funding received from the Scottish Government. In the General Services budget, nearly 80% of the Council's funding is received as Scottish Government Grant.

Similar to recent years, in 2015/16 the Scottish Government has offered to provide a specified amount of grant funding to the Council if it chooses to freeze the Council Tax and certain national policy objectives are supported by the Council when they set their budget. A much lower funding offer has been promised if these national objectives are not shown to be supported in the Council budget. The effect of this lower grant award would require a compensating Council Tax increase of just over 3%.

There continues to be uncertainty surrounding the future of UK public sector finances and there is a significant risk that the grant figures planned for the next three years may be revised. However, the Council must not let this uncertainty undermine their planning for local services in the medium-term. The best way to deal with that uncertainty is to plan ahead as best we can enabling us to minimise any potential adverse impact of unforeseen change

Reserves

Holding an adequate reserve to meet unexpected costs is a key management tool for delivering the Financial Strategy, but this must be balanced against the need to avoid taxation in advance of need as explained earlier in the strategy.

To strike this balance the Council must take a view on what the reserves are likely to be at the start of the 2015/16 financial year, any plans that have already been made to use reserves and how much should be held to meet any risks that materialise over the next three years. Any reserves that do not need to be held as part of this strategy should be used for the benefit of or directly returned to tax or rent payers as part of this budget.

Council has been already advised through the various quarterly finance reports that the General Services reserves (excluding HRA reserves) available going into 2014/15 was £10.743 million. The split of these is detailed below;

	<u>Current Position 31 March 2014</u>
<u>General Services Reserves</u>	<u>£'000</u>
Required to support future budgets	44
Civil Emergency	2,000
Property Renewals	0
Cost Reduction Fund	3,578
Earmarked Reserves	
• DSM (Devolved School Management)	489
• MELDAP/DAAT	192
Insurance Fund	1,520
Capital Receipts Reserve	0
Gen Services Capital Fund	2,920
Sub-total General Services Reserves	<u>10,743</u>

This analysis includes the Insurance Fund and a range of earmarked funds such as those held for MELDAP and the DSM legislation. My advice going forward is that these should be retained and used for specific purposes already agreed by Council. This means that these are not then available for any alternative use.

I am also advising that the Council should hold a financial reserve within the Civil Emergency Fund as a cushion against the costs of any emergency, such

as the severe weather experienced in various seasons over recent years. This should be retained at the £2 million level.

Meeting future financial challenges is likely to mean significant changes in the way in which the Council delivers services. To help make these changes the Council previously established a Cost Reduction Fund. The balance on this Fund currently stands at £3.578 million and, over the last two years, has been used primarily to meet the costs of employee contract severance payments. There is likely to be significant further use of this during 2014/15, and beyond, as the Council manages down its staff numbers to match its reduced financial resources. Given the scale of the changes facing the Council and the costs associated with making these changes I am recommending that the Cost Reduction Fund should be retained.

In accordance with the intended direction set out in recent financial strategies, less reliance has been placed upon the level of reserves required to balance both the existing and future 2015-18 budgets. Taking into account budgetary performance during the current year, we estimate that an additional £1m in reserves will be available going into 2015/16. The various political Groups have been informed of this and have used these funds in planning their 2015-18 budgets. Should any further reserves become available at the end of the 2014/15 financial year, I am recommending that these are transferred to either the existing Cost Reduction Fund or to the Capital Fund.

The regulations that surround the use of prudential borrowing powers require that the Council demonstrate that its capital investment plans are affordable and financially sustainable.

Affordability is demonstrated by the incorporation of all the costs associated with the investments within a balanced three-year budget.

Financial sustainability is demonstrated by having the final year of the budget showing balanced income and expenditure without the use of reserves. Borrowing is usually repaid over a longer period than three years, and the best indicator of whether the future repayments are sustainable is a 2017/18 budget that does not rely on temporary sources of funding such as reserves. In other words, to sustain the capital investment plan the Council needs to demonstrate that there is no structural deficit in its budget by 2017/18.

Summary

The Council continues to face much uncertainty, a wide range of risks and an increasingly difficult financial environment. For General Services, in the short and medium term expenditure is outstripping income. In the longer-term, pension liabilities are increasing and should be funded now rather than passed on as a burden for future taxpayers.

However, I remain confident that by continuing to follow the direction set in this strategy, and by collectively delivering the planned service changes, this challenge can be managed and that, by the end of the budgetary period we will be delivering our priority outcomes for the people of East Lothian within a sustainable and balanced budget.

To achieve this, over the next three years, the Council's financial strategy will continue to focus upon;

- Delivering a Change Programme that will achieve significant efficiency savings across all areas and all inputs such as staffing and supplies;
- Constraining cost growth – through effective demand management, good financial control by managers and by effective negotiation with suppliers;
- Generating additional income and ensuring that, where the Council has decided, there is full cost recovery;
- Progressing partnership working where there are proven efficiency and or service gains;
- Continuing to manage down the General Services Loans Fund balance across the three years of the Strategy.

Jim Lamond
Head of Council Resources
05/02/2015

Risk	Action	Mitigation Method
Efficiency savings are not achieved	Mitigate	<ol style="list-style-type: none"> 1) Identify required savings in the budget as part of a comprehensive change programme and report progress on achievement to Cabinet on a regular basis. 2) Participate in national efficiency initiatives 3) Compare efficiency with comparable organisations 4) Test the competitiveness of in-house services against similar services available in the market and vice versa.
Budget is not effectively managed	Mitigate	<ol style="list-style-type: none"> 1) Subdivide the budget to allow clear allocation of responsibility to managers and link those budgets to operational responsibility 2) Report on the budget position to managers on a monthly basis and Cabinet on a quarterly basis 3) Provide training in financial management to all responsible officers
Loss of key suppliers leads to additional costs	Mitigate	<ol style="list-style-type: none"> 1) Maintain active relationships with key suppliers to assist in early identification of problems 2) Hold a financial reserve to provide funding to meet costs arising should a supplier be lost (do we do this?)
Events occur that were not fully anticipated in the budget	Mitigate	<ol style="list-style-type: none"> 1) Encourage wide participation in budget setting to capture as much service information as possible 2) Hold a financial reserve to provide funding to meet costs arising from such an event (do we do this?)

Risk	Action	Mitigation Method
Wider changes in the economy impact on our costs (e.g. energy prices, interest rates) and income	Mitigate	<ul style="list-style-type: none"> 1) Identify volatile costs/income within the budget and adopt management processes to limit exposure 2) Hold a financial reserve to provide funding to meet costs/income loss arising
The Council does not carry through its plans	Mitigate	<ul style="list-style-type: none"> 1) Regularly monitor progress against the Council Plan 2) Regularly monitor the financial position compared to budget
A service fails to meet statutory requirements resulting in the cost of emergency corrective action	Mitigate	<ul style="list-style-type: none"> 1) Regularly monitor progress against the Council Plan 2) Hold a financial reserve to provide funding to meet costs arising from corrective action
Failure of key financial and other systems	Mitigate	<ul style="list-style-type: none"> 1) Ensure business continuity measures are effective 2) Hold a financial reserve to provide funding to meet costs arising should a system fail
UK welfare reform leads to a loss of income and increased demand for council services	Mitigate	<ul style="list-style-type: none"> 1) Monitor the development of welfare reforms and seek to influence wherever possible 2) Hold a financial reserve to cover increased costs or income loss
The Council has to meet a major unanticipated insurance or compensation claim	Mitigate	<ul style="list-style-type: none"> 1) Ensure insurance arrangements are adequate for the risks anticipated and that provision is made for claims 2) Hold a financial reserve to provide funding to meet costs arising should a claim arise

REPORT TO: East Lothian Council

MEETING DATE: 10 February 2015

BY: Depute Chief Executive (Resources and People Services)

2

SUBJECT: Council Tax 2015/16

1 PURPOSE

- 1.1 To set the Council Tax charges for the 2015/16 year.

2 RECOMMENDATIONS

The Council is recommended to approve:

- 2.1 the Council Tax charges for the 2015/16 year as listed at Section 3.8.
- 2.2 the continued operation of the Council Tax advance payment discount at 2%.
- 2.3 the continuation of the Council Tax second home discount at 10%.

3 BACKGROUND

- 3.1 The Council is required by law to set its Council Tax annually for the year ahead. In previous years, this has been done as part of setting an overall General Services budget and varying Council Tax to support the Council's decisions on the services to be provided for the year ahead.
- 3.2 Since 2007/08, the funding provided to Local Government has been set within a national settlement concordat that has seen Council Tax levels frozen. Up to this point, all Scottish Local Authorities have accepted the funding which has been offered. It remains important for the Council to consider the following areas in relation to setting the 2015/16 Council Tax levels:
- Note the basis of the offer of grant funding made by the Cabinet Secretary for Finance to all Scottish Local Authorities and the particular commitments which are part of the offer.

- Formally approve the Council Tax levels for the coming year and record important decisions regarding the various discretionary discounts which the Council applies.
 - Receive information about the amounts involved and any other significant changes to the whole Council Tax system.
- 3.3 The Cabinet Secretary for Finance, Constitution and Economy, John Swinney, set out the terms of the 2015/16 financial settlement to be provided to Scottish Local Government in a letter to COSLA at the beginning of October 2014. In line with previous years, the settlement continues to hold back £70m from Councils in return for the continued delivery of specific commitments including:
- A further freeze in Council Tax levels for 2015/16.
 - Providing places for all probationers under the teacher induction scheme.
- 3.4 The letter to COSLA also set out a timetable to review the wider commitment around maintaining teacher numbers in line with pupil numbers, the specific delivery of which has in recent years formed part of the funding package to Councils.
- 3.5 As in 2014/15, only those Councils who do not intend to take up the offer of funding are required to write to the Cabinet Secretary. If any Council Leader replies to confirm that their Council does not accept the offer, then the full amount of that Council's needs based share of the £70m sanction will be withdrawn from the local government settlement and redeployed by Scottish Ministers.
- 3.6 East Lothian Council's share of the £70 million, in relation to the Council Tax freeze, has been confirmed as £1.416 million. As each 1% increase in Council Tax would raise around £0.4 million, a tax increase in excess of 3.4% would be needed just to make up lost grant funding if the Council chose to implement any Council Tax increase.
- 3.7 Both political groups, as part of the 2015/16 budget preparations, have confirmed that they intend to take up the offer of grant funding made by the Cabinet Secretary and also therefore to apply a Council Tax freeze for 2015/16.

Council Tax Charges

3.8 The charges which will apply for 2015/16 are as follows:

Band	Band Value (£)	Fraction of Band D	Charge for the full year 2015/16 (£)
Band A	Up to 27,000	6/9	745.08
Band B	27 to 35,000	7/9	869.26
Band C	35 to 45,000	8/9	993.44
Band D	45 to 58,000	9/9	1,117.62
Band E	58 to 80,000	11/9	1,365.98
Band F	80 to 106,000	13/9	1,614.34
Band G	106 to 212,000	15/9	1,862.70
Band H	Over 212,000	18/9	2,235.24

3.9 The Council is required to declare a Band D tax. All other tax band rates vary as a fraction of the Band D figure. The Council has no discretion over these fractions.

Early Payment Discount

3.10 To support higher levels of tax collection, it is recommended that the Council should continue to offer an early payment discount of 2% for any taxpayer who settles their Council Tax bill in full, in advance of 1st April 2015. This discount continues to be significantly lower than the average rate at which the Council borrows funds and this position is expected to continue throughout 2015/16.

Empty Dwellings and Second Homes Discount

3.11 Since 2005, the Council has been able to vary the discount awarded to empty dwellings and second homes. In October 2012, the Local Government (Unoccupied Properties etc.) (Scotland) Act 2012 was passed. The Act is aimed at encouraging owners of empty domestic properties to bring them back into productive use – primarily by diluting the tax support available to owners. As part of the Act, Councils now have the discretion to both remove the discount on certain types of unoccupied homes and to increase the level of Council Tax payable on these properties by up to 100%. The Act has no implications for charges applicable to second homes.

- 3.12 On 17th December 2013, the Council agreed to:
- Remove the 10% Council Tax discount on certain long term empty properties from 1st April 2014
 - Apply additional Council Tax charges on certain long term empty homes in stages as follows:
 - 50% after 24 months (applicable from 1st April 2015)
 - 100% after 36 months (applicable from 1st April 2016)
- 3.13 Members should note that, with effect from 1st April 2015, the Council will increase the level of Council Tax payable by 50% on certain properties which have been empty continuously since 1st April 2013.
- 3.14 In relation to second homes discount, it is recommended that the discount continues at 10% which is the minimum discount that can be applied.
- 3.15 Details of current rates payable on empty properties are shown at Appendix 1.

Council Tax Reduction Scheme

- 3.16 Members will be aware that from 1st April 2013, the previous Council Tax Benefit scheme was replaced by the Council Tax Reduction Scheme. The funds for the scheme were removed from the budget of the Department for Work and Pensions and added to the budget of the devolved administrations, with a reduction of 10% in the overall level of funding.
- 3.17 The funding shortfalls for both 2013/14 and 2014/15 were met from an additional Scottish Government contribution and from the Council setting aside £260,000 in 2013/14 and £245,000 in 2014/15 from its own resources. It is estimated that the Council will be required to sustain this level of funding for 2015/16.
- 3.18 During 2013/14, the Council received £5.3 million in funding for the Council Tax Reduction Scheme from the Scottish Government. This funding is expected to be £5.245m for 2014/15 and whilst it is understood that this level of funding will continue through 2015/16, the latest version of the Scottish Government Finance Circular advises that this is still to be confirmed. An overall budget of £5.490m has continued to be reflected within the 2015/16 budget.
- 3.19 Members should note that the introduction of these changes and the delegation of the scheme increase the financial risk for the Council. In the past, the cost of the Council Tax Benefit Scheme was largely met by the Department for Work and Pensions. Councils now bear an element of financial risk where claims for Council Tax Reduction increase, either due to general economic conditions or because of an increasing population within East Lothian.

4 POLICY IMPLICATIONS

- 4.1 The Council has a range of plans and strategies and the funding from Council Tax is an important part of putting those into effect.

5 EQUALITIES IMPACT ASSESSMENT

- 5.1 The Council's budget proposals including the setting of Council Tax will have significant impact on the future delivery of services by East Lothian Council and therefore a potential impact on the wellbeing of equality groups. It is recommended that the EQIA is considered as an ongoing process as part of the development and delivery of Council budgets.

6 RESOURCE IMPLICATIONS

- 6.1 Financial – as outlined in Section 3.
- 6.2 Personnel - none.
- 6.3 Other – none.

7 BACKGROUND PAPERS

- 7.1 Council 12th February 2013 – Council Financial Strategy 2013/14 to 2015/16.
- 7.2 Council 17th December 2013 – Council Tax Discount on Long Term Empty Homes 2014/15
- 7.3 Scottish Government Finance Circular No 9/2014 – Local Government Finance Settlement 2015/16 and Business Rates Poundage Level and Relief Thresholds.

AUTHOR'S NAME	Jim Lamond
DESIGNATION	Head of Council Resources
CONTACT INFO	jlamond@eastlothian.gov.uk
DATE	5 February 2015

East Lothian Council Empty Property Guide from 1st April 2014

	From empty date up to 6 months	From 7 to 12 months	From 13 months to 24 months	From 25 months to 36 months	From 37 months to 48 months	49 months onwards	
Unoccupied and unfurnished	Exemption	50 % discount	Standard charge	50% premium	100% premium		
Unoccupied and unfurnished plus eligible for exclusion from increase (for sale or let within first 12 months)	Exemption	50 % discount	10 % discount	Standard charge	50% premium	100% premium	
Unoccupied and unfurnished plus eligible for exclusion from increase (for sale or let at start of month 16)	Exemption	50 % discount	Standard charge	10 % discount	Standard charge	50% premium	100% premium
Unoccupied and unfurnished plus eligible for exclusion from increase (for sale or let at start of month 28)	Exemption	50 % discount	Standard charge	50% premium	10 % discount	50% premium	100% premium
Unoccupied and furnished	10 % discount		Standard charge	50% premium	100% premium		
Unoccupied and furnished plus eligible for exclusion from increase (for sale or let within first 12 months)	10 % discount			Standard charge	50% premium	100% premium	
Unoccupied and furnished plus eligible for exclusion from increase (for sale or let at start of month 16)	10 % discount		Standard charge	10 % discount	Standard charge	50% premium	100% premium
Unoccupied and furnished plus eligible for exclusion from increase (for sale or let at start of month 28)	10 % discount		Standard charge	50% premium	10 % discount	50% premium	100% premium
Second Home	10 % discount						
Uninhabitable due to major repairs	Exemption		10% discount				
Unoccupied and permanent/temporary exemption (e.g. prohibited by law, reposessed, difficult to let separately etc.)	Exemption for as long as circumstances stay the same. After that, unoccupied and unfurnished or unoccupied and furnished applies (e.g. 50% discount or 10 % discount)						
Purpose built holiday homes and second homes of people living in job-related accommodation	50 % discount						

REPORT TO: East Lothian Council

MEETING DATE: 10 February 2015

BY: Depute Chief Executive (Partnerships and Community Services)

SUBJECT: Proposals to Increase Council House Rents – Consultation Exercise

1 PURPOSE

- 1.1 To outline the results of the consultation exercise on the proposals to increase the Council House Rents in 2015/16.
- 1.2 To outline the key aspects of the consultation process.

2 RECOMMENDATIONS

- 2.1 Council is asked to note the results of the consultation exercise.
- 2.2 Council is asked to note the consultation process and that this will be further improved and consolidated on in future years.

3 BACKGROUND

- 3.1 The Council has a statutory obligation under the Housing (Scotland) Act 2001 to consult with all tenants when making any proposals to increase rents. In doing so the Council must:
 - consult all tenants affected by the proposal, and
 - have regard to the views expressed during the consultation exercise.

Consultation Approach

- 3.2 With the aim of improving on the approach to consulting on rent proposals adopted in previous years, the Council undertook to continue to work with and agree a robust approach in conjunction with East Lothian Tenants & Residents Panel (ELTRP).

3.3 The longstanding Project Group, comprising Council staff from Community Housing and Finance, the Cabinet Spokesperson for Housing & Environment, as well as members of ELTRP reconvened in August 2014 to discuss and agree the approach for the consultation on the 2015/16 increase.

3.4 **The Project Group:**

- designed, agreed and implemented the consultation approach for the rent proposals, which gave tenants the opportunity to complete a consultation questionnaire to give their views on the rent consultation and proposed rent increase. It was agreed that tenants would also have the opportunity to complete their questionnaire online. They could comment in other ways too i.e. via free phone, email or by writing in.
- designed a customer friendly consultation letter, which included key information to tenants on proposals to consider a potential rent increase beyond 4.3% giving tenants a range of options to choose from and the resultant investment opportunities these could create (in previous consultations tenants were asked their views on only one proposal).
- agreed as part of the consultation, to run two drop-in sessions, which were held in the ELTRP Office. The aim of this was to provide more information to tenants on what their rent pays for and encourage them to respond to the consultation.
- agreed the timeline for the consultation and also to offer tenants an incentive to return their completed questionnaire.

3.5 All of the above measures continue to build upon similar successful exercises over the last few years.

Consultation Outcome

3.6 The vast majority of the feedback was received through the questionnaire, 12 of which were completed online.

3.7 A total of 1,031 completed questionnaires were received along with ten telephone enquiries and six written responses from local Tenants and Residents Groups. This represents a return rate of 12.2% of all letters issued (compared to 14.7% last year and 11.5% the year before).

3.8 The results of all the feedback received from tenants who completed the consultation questionnaire are shown below.

- The majority, 65.4%, of those who responded agreed that the Council should take the opportunity to raise rent levels beyond 4.3%

Tenants were then given three options to choose from, in terms of a proposed percentage increase. Of those that ticked yes, the Council should take the opportunity to increase rents by more than 4.3%:

- 51% said their preferred option was Option 1 (5% rent increase increasing capital expenditure by up to 28%)
- 37% said they preferred Option 2 (5.5% increase, increasing capital expenditure by up to 34%)
- 12% said they preferred Option 3 (6% increase, increasing capital expenditure by up to 45%)

3.9 There was one additional question which asked about what tenants' spending priorities are (some tenants ticked more than one option), the top five answers were:

- Provide more council houses (53%)
- Bathroom upgrades (51%)
- Improved repairs service (42%)
- Improved energy efficiency (40%)
- Kitchen upgrades (37%)

3.10 Tenants were also given the opportunity to give any other comments at the end of the questionnaire and these were generally about the cost of living, the modernisation programme and the repairs service.

3.11 The Rent Increase Consultation Register is lodged in the Members' Library (Ref: 12/15, January 2015 Bulletin).

4 POLICY IMPLICATIONS

4.1 The consultation process, which is subject to continuous review and improvement underlines the Council's commitment to its Tenant Participation Strategy.

5 EQUALITIES IMPACT ASSESSMENT

5.1 This report is not applicable to the well being of equalities groups and an Equalities Impact Assessment is not required.

6 RESOURCE IMPLICATIONS

6.1 Financial – None.

6.2 Personnel - None.

6.3 Other – None.

7 BACKGROUND PAPERS

7.1 Rent Increase Consultation Register lodged in the Members' Library
(Ref: 12/15, January 2015 Bulletin)

http://www.eastlothian.gov.uk/meetings/meeting/5636/members_library_service

AUTHOR'S NAME	Tom Shearer
DESIGNATION	Head of Communities and Partnerships
CONTACT INFO	James Coutts – Ext 7483
DATE	15 th January 2015

ADMINISTRATION RENT PROPOSALS

2015/16 – 2019/20

	2014/15 Budget	2015/16 Budget	2016/17 Budget	2017/18 Budget	2018/19 Budget	2019/20 Budget
Rent Increase	4.30%	5.00%	5.00%	5.00%	5.00%	5.00%
BUDGET						
	£000	£000	£000	£000	£000	£000
Income						
House Rents	(23,371)	(24,659)	(26,185)	(27,692)	(29,442)	(31,274)
Garage Rents	(384)	(403)	(423)	(444)	(466)	(489)
Services/Service Charges	(504)	(509)	(514)	(519)	(524)	(529)
Other Income	(133)	(134)	(136)	(137)	(138)	(140)
Interest	(51)	(33)	(16)	(12)	(10)	(11)
Total Income	(24,444)	(25,739)	(27,274)	(28,804)	(30,581)	(32,443)
Expenditure						
Employee Costs	2,020	2,097	2,151	2,173	2,195	2,217
Repair Costs	8,080	8,161	8,243	8,325	8,408	8,492
Leasing	6	-	-	-	-	-
Void Rents	409	436	464	491	522	555
Bad Debt Provision	449	527	613	704	837	989
Operating Payments	1,259	1,272	1,285	1,298	1,311	1,324
Transfer Payments	572	578	584	590	596	602
Internal Recharges	3,270	3,303	3,336	3,369	3,403	3,437
Debt Charges	8,345	8,895	9,960	10,580	11,785	12,879
Total Expenditure	24,410	25,269	26,636	27,530	29,057	30,495
Management of Balances						
Opening (Surplus) / Deficit	(4,645)	(1,884)	(1,359)	(1,002)	(1,081)	(1,105)
Capital from current revenue	1,800	-	-	200	1,000	1,600
(Surplus)/ Deficit for Year	(34)	(470)	(638)	(1,274)	(1,524)	(1,948)
Transfer to General Services	995	995	995	995	500	-
Closing (Surplus) / Deficit	(1,884)	(1,359)	(1,002)	(1,081)	(1,105)	(1,453)
Capital Expenditure						
Modernisation/Extensions	10,231	10,678	10,728	11,725	11,825	12,526
Leasing	11	-	-	-	-	-
New Affordable Housing	8,978	14,094	6,483	14,100	9,050	11,450
Open Market Acquisition	2,302	-	-	-	-	-
Mortgage to Rent	662	678	695	713	731	749
Total	22,184	25,450	17,906	26,538	21,606	24,725

	2015/16	2016/17	2017/18	2018/19	2019/20
	£000	£000	£000	£000	£000
HRA Income					
House Rents					
Rent income adjustments relating to rent increases, house building and RTB sales	(1,288)	(1,526)	(1,507)	(1,750)	(1,832)
<i>Changes as result of RTB sales and rent increases</i>					
Garage Rents					
Rent income adjustments relating to rent increases	(19)	(20)	(21)	(22)	(23)
<i>Changes as result of rent inceases</i>					
Service Charges					
Income adjustments relating to service charge adjustments	(5)	(5)	(5)	(5)	(5)
<i>Changes as result of recharge adjustments</i>					
Other Income					
Homeless Rents	(1)	(1)	(1)	(1)	(1)
Interest					
Interest on accumulated balances	18	17	4	2	(1)
<i>Internal interest received</i>					
TOTAL	(1,296)	(1,535)	(1,530)	(1,776)	(1,862)
HRA Expenditure					
Staffing					
General Inflation Increase	20	21	22	22	22
<i>Increase in line with assessed inflation rate</i>					
Increase in LGPS Contribution Rates	56				
<i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>					
<i>Increase in LGPS pensionable contributions</i>	1				
Introduction of Single Tier State Pension		33			
<i>Increase in employer NIC charges as result of introduction of single tier state pension</i>					
	77	54	22	22	22
Repairs					
General Inflation Increase	81	82	82	83	84
<i>Increase in line with assessed inflation rate</i>					
	81	82	82	83	84
Leasing Savings					
Central Heating Leases	(6)				
<i>Leases come to end of primary lease period</i>					
	(6)	-	-	-	-
Void Rents					
Rent adjustments relating to RTB sales and rent increases	27	28	27	31	33
<i>Changes as result of RTB sales and rent inceases</i>					
	27	28	27	31	33

	2015/16	2016/17	2017/18	2018/19	2019/20
	£000	£000	£000	£000	£000
Bad Debts					
Rent adjustments relating to RTB sales and rent increases <i>Changes as result of RTB sales and rent inceases</i>	78	86	91	133	115
	78	86	91	133	115
Operating Expenses					
General Inflation Increase <i>Increase in line with assessed inflation rate</i>	13	13	13	13	13
	13	13	13	13	13
Transfer payments					
General Inflation Increase <i>Increase in line with assessed inflation rate</i>	6	6	6	6	6
	6	6	6	6	6
Internal Recharges					
General Inflation Increase <i>Increase in line with assessed inflation rate</i>	33	33	33	34	34
	33	33	33	34	34
Debt Charges					
Interest on Debt <i>Effect of capital programme</i>	248	596	618	687	630
Debt Management Expenses (DME) <i>Increase in DME reflects increased debt and investment management activity</i>	(9)	6	7	7	7
Debt repayments <i>Change in debt principal repayments/funding due to previous capital investments</i>	311	463	(5)	511	457
	550	1,065	620	1,205	1,094
Transfer to General Services					
Change in transfer to General Services				(495)	(500)
TOTAL	(437)	(168)	(636)	(744)	(961)

SNP GROUP RENT PROPOSALS

2015/16 – 2019/20

	2014/15 Budget	2015/16 Budget	2016/17 Budget	2017/18 Budget	2018/19 Budget	2019/20 Budget
Rent Increase	4.30%	4.50%	4.50%	4.50%	4.50%	4.50%
BUDGET						
	£000	£000	£000	£000	£000	£000
Income						
House Rents	(23,371)	(24,544)	(25,936)	(27,297)	(28,888)	(30,538)
Garage Rents	(384)	(401)	(419)	(438)	(458)	(479)
Services/Service Charges	(504)	(509)	(514)	(519)	(524)	(529)
Other Income	(133)	(134)	(136)	(137)	(138)	(140)
Interest	(51)	(33)	(16)	(12)	(11)	(12)
Total Income	(24,444)	(25,621)	(27,020)	(28,403)	(30,019)	(31,698)
Expenditure						
Employee Costs	2,020	2,097	2,151	2,173	2,195	2,217
Repair Costs	8,080	8,161	8,161	8,161	8,161	8,161
Leasing	6	-	-	-	-	-
Feasibility Study	-	10	-	-	-	-
Void Rents	409	434	459	484	512	542
Bad Debt Provision	449	525	607	693	821	900
Operating Payments	1,259	1,265	1,271	1,277	1,283	1,289
Transfer Payments	572	575	578	581	584	587
Internal Recharges	3,270	3,286	3,302	3,319	3,336	3,353
Debt Charges	8,345	8,851	9,791	10,293	11,375	12,273
Total Expenditure	24,410	25,204	26,320	26,981	28,267	29,322
Management of Balances						
Opening (Surplus) / Deficit	(4,645)	(1,884)	(1,306)	(1,011)	(1,233)	(1,085)
Capital from current revenue	1,800	-	-	700	1,900	2,200
(Surplus)/ Deficit for Year	(34)	(417)	(700)	(1,422)	(1,752)	(2,376)
Transfer to General Services	995	995	995	500	-	-
Closing (Surplus) / Deficit	(1,884)	(1,306)	(1,011)	(1,233)	(1,085)	(1,261)
Capital Expenditure						
Modernisation	10,231	10,000	10,000	10,000	10,000	10,000
Leasing	11	0	0	0	0	0
New Affordable Housing	8,978	12,494	4,883	14,300	9,250	9,250
Open Market Acquisition	2,302	0	0	0	0	0
Mortgage to Rent	662	500	500	500	500	500
Total	22,184	22,994	15,383	24,800	19,750	19,750

	2015/16	2016/17	2017/18	2018/19	2019/20
	£000	£000	£000	£000	£000
HRA Income					
House Rents					
Rent income adjustments relating to rent increases, house building and RTB sales	(1,173)	(1,392)	(1,361)	(1,591)	(1,650)
<i>Changes as result of RTB sales and rent increases</i>					
Garage Rents					
Rent income adjustments relating to rent increases	(17)	(18)	(19)	(20)	(21)
<i>Changes as result of rent increases</i>					
Service Charges					
Income adjustments relating to service charge adjustments	(5)	(5)	(5)	(5)	(5)
<i>Changes as result of recharge adjustments</i>					
Other Income					
Homeless Rents	(1)	(1)	(1)	(1)	(1)
Interest					
Interest on accumulated balances	18	17	4	1	(1)
<i>Internal interest received</i>					
TOTAL	(1,178)	(1,399)	(1,382)	(1,616)	(1,678)
HRA Expenditure					
Staffing					
General Inflation Increase	20	21	22	22	22
<i>Increase in line with assessed inflation rate</i>					
Increase in LGPS Contribution Rates	56				
<i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>					
<i>Increase in LGPS pensionable contributions</i>	1				
Introduction of Single Tier State Pension		33			
<i>Increase in employer NIC charges as result of introduction of single tier state pension</i>					
	77	54	22	22	22
Repairs					
General Inflation Increase	81				
<i>Increase in line with assessed inflation rate</i>					
	81	-	-	-	-
Leasing Savings					
Central Heating Leases	(6)	-	-	-	-
<i>Leases come to end of primary lease period</i>					
	(6)	-	-	-	-
Void Rents					
Rent adjustments relating to RTB sales and rent increases	25	25	25	28	30

	2015/16	2016/17	2017/18	2018/19	2019/20
	£000	£000	£000	£000	£000
<i>Changes as result of RTB sales and rent increases</i>	25	25	25	28	30
Bad Debts					
Rent adjustments relating to RTB sales and rent increases <i>Changes as result of RTB sales and rent increases</i>	76	82	86	128	108
	76	82	86	128	108
Operating Expenses					
General Inflation Increase <i>Increase in line with assessed inflation rate</i>	6	6	6	6	6
	6	6	6	6	6
Feasibility Study - Investment Loans					
Undertake a feasibility study to explore wider investment capability for partner RSL's	10				
	10	-	-	-	-
Transfer payments					
General Inflation Increase <i>Increase in line with assessed inflation rate</i>	3	3	3	3	3
	3	3	3	3	3
Internal Recharges					
General Inflation Increase <i>Increase in line with assessed inflation rate</i>	16	16	17	17	17
	16	16	17	17	17
Debt Charges					
Interest on Debt <i>Effect of capital programme</i>	204	510	538	601	482
Debt Management Expenses (DME) <i>Increase in DME reflects increased debt and investment management activity</i>	(9)	5	6	6	5
Debt repayments <i>Change in debt principal repayments/funding due to previous capital investments</i>	311	425	(42)	475	411
	506	940	502	1,082	898
Transfer to General Services					
Change in transfer to General Services	-	-	(495)	(500)	-
TOTAL	(384)	(273)	(1,216)	(830)	(594)

ADMINISTRATION BUDGET PROPOSALS

2015/16 – 2017/18

ADMINISTRATION - GENERAL SERVICES BUDGET PROPOSALS

2015/16 Budget			2016/17 Budget			2017/18 Budget			
2014/15 Base Budget £'000	Changes £'000	Total Budget £'000	2015/16 Base Budget £'000	Changes £'000	Total Budget £'000	2016/17 Base Budget £'000	Changes £'000	Total Budget £'000	
Budget 2015-2018									
CORPORATE INCOME									
Revenue Support Grant									
National Non-domestic Rates Grant	(170,715)	(2,315)	(173,030)	(173,030)	-	(173,030)	(173,030)	-	(173,030)
Council Tax	(47,280)	(700)	(47,980)	(47,980)	(916)	(48,896)	(48,896)	(770)	(49,666)
Renewable Energy/Loan Interest	(143)	-	(143)	(143)	-	(143)	(143)	-	(143)
Transfer to/(from) Reserves	170	(520)	(350)	(350)	(1,250)	(1,600)	(1,600)	1,600	-
Transfer to/(from) HRA Surpluses	(995)	-	(995)	(995)	-	(995)	(995)	-	(995)
EXPENDITURE LIMIT	(218,963)	(3,535)	(222,498)	(222,498)	(2,166)	(224,664)	(224,664)	830	(223,834)
LESS CORPORATE COMMITMENTS									
Valuation Board Requisition	674	(5)	669	669	-	669	669	-	669
Council Tax Reduction Scheme	5,490	-	5,490	5,490	-	5,490	5,490	-	5,490
Asset Management	(4,462)	-	(4,462)	(4,462)	-	(4,462)	(4,462)	-	(4,462)
Debt Charges	18,701	357	19,058	19,058	551	19,609	19,609	506	20,115
Pension Deficit	2,799	(2,296)	503	503	-	503	503	-	503
External Audit	280	-	280	280	-	280	280	-	280
Housing Benefit Loss/Discretionary Payments	898	-	898	898	-	898	898	-	898
	24,380	(1,944)	22,436	22,436	551	22,987	22,987	506	23,493
FUNDING FOR COUNCIL SERVICES	(194,583)	(5,479)	(200,062)	(200,062)	(1,615)	(201,677)	(201,677)	1,336	(200,341)
SERVICE PLANNED EXPENDITURE									
Resources & People Services									
Children's Wellbeing	12,120	456	12,576	12,576	111	12,687	12,687	(233)	12,454
Pre-school Education & Childcare	6,130	364	6,494	6,494	19	6,513	6,513	(16)	6,497
Additional Support for Learning	7,857	(15)	7,842	7,842	80	7,922	7,922	(166)	7,756
Schools - Primary	30,845	1,449	32,294	32,294	1,305	33,599	33,599	127	33,726
Schools - Secondary	36,005	520	36,525	36,525	753	37,278	37,278	211	37,489
Schools Support Services	2,731	(27)	2,704	2,704	17	2,721	2,721	(28)	2,693
Financial Services	1,406	18	1,424	1,424	3	1,427	1,427	(39)	1,388
Revenues & Benefits	1,527	50	1,577	1,577	29	1,606	1,606	(26)	1,580
IT Services	1,743	(12)	1,731	1,731	15	1,746	1,746	(35)	1,711
Legal & Procurement	608	(6)	602	602	(7)	595	595	(30)	565
Human Resources & Payroll	1,261	9	1,270	1,270	(3)	1,267	1,267	(36)	1,231
Licensing, Admin & Democratic Services	1,879	45	1,924	1,924	34	1,958	1,958	(26)	1,932
Sub-total	104,112	2,851	106,963	106,963	2,356	109,319	109,319	(297)	109,022

ADMINISTRATION - GENERAL SERVICES BUDGET PROPOSALS

Budget 2015-2018	2015/16 Budget			2016/17 Budget			2017/18 Budget		
	2014/15 Base Budget £'000	Changes £'000	Total Budget £'000	2015/16 Base Budget £'000	Changes £'000	Total Budget £'000	2016/17 Base Budget £'000	Changes £'000	Total Budget £'000
Health & Social Care Partnership									
Adult Wellbeing	44,395	1,443	45,838	45,838	(107)	45,731	45,731	(275)	45,456
Sub-total	44,395	1,443	45,838	45,838	(107)	45,731	45,731	(275)	45,456
Partnerships & Community Services									
Community Services									
Planning	2,366	33	2,399	2,399	49	2,448	2,448	(47)	2,401
Economic Development & Strategic Investment	2,370	120	2,490	2,490	10	2,500	2,500	(35)	2,465
Asset Planning & Engineering	2,451	(1)	2,450	2,450	(19)	2,431	2,431	(94)	2,337
Property Maintenance	(490)	(75)	(565)	(565)	(86)	(651)	(651)	(150)	(801)
Facility Support Services	3,295	118	3,413	3,413	54	3,467	3,467	(26)	3,441
Landscape & Countryside Management	5,548	(472)	5,076	5,076	(205)	4,871	4,871	(70)	4,801
Roads, Transportation & Waste Services	12,885	304	13,189	13,189	91	13,280	13,280	(151)	13,129
Healthy Living	3,959	(64)	3,895	3,895	(75)	3,820	3,820	(12)	3,808
Community Housing	2,660	35	2,695	2,695	(125)	2,570	2,570	(60)	2,510
Corporate Policy & Improvement	1,267	7	1,274	1,274	(4)	1,270	1,270	(21)	1,249
Community Partnerships	2,205	1,034	3,239	3,239	(350)	2,889	2,889	-	2,889
Arts, Museums & Music	1,206	(23)	1,183	1,183	(40)	1,143	1,143	(26)	1,117
Community Development	2,629	99	2,728	2,728	34	2,762	2,762	(20)	2,742
Customer Services	3,725	70	3,795	3,795	32	3,827	3,827	(52)	3,775
Sub-total	46,076	1,185	47,261	47,261	(634)	46,627	46,627	(764)	45,863
TOTAL SERVICE EXPENDITURE	194,583	5,479	200,062	200,062	1,615	201,677	201,677	(1,336)	200,341

ADMINISTRATION - GENERAL SERVICES BUDGET PROPOSALS

BUDGET CHANGES	2015/16			2016/17			2017/18		
	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000
DESCRIPTION									
CORPORATE INCOME									
Revenue Support Grant (RSG)/Non Domestic Rates (NDR)									
Assumed General Change in RSG/NDR	(2,315)		(2,315)						
<i>Change in RSG awarded by Scottish Government</i>	(2,315)	-	(2,315)	-	-	-	-	-	-
Council Tax									
Change in number of chargeable properties	(690)		(690)	(916)		(916)	(771)		(771)
<i>Additional properties incorporated into the new years' tax bases/Tax Increases</i>									
Changes in Council Tax Discounts - Empty Homes		(10)	(10)						
<i>Potential effect of changes agreed at December 2013 Council Meeting with regard to discounts on long term empty properties</i>									
	(690)	(10)	(700)	(916)	-	(916)	(771)	-	(771)
Transfer to/(from) Reserves									
General Fund Balances	(350)		(350)	350		350			
<i>Support for Area Partnerships</i>									
General Fund Balances				(1,600)		(1,600)	1,600		1,600
<i>Use of Planned Reserves</i>									
Capital Fund	(170)		(170)						
<i>Removal of 2014/15 transfer from current revenue</i>									
	(520)	-	(520)	(1,250)	-	(1,250)	1,600	-	1,600
Valuation Joint Board									
Reduction in requisition from Lothian Joint Board		(5)	(5)						
		(5)	(5)						
Debt Charges									
Interest and Principal repayments	357		357	551		551	506		506
<i>Cost of new capital projects within Capital Projects section</i>									
	357	-	357	551	-	551	506	-	506
Council Pension Deficit									
Payments to Lothian Pension Fund	(2,296)		(2,296)						
<i>Reduction in deficit repayment contribution - offset by increase in contribution within services from 16.6% to 20.4%</i>									
	(2,296)	-	(2,296)	-	-	-	-	-	-
RESOURCES AND PEOPLE SERVICES									
Children's Wellbeing									
Increases in Pay Costs	63		63	64		64			
<i>Effect of assumed pay increase.</i>									
Increase in LGPS Contribution Rates	167		167						
<i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>									
<i>Increase in LGPS pensionable contributions</i>	5		5						
Holiday Pay	7		7						
<i>Effect of holiday pay on variable pay elements</i>									
Introduction of Single Tier State Pension				106		106			
<i>Increase in employer NIC charges as result of introduction of single tier state pension</i>									
BuySmart Reviews		(15)	(15)	-	(20)	(20)		(33)	(33)
<i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>									
Pathway Home				(39)		(39)			
<i>Re-Location Savings</i>									
External Placements							(200)		(200)
<i>External Provision Longterm Care Planning Review</i>									
Additional Investment	229		229						
<i>Additional investment designed to support a range of pressures including existing demographic and services pressures and the delivery of new legislative requirements</i>									
	471	(15)	456	131	(20)	111	(200)	(33)	(233)
Pre-School Education & Childcare									
Increases in Pay Costs	6		6	6		6			
<i>Effect of assumed pay increase.</i>									
Increase in LGPS Contribution Rates	11		11						
<i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>									
<i>Increase in LGPS pensionable contributions</i>	2		2						
Additional Pre-school investment	350		350						
<i>Additional investment designed to meet a range of pressures.</i>									
Introduction of Single Tier State Pension				18		18			
<i>Increase in employer NIC charges as result of introduction of single tier state pension</i>									
Facility Services Charges	2		2	2		2			
<i>Increases in Facilities Charges in line with salary increases</i>									

ADMINISTRATION - GENERAL SERVICES BUDGET PROPOSALS

BUDGET CHANGES

Description	2015/16			2016/17			2017/18		
	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
Efficient Workforce Management <i>Group savings target to be met from service redesign, strict management of variable staffing and agency costs.</i>		(5)	(5)		(5)	(5)		(10)	(10)
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(5)	(5)		(5)	(5)		(6)	(6)
Teachers Pensions <i>Additional costs relating to the increase in Teachers pensions as a result of 2014 actuarial valuation - to be implemented from September 2015</i>	3		3	3		3			
	374	(10)	364	29	(10)	19	-	(16)	(16)
Additional Support for Learning									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	12		12	12		12			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	10		10						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				20		20			
Investment in Stage 3 Support <i>Transfer of funding from Primary Group to support children at Stage 3 in our schools</i>	15		15						
School Based Therapeutic Counselling Services <i>Extend programme and seek to secure match funding from Lothian Health</i>	50		50	50		50	50		50
External Learning Centres <i>Savings from review of contract levels/Best Value Review of Services</i>		(100)	(100)						
External Residential Placements <i>External Provision Longterm planning Review</i>								(200)	(200)
Efficient Workforce Management <i>Group savings target to be met from service redesign, strict management of variable staffing and agency costs.</i>		(4)	(4)		(4)	(4)		(10)	(10)
Teachers Pensions <i>Additional costs relating to the increase in Teachers pensions as a result of 2014 actuarial valuation - to be implemented from September 2015</i>	7		7	7		7			
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(5)	(5)		(5)	(5)		(6)	(6)
	94	(109)	(15)	89	(9)	80	50	(216)	(166)
Schools - Primary									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	283		283	286		286			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	223		223						
Increase in LGPS pensionable contributions	35		35						
Free School Meals <i>Additional investment included in RSG for the delivery of free school meals to all P1-P3 children</i>	524		524						
Holiday Pay <i>Effect of holiday pay on variable pay elements</i>	25		25						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				601		601			
Increase in NDR charges <i>Reflecting reconfiguration of existing NDR base and increase in poundage rates beyond 2015/16</i>	65		65	65		65	38		38
Facility Services Charges <i>Realignment of Facilities Charges to reflect service redesign and salary increases</i>	42		42	42		42			
New/Additional Primary School Space <i>Estimated revenue effect of increasing size of primary school estate(Pinkie/Dunbar etc)</i>	50		50	50		50			
Living Wage <i>Effect of increase from £7.65 to £7.85 minimum hourly rate on Facilities Charges</i>	7		7						
Primary pupil roll increase <i>Estimated financial effect of the expected increase in the Primary Roll up to 8354 by September 2017</i>	54		54	176		176	108		108
DSM Review <i>Review of DSM scheme</i>		(50)	(50)		(100)	(100)			
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(10)	(10)		(16)	(16)		(19)	(19)
Teachers Pensions	201		201	201		201			

ADMINISTRATION - GENERAL SERVICES BUDGET PROPOSALS

BUDGET CHANGES

Description	2015/16			2016/17			2017/18		
	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
<i>Additional costs relating to the increase in Teachers pensions as a result of 2014 actuarial valuation - to be implemented from September 2015</i>									
	1,509	(60)	1,449	1,421	(116)	1,305	146	(19)	127
Schools - Secondary									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	240		240	243		243			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	91		91						
<i>Increase in LGPS pensionable contributions</i>	6		6						
Holiday Pay <i>Effect of holiday pay on variable pay elements</i>	1		1						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				481		481			
Increase in NDR charges <i>Increase in poundage rates beyond 2015/16</i>							27		27
PPP Contract <i>Increase in PPP contract charges for Education facilities</i>	170		170	184		184	205		205
Facility Services Charges <i>Increase in Facilities Charges in line with salary increases</i>	6		6	6		6			
Improving options in the Senior Phase across the Authority <i>Use of IT to enhance/support delivery of curriculum in the senior phase (S4-S6). Subject to changes in Scottish Government policy re teacher/pupil ratio</i>					(160)	(160)			
DSM Review/Secondary Roll Changes <i>Implementation of a DSM review alongside effect of the expected reduction in the secondary roll to 5504 by September 2016</i>		(180)	(180)		(180)	(180)			
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(12)	(12)		(19)	(19)		(21)	(21)
Teachers Pensions <i>Additional costs relating to the increase in Teachers pensions as a result of 2014 actuarial valuation - to be implemented from September 2015</i>	198		198	198		198			
	712	(192)	520	1,112	(359)	753	232	(21)	211
Schools Support Services									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	15		15	15		15			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	36		36						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				25		25			
Efficient Workforce Management <i>Group savings target to be met from service redesign, strict management of variable staffing and agency costs.</i>		(66)	(66)		(11)	(11)		(13)	(13)
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(15)	(15)		(15)	(15)		(15)	(15)
Teachers Pensions <i>Additional costs relating to the increase in Teachers pensions as a result of 2014 actuarial valuation - to be implemented from September 2015</i>	3		3	3		3			
	54	(81)	(27)	43	(26)	17	-	(28)	(28)
Financial Services									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	16		16	16		16			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	40		40						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				25		25			
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(15)	(15)		(15)	(15)		(15)	(15)
Efficient Workforce Management <i>Group savings target to be met from service redesign, strict management of variable staffing and agency costs.</i>		(23)	(23)		(23)	(23)		(24)	(24)
	56	(38)	18	41	(38)	3	-	(39)	(39)
Revenues & Benefits									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	20		20	20		20			

ADMINISTRATION - GENERAL SERVICES BUDGET PROPOSALS

BUDGET CHANGES	2015/16			2016/17			2017/18		
	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
Description									
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum)</i>	54		54						
<i>Increase in LGPS pensionable contributions</i>	1		1						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				34		34			
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(10)	(10)		(10)	(10)		(10)	(10)
Efficient Workforce Management <i>Group savings target to be met from service redesign, strict management of variable staffing and agency costs.</i>		(15)	(15)		(15)	(15)		(16)	(16)
	75	(25)	50	54	(25)	29	-	(26)	(26)
Information Technology									
Increase in Pay Costs <i>Effect of assumed pay increase</i>	16		16	16		16			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum)</i>	45		45						
<i>Increase in LGPS pensionable contributions</i>	1		1						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				33		33			
Efficient Workforce Management <i>Group savings target to be met from service redesign, strict management of variable staffing and agency costs.</i>		(19)	(19)		(19)	(19)		(20)	(20)
Redundant Systems <i>Network Circuits</i>		(40)	(40)						
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(15)	(15)		(15)	(15)		(15)	(15)
	62	(74)	(12)	49	(34)	15	-	(35)	(35)
Legal & Procurement									
Increase in Pay Costs <i>Effect of assumed pay increase</i>	6		6	6		6			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum)</i>	17		17						
<i>Increase in LGPS pensionable contributions</i>				16		16			
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>									
Efficient Workforce Management <i>Group savings target to be met from service redesign, strict management of variable staffing and agency costs.</i>		(19)	(19)		(19)	(19)		(20)	(20)
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(10)	(10)		(10)	(10)		(10)	(10)
	23	(29)	(6)	22	(29)	(7)	-	(30)	(30)
Human Resources & Payroll									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	12		12	12		12			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum)</i>	31		31						
<i>Increase in LGPS pensionable contributions</i>	1		1						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				20		20			
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(15)	(15)		(15)	(15)		(15)	(15)
Efficient Workforce Management <i>Group savings target to be met from service redesign, strict management of variable staffing and agency costs.</i>		(20)	(20)		(20)	(20)		(21)	(21)
	44	(35)	9	32	(35)	(3)	-	(36)	(36)
Licensing, Admin & Democratic Services									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	19		19	19		19			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum)</i>	50		50						
<i>Increase in LGPS pensionable contributions</i>				40		40			
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>									

ADMINISTRATION - GENERAL SERVICES BUDGET PROPOSALS

BUDGET CHANGES	2015/16			2016/17			2017/18		
	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
Description									
Licensing Fees <i>Increase in Civic Government application fee charges in line with October 2008 Cabinet Report</i>		(2)	(2)		(2)	(2)		(2)	(2)
Efficient Workforce Management <i>Group savings target to be met from service redesign, strict management of variable staffing and agency costs.</i>		(7)	(7)		(8)	(8)		(9)	(9)
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(15)	(15)		(15)	(15)		(15)	(15)
	69	(24)	45	59	(25)	34	-	(26)	(26)
HEALTH & SOCIAL CARE PARTNERSHIP									
Adult Wellbeing									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	138		138	140		140			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	358		358						
Increase in LGPS pensionable contributions	121		121						
Holiday Pay <i>Effect of holiday pay on variable pay elements</i>	75		75						
Increase in NDR charges <i>Increase in poundage rates beyond 2015/16</i>	4		4						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				204		204			
Investment <i>Additional investment to support a wide range of pressures including: existing demographic and service pressures; contractual uplifts and new legislative requirements</i>	750		750						
New service charges <i>Removal of charges not implemented</i>	147		147						
Facility Services Charges <i>Increase in Facilities Charges in line with salary increases</i>	9		9	9		9			
Living Wage <i>Effect of £7.85 minimum hourly rate on Facilities Charges</i>	1		1						
Service Charges <i>Increase in existing charges</i>		(50)	(50)		(50)	(50)	(50)		(50)
Day Centre Funding/Registration <i>Strategic Development of the service</i>	25		25	25		25	25		25
Integration of Health/Social Care <i>Savings & Efficiencies to be generated by joint working</i>					(250)	(250)			
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(20)	(20)		(20)	(20)		(20)	(20)
Adult Placement <i>Develop opportunities for adult placement with savings within care purchasing budget.</i>		(50)	(50)						
Make greater use of Sheltered Housing <i>Make greater use of Sheltered Housing to provide higher levels of community support and reduce numbers of purchased care home beds</i>		(50)	(50)		(50)	(50)			
Efficient Workforce Management <i>Group savings target to be met from service redesign, strict management of variable staffing and agency costs.</i>		(15)	(15)		(115)	(115)		(230)	(230)
	1,628	(185)	1,443	378	(485)	(107)	(25)	(250)	(275)
PARTNERSHIPS & COMMUNITY SERVICES									
Planning									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	29		29	30		30			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	69		69						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				57		57			
Planning Fees <i>Increase in fees</i>		(50)	(50)		(20)	(20)		(20)	(20)
Efficient Workforce Management <i>Group savings target to be met from service redesign, strict management of variable staffing and agency costs.</i>		(15)	(15)		(18)	(18)		(27)	(27)
	98	(65)	33	87	(38)	49	-	(47)	(47)
Economic Development & Strategic Investment									
Increase in Pay Costs	14		14	14		14			

ADMINISTRATION - GENERAL SERVICES BUDGET PROPOSALS

BUDGET CHANGES

Description	2015/16			2016/17			2017/18		
	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
<i>Effect of assumed pay increase.</i>									
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	29		29						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				23		23			
Graduate Training <i>Training opportunities for graduates</i>	100		100						
Efficient Workforce Management <i>Group savings target to be met from service redesign, strict management of variable staffing and agency costs.</i>		(14)	(14)		(17)	(17)		(26)	(26)
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(9)	(9)		(10)	(10)		(9)	(9)
	143	(23)	120	37	(27)	10	-	(35)	(35)
Asset Planning & Engineering									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	20		20	20		20			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	51		51						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				37		37			
Increase in rents for Industrial Rents <i>Rents will increase in line with rent reviews/Increase to match existing actual income</i>		(20)	(20)		(20)	(20)		(20)	(20)
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(15)	(15)		(16)	(16)		(17)	(17)
Efficient Workforce Management/Property Services Service Review <i>Group savings target to be met from service redesign, strict management of variable staffing and agency costs.</i>		(37)	(37)		(40)	(40)		(57)	(57)
	71	(72)	(1)	57	(76)	(19)	-	(94)	(94)
Property Maintenance									
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(50)	(50)		(50)	(50)		(50)	(50)
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	20		20	20		20			
Fuel Costs <i>Reduction in Fuel costs due to falling oil prices</i>		(25)	(25)	12		12			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	44		44						
Increase in LGPS pensionable contributions <i>Increase in LGPS pensionable contributions</i>	3		3						
Efficient Workforce Management/Property Services Service Review <i>Group savings target to be met from service redesign, strict management of variable staffing, agency costs and increased productivity</i>		(67)	(67)		(68)	(68)		(100)	(100)
	67	(142)	(75)	32	(118)	(86)	-	(150)	(150)
Facility Support Services									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	24		24	24		24			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	63		63						
Increase in LGPS pensionable contributions <i>Increase in LGPS pensionable contributions</i>	19		19						
Holiday Pay <i>Effect of holiday pay on variable pay elements</i>	9		9						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				39		39			
District Court <i>Reduced income/recharges associated with relocation of District Court from Haddington</i>	1		1						
Increase in NDR charges <i>Increase in poundage rates beyond 2015/16</i>	28		28	28		28	28		28
Control of Overtime <i>Reduction in overtime/Review of terms and conditions</i>									
Living Wage <i>Effect of £7.85 minimum hourly rate on Shared Accommodation/Public Convenience budgets</i>	7		7						
Efficient Workforce Management		(15)	(15)		(18)	(18)		(33)	(33)

ADMINISTRATION - GENERAL SERVICES BUDGET PROPOSALS

BUDGET CHANGES	2015/16			2016/17			2017/18		
	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
Description									
<i>Group savings target to be met from service redesign of Janitorial and Cleaning services, strict management of variable staffing and agency costs.</i>									
BuySmart Reviews		(18)	(18)		(19)	(19)		(21)	(21)
<i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>									
	151	(33)	118	91	(37)	54	28	(54)	(26)
Landscaping & Countryside Management									
Increase in Pay Costs	48		48	49		49			
<i>Effect of assumed pay increase.</i>									
Increase in LGPS Contribution Rates	123		123						
<i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>									
Holiday Pay	22		22						
<i>Effect of holiday pay on variable pay elements</i>									
Introduction of Single Tier State Pension				80		80			
<i>Increase in employer NIC charges as result of introduction of single tier state pension</i>									
Increase in NDR charges	2		2	2		2	2		2
<i>Increase in poundage rates beyond 2015/16</i>									
Coastal Car Parks					(300)	(300)			
<i>Capital spend funded from revenue income stream</i>									
Fuel Costs		(25)	(25)	12		12			
<i>Reduction in Fuel costs due to falling oil prices</i>									
Local Area Management	(600)		(600)						
<i>Transfer of budgets to Area Management and commissioning of services within local areas</i>									
Uprating of Income	(2)		(2)						
<i>Uprating of income for Burial/Lair Charges</i>									
New Burial and Allotment sites	2		2						
<i>Capital spend funded from revenue income stream</i>									
Efficient Workforce Management		(25)	(25)		(30)	(30)		(51)	(51)
<i>Group savings target to be met from service redesign, strict management of variable staffing and agency costs.</i>									
Teachers Pensions	1		1	1		1			
<i>Additional costs relating to the increase in Teachers pensions as a result of 2014 actuarial valuation - to be implemented from September 2015</i>									
BuySmart Reviews		(18)	(18)		(19)	(19)		(21)	(21)
<i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>									
	(404)	(68)	(472)	144	(349)	(205)	2	(72)	(70)
Roads, Transportation & Waste Services									
Increase in Pay Costs	63		63	64		64			
<i>Effect of assumed pay increase.</i>									
Increase in LGPS Contribution Rates	182		182						
<i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>									
Increase in LGPS pensionable contributions	7		7						
Holiday Pay	31		31						
<i>Effect of holiday pay on variable pay elements</i>									
Introduction of Single Tier State Pension				111		111			
<i>Increase in employer NIC charges as result of introduction of single tier state pension</i>									
Increase in NDR charges	5		5	5		5	5		5
<i>Increase in poundage rates beyond 2015/16</i>									
Waste Disposal - rising cost of landfill/New Contract arrangements	10		10						
<i>Increased Costs arising from the additional £8 per tonne Landfill Tax</i>									
Zero Waste Directive	154		154						
<i>Additional costs associated with meeting zero waste directive</i>									
Transfer of funding		(123)	(123)						
<i>Transfer of Coastal/Flood budgets to capital</i>									
Fuel Costs		(50)	(50)	25		25			
<i>Reduction in Fuel costs due to falling oil prices</i>									
Supported Bus Services	100		100						
<i>Additional funding</i>									
Roads Lighting		(15)	(15)		(15)	(15)		(15)	(15)
<i>Savings associated with replacement of lanterns with LED units</i>									
Income Generation		(10)	(10)		(10)	(10)		(10)	(10)
<i>Increase in Trade Waste Charges</i>									
BuySmart Reviews		(20)	(20)		(24)	(24)		(31)	(31)
<i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>									

ADMINISTRATION - GENERAL SERVICES BUDGET PROPOSALS

BUDGET CHANGES

Description	2015/16			2016/17			2017/18		
	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
Efficient Workforce Management <i>Group savings target to be met from service redesign, strict management of variable staffing, agency costs and increased productivity</i>		(30)	(30)		(65)	(65)		(100)	(100)
	552	(248)	304	205	(114)	91	5	(156)	(151)
Healthy Living									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	10		10	10		10			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	24		24						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				18		18			
Increase in NDR charges <i>Increase in poundage rates beyond 2015/16</i>	3		3	3		3	3		3
PPP Contract <i>Increase in PPP contract charges for Mercat Gait above assessed inflation rate</i>	8		8	8		8	9		9
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(9)	(9)		(14)	(14)		(24)	(24)
Enjoy Contract Payments <i>Reduction in contract payment to Eniov</i>	(100)		(100)	(100)		(100)			
	(55)	(9)	(64)	(61)	(14)	(75)	12	(24)	(12)
Community Housing									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	13		13	13		13			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	32		32						
Increase in LGPS pensionable contributions	1		1						
Hostels Grant <i>Additional RSG coming to Council relating to ending of Hostels Grant</i>	49		49						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				21		21			
Increased Charges <i>Increased charges for homelessness services in line with January 2014 Cabinet report</i>		(10)	(10)		(10)	(10)			
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(25)	(25)		(26)	(26)		(26)	(26)
Efficient Workforce Management <i>Group savings target to be met from service redesign, strict management of variable staffing and agency costs.</i>		(25)	(25)		(23)	(23)		(34)	(34)
Private Sector Housing Grant <i>Reduce budget - with increased proportion from the Scottish Government</i>					(100)	(100)			
	95	(60)	35	34	(159)	(125)	-	(60)	(60)
Corporate Policy & Improvement									
Increase in Pay Costs <i>Effect of assumed 1.5% increase.</i>	11		11	11		11			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	9		9						
Efficient Workforce Management <i>Group savings target to be met from service redesign, strict management of variable staffing and agency costs.</i>		(13)	(13)		(15)	(15)		(21)	(21)
	20	(13)	7	11	(15)	(4)	-	(21)	(21)
Community Partnerships									
Local Area Management <i>Transfer of budgets to Area Management and commissioning of services within local areas</i>	600		600						
Local Area Management <i>Transfer from reserves to support Local Area Management</i>	350		350	(350)		(350)			
Grant Budgets <i>Increase in grant budgets</i>	150		150						
Support to Build Capacity <i>In line with April 2012 Members Library report</i>	(66)		(66)						
	1,034	-	1,034	(350)	-	(350)	-	-	-
Arts, Museums & Music									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	16		16	16		16			
Increase in LGPS Contribution Rates	40		40						

ADMINISTRATION - GENERAL SERVICES BUDGET PROPOSALS

BUDGET CHANGES

Description	2015/16			2016/17			2017/18		
	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000
<i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>									
<i>Increase in LGPS pensionable contributions</i>	1		1						
Introduction of Single Tier State Pension				26		26			
<i>Increase in employer NIC charges as result of introduction of single tier state pension</i>									
Teachers Pensions	8		8	8		8			
<i>Additional costs relating to the increase in Teachers pensions as a result of 2014 actuarial valuation - to be implemented from September 2015</i>									
Facility Services Charges	1		1	1		1			
<i>Increases in Facilities Charges in line with salary increases</i>									
Efficient Workforce Management		(89)	(89)		(91)	(91)		(26)	(26)
<i>Group savings target to be met from service redesign, strict management of variable staffing and agency costs.</i>									
	66	(89)	(23)	51	(91)	(40)	-	(26)	(26)
Community Development									
Increase in Pay Costs	16		16	16		16			
<i>Effect of assumed pay increase.</i>									
Increase in LGPS Contribution Rates	59		59						
<i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>									
<i>Increase in LGPS pensionable contributions</i>	15		15						
Holiday Pay	6		6						
<i>Effect of holiday pay on variable pay elements</i>									
Introduction of Single Tier State Pension				21		21			
<i>Increase in employer NIC charges as result of introduction of single tier state pension</i>									
Increase in NDR charges	18		18	18		18	18		18
<i>Increase in poundage rates from 2015/16</i>									
PPP Contract	7		7	6		6	7		7
<i>Increase in PPP contract charges for Community Learning Centre/Musselburgh East Community Association.</i>									
Facility Services Charges	7		7	7		7			
<i>Increases in Facilities Charges in line with salary increases</i>									
Living Wage	1		1						
<i>Effect of £7.85 minimum hourly rate on Facilities Charges</i>									
BuySmart Reviews		(10)	(10)		(11)	(11)		(23)	(23)
<i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>									
Efficient Workforce Management		(20)	(20)		(23)	(23)		(22)	(22)
<i>Group savings target to be met from service redesign, strict management of variable staffing and agency costs.</i>									
	129	(30)	99	68	(34)	34	25	(45)	(20)
Customer Services									
Increase in Pay Costs	36		36	37		37			
<i>Effect of assumed pay increase.</i>									
Increase in LGPS Contribution Rates	104		104						
<i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>									
<i>Increase in LGPS pensionable contributions</i>	16		16						
Holiday Pay	9		9						
<i>Effect of holiday pay on variable pay elements</i>									
Introduction of Single Tier State Pension				45		45			
<i>Increase in employer NIC charges as result of introduction of single tier state pension</i>									
Review of Income & Charging		(10)	(10)		(10)	(10)			
<i>Changes to Mobile Alarms Charges in line with January 2014 Cabinet report</i>									
Library Services		(50)	(50)						
<i>Review of mobile library service, reductions in revenue costs of Library Management system, review of branch professional posts, & introduction of new tech</i>									
Efficient Workforce Management		(25)	(25)		(29)	(29)		(41)	(41)
<i>Group savings target to be met from service redesign, strict management of variable staffing and agency costs.</i>									
BuySmart Reviews		(10)	(10)		(11)	(11)		(11)	(11)
<i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>									
	165	(95)	70	82	(50)	32	-	(52)	(52)

ADMINISTRATION - GENERAL SERVICES BUDGET PROPOSALS

Gross Capital Spend

	2014/15	2015/16	2016/17	2017/18	Total Spending Planned 2014-2018	Notes
	£000	£000	£000	£000		
Abbey, North Berwick Care Home refurbishment *	-	-	-	-	0	Project under consideration for future years
New Day Centre - Gullane	62	-	-	-	62	
Fa'side Tranent - New residential home and day centre	2,141	131	-	-	2,272	
Musselburgh Care Home	-	-	-	-	0	Project under consideration for future years
Haddington Day Centre	60	2	500	450	1,012	
Haddington Town House - Steeple Work	104	-	-	-	104	
Gypsy Traveller Site	31	-	-	-	31	
Property Renewals	965	900	900	900	3,665	
Capital Plan Fees/Internal Recharges	1,445	1,370	1,370	1,370	5,555	
Environment Fees	111	111	111	111	444	
Brunton Hall - Theatre and Main Hall refurbishment	225	-	-	-	225	
John Gray Centre Haddington	79	-	-	-	79	
Prestongrange Museum	-	-	140	500	640	
Port Seton Sports Hall	-	150	500	500	1,150	
Whitecraig Community Centre	-	400	712	-	1,112	
Tranent Library	40	-	-	-	40	
North Berwick Museum - refurbishment	100	10	-	-	110	
North Berwick Community Centre - Lift	68	2	-	-	70	
Community Intervention	330	200	200	200	930	
Red School Prestonpans	-	290	10	-	300	
Support for Business - Land Acquisition/Infrastructure/Broadband	-	300	300	300	900	
Support for Business - Mid Road Industrial Estate	-	210	590	-	800	
Support for Business - Town Centre Regeneration	550	350	500	500	1,900	

ADMINISTRATION - GENERAL SERVICES BUDGET PROPOSALS

Gross Capital Spend

Reprovision of Pathways Home	-	923	2	-	925
Dunbar - Lochend Campus/Additional Classrooms		1,200	390		1,590
Haddington IS / St Mary's RCPS - New shared Campus	210	-	-	-	210
Sandersons Wynd PS - additional Classrooms	35	379	6	-	420
Dunbar Grammar School Extension	-	-	100	2,000	2,100
Musselburgh Grammar School Extension	-	-	-	-	0 Project under consideration for future years
North Berwick High School Extension	-	-	-	200	200
Ross High School Extension	-	-	-	-	0 Project under consideration for future years
Secondary School Communication Provision	50	830	20	-	900
Dirleton Classroom Extension	13	-	-	-	13
Dunbar Primary - Phase 2 Comms Unit	-	150	-	-	150
Macmerry PS Extension	12	-	-	-	12
Pinkie St Peter's PS Extension/Levenhall Nursery reprovision	1,100	2,955	367	-	4,422
Law Primary School	5	100	3,000	3,000	6,105
Windygoul PS - Permanent Additional Classrooms	750	2,450	1,200	100	4,500
Wallyford PS - Temp Units	-	265	-	-	265
Wallyford PS - New PS/Pro-rata ELC share	50		50	1,500	1,600
Replacement Vehicles	2,200	1,350	1,350	1,350	6,250
2G Pitch Replacement	-	400	100	100	600
Pavilions	358	200	-	-	558
East Lothian Legacy Project - Meadowmill Alterations	59	-	-	-	59
Sports Centres - refurbishment & equipment	200	200	200	200	800
Musselburgh Tennis Court Upgrade	60	-	-	-	60
Expansion of 3G pitch provision	305	-	-	-	305
Schools IT	764	923	875	750	3,312
Corporate IT Program	316	500	500	500	1,816
Server Room Upgrade	130	-	-	-	130
Core Path Plan Implementation	137	50	50	50	287
Polson Park restoration	-	250	-		250
Cuthill Park	79	-	-	-	79
Amenity Services Machinery & Equipment - replacement	124	153	100	100	477

ADMINISTRATION - GENERAL SERVICES BUDGET PROPOSALS

Gross Capital Spend

Cemeteries - Extensions/Allotments	-	867	20	10	897
Coastal Car Parks/Toilets	790	450	150	150	1,540
Peppercraig Depot Haddington	558	50	-	-	608
Coastal Protection/Flood	466	423	623	623	2,135
Promenade Improvements - Fisherrow	50	-	-	-	50
Pencaitland Paths/Community Car Park	200	-	-	-	200
Cycling Walking Safer Streets (Ring-fenced grant funded)	153	151	151	151	606
East Linton Rail Stop/Infrastructure	-	400	-	-	400
Roads	5,250	5,500	5,400	5,250	21,400
QMU Triangle	-	-	-	2,000	2,000
Parking Improvements, Phase 1 North Berwick	300	350	200	250	1,100
Purchase of New Bins/Food Waste Collection	475	285	63	63	886
Free School Meals	-	200	-	-	200
Children & Young People's Act Nursery Provision	-	1,000	-	-	1,000
	21,510	27,380	20,750	23,178	92,818



Replacement Paper

5b

SNP GROUP BUDGET PROPOSALS

2015/16 – 2017/18

BUDGET 2015-2018

	2015/16 Budget			2016/17 Budget			2017/18 Budget		
	2014/15 Base Budget £'000	Changes £'000	Total Budget £'000	2015/16 Base Budget £'000	Changes £'000	Total Budget £'000	2016/17 Base Budget £'000	Changes £'000	Total Budget £'000
CORPORATE INCOME									
Revenue Support Grant	(170,715)	(2,315)	(173,030)	(173,030)	-	(173,030)	(173,030)	-	(173,030)
National Non-domestic Rates Grant									
Council Tax	(47,280)	(700)	(47,980)	(47,980)	(916)	(48,896)	(48,896)	(770)	(49,666)
Renewable Energy/Loan Interest	(143)	-	(143)	(143)	-	(143)	(143)	-	(143)
Transfer to/(from) Reserves	170	(900)	(730)	(730)	(1,450)	(2,180)	(2,180)	2,180	-
Transfer to/(from) HRA Surpluses	(995)	-	(995)	(995)	-	(995)	(995)	495	(500)
EXPENDITURE LIMIT	(218,963)	(3,915)	(222,878)	(222,878)	(2,366)	(225,244)	(225,244)	1,905	(223,339)
LESS CORPORATE COMMITMENTS									
Valuation Board Requisition	674	(5)	669	669	-	669	669	-	669
Council Tax Reduction Scheme	5,490	-	5,490	5,490	-	5,490	5,490	-	5,490
Asset Management	(4,462)	-	(4,462)	(4,462)	-	(4,462)	(4,462)	-	(4,462)
VERS / Other Corporate Savings	-	-	-	-	-	-	-	(730)	(730)
Debt Charges	18,701	9	18,710	18,710	839	19,549	19,549	451	20,000
Pension Deficit	2,799	(2,296)	503	503	-	503	503	-	503
External Audit	280	-	280	280	-	280	280	-	280
Housing Benefit Loss/Discretionary Payments	898	-	898	898	-	898	898	-	898
	24,380	(2,292)	22,088	22,088	839	22,927	22,927	(279)	22,648
FUNDING FOR COUNCIL SERVICES	(194,583)	(6,207)	(200,790)	(200,790)	(1,527)	(202,317)	(202,317)	1,626	(200,691)
SERVICE PLANNED EXPENDITURE									
Resources & People Services									
Children's Wellbeing	12,120	680	12,800	12,800	100	12,900	12,900	100	13,000
Pre-school Education & Childcare	6,130	394	6,524	6,524	9	6,533	6,533	(20)	6,513
Additional Support for Learning	7,857	147	8,004	8,004	22	8,026	8,026	(17)	8,009
Schools - Primary	30,845	1,489	32,334	32,334	1,368	33,702	33,702	93	33,795
Schools - Secondary	36,005	580	36,585	36,585	820	37,405	37,405	87	37,492
Schools Support Services	2,731	9	2,740	2,740	(4)	2,736	2,736	(52)	2,684
Financial Services	1,406	(23)	1,383	1,383	(38)	1,345	1,345	(89)	1,256
Revenues & Benefits	1,527	(2)	1,525	1,525	(23)	1,502	1,502	(87)	1,415
IT Services	1,743	(45)	1,698	1,698	(58)	1,640	1,640	(122)	1,518
Legal & Procurement	608	(34)	574	574	(35)	539	539	(72)	467
Human Resources & Payroll	1,261	(23)	1,238	1,238	(35)	1,203	1,203	(67)	1,136
Licensing, Admin & Democratic Services	1,879	31	1,910	1,910	21	1,931	1,931	(48)	1,883

BUDGET 2015-2018

	2015/16 Budget			2016/17 Budget			2017/18 Budget		
	2014/15 Base Budget £'000	Changes £'000	Total Budget £'000	2015/16 Base Budget £'000	Changes £'000	Total Budget £'000	2016/17 Base Budget £'000	Changes £'000	Total Budget £'000
Sub-total	104,112	3,203	107,315	107,315	2,147	109,462	109,462	(294)	109,168
Health & Social Care Partnership									
Adult Wellbeing	44,395	1,805	46,200	46,200	200	46,400	46,400	-	46,400
Sub-total	44,395	1,805	46,200	46,200	200	46,400	46,400	-	46,400
Partnerships & Community Services									
Planning	2,366	(45)	2,321	2,321	(26)	2,295	2,295	(113)	2,182
Economic Development & Strategic Investment	2,370	102	2,472	2,472	(1)	2,471	2,471	(49)	2,422
Asset Planning & Engineering	2,451	(79)	2,372	2,372	(93)	2,279	2,279	(165)	2,114
Property Maintenance	(490)	(105)	(595)	(595)	(152)	(747)	(747)	(147)	(894)
Facility Support Services	3,295	17	3,312	3,312	(116)	3,196	3,196	(152)	3,044
Landscape & Countryside Management	5,548	(534)	5,014	5,014	(3)	5,011	5,011	(115)	4,896
Roads, Transportation & Waste Services	12,885	228	13,113	13,113	(58)	13,055	13,055	(170)	12,885
Healthy Living	3,959	(22)	3,937	3,937	(78)	3,859	3,859	(113)	3,746
Community Housing	2,660	38	2,698	2,698	(123)	2,575	2,575	(47)	2,528
Corporate Policy & Improvement	1,267	(60)	1,207	1,207	(39)	1,168	1,168	(50)	1,118
Community Partnerships	2,205	1,299	3,504	3,504	(100)	3,404	3,404	-	3,404
Arts, Museums & Music	1,206	66	1,272	1,272	19	1,291	1,291	(32)	1,259
Community Development	2,629	119	2,748	2,748	(17)	2,731	2,731	(64)	2,667
Customer Services	3,725	175	3,900	3,900	(33)	3,867	3,867	(115)	3,752
Sub-total	46,076	1,199	47,275	47,275	(820)	46,455	46,455	(1,332)	45,123
TOTAL SERVICE EXPENDITURE	194,583	6,207	200,790	200,790	1,527	202,317	202,317	(1,626)	200,691

SNP - General Services Budget Proposals

BUDGET CHANGES

Description	2015/16			2016/17			2017/18		
	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000
CORPORATE INCOME									
Revenue Support Grant (RSG)/Non Domestic Rates (NDR)									
Assumed General Change in RSG/NDR	(2,315)		(2,315)						
<i>Change in RSG awarded by Scottish Government</i>	(2,315)	-	(2,315)	-	-	-	-	-	-
Council Tax									
Change in number of chargeable properties	(690)		(690)	(916)		(916)	(771)		(771)
<i>Additional properties incorporated into the new years' tax bases/Tax Increases</i>									
Changes in Council Tax Discounts - Empty Homes		(10)	(10)						
<i>Potential effect of changes agreed at December 2013 Council Meeting with regard to discounts on long term empties</i>									
	(690)	(10)	(700)	(916)	-	(916)	(771)	-	(771)
Transfer to/(from) Reserves									
General Fund Balances	1,170		1,170	(2,180)		(2,180)	2,180		2,180
<i>Change in use of GF balances</i>									
General Fund Balances									
<i>Support for Area Partnerships</i>									
Capital Fund	(170)		(170)						
<i>Removal of 2014/15 transfer from current revenue</i>									
Lease to Operate Racecourse Business	(1,900)		(1,900)						
<i>Prospective proceeds from lease to operate</i>									
<i>Costs funded from reserves for 2015/16</i>				730		730			
	(900)	-	(900)	(1,450)	-	(1,450)	2,180	-	2,180
CORPORATE COMMITMENTS									
Voluntary Early Release Scheme									
Savings arising from managed reduction in workforce	-	-	-	-	-	-	-	(730)	(730)
<i>Annual Savings on staff costs</i>									
	-	-	-	-	-	-	-	(730)	(730)
Valuation Joint Board									
Reduction in requisition from Lothian Joint Board		(5)	(5)						
		(5)	(5)						
Transfer to / from HRA									
Transfer of funding from GHRA to General Services								495	495
								495	495
Debt Charges									
Interest and Principal repayments	9		9	839		839	451		451
<i>Cost of new capital projects within Capital Projects section</i>									
	9	-	9	839	-	839	451	-	451
Council Pension Deficit									
Payments to Lothian Pension Fund									
<i>Reduction in deficit repayment contribution - matched by increase in contribution within services from 16.6% to 20.4%</i>	(2,296)		(2,296)						
	(2,296)	-	(2,296)	-	-	-	-	-	-
<i>Payments to Audit Scotland/Auditors</i>									
Increases in Pay Costs	63		63	64		64			
<i>Effect of assumed pay increase.</i>									
Increase in LGPS Contribution Rates	167		167						
<i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>									
<i>Increase in LGPS pensionable contributions</i>	5		5						
Holiday Pay	7		7						
<i>Effect of holiday pay on variable pay elements</i>									
Introduction of Single Tier State Pension				106		106			
<i>Increase in employer NIC charges as result of introduction of single tier state pension</i>									
Control of Overtime		(6)	(6)						
<i>Reduction in overtime/Review of terms and conditions</i>									
Family Support Workers	70		70						
<i>Funding to match the recruitment of two new Family Support Workers</i>									
Commissioning Strategy					(45)	(45)			
<i>Efficiencies and Cost Reductions expected to arise as result of implementation of Commissioning Strategy and review of care partnerships/contracts and packages</i>									
BuySmart Reviews					(25)	(25)		(15)	(15)
<i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>									
Additional Investment	374		374				115		115

SNP - General Services Budget Proposals

BUDGET CHANGES

Description	2015/16			2016/17			2017/18		
	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
<i>Additional investment designed to support extra social workers and family support workers within Children's Wellbeing; this to include the Disabilities Team and CAMHS</i>									
	686	(6)	680	170	(70)	100	115	(15)	100
Pre-School Education & Childcare									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	6		6	6		6			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	11		11						
<i>Increase in LGPS pensionable contributions</i>	2		2						
Additional Pre-school investment <i>Additional investment designed to meet a range of pressures including the delivery of new legislative requirements relating to C&YPAct</i>	350		350						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				18		18			
Facility Services Charges <i>Increases in Facilities Charges in line with salary increases</i>	2		2	2		2			
Efficient Workforce Management <i>Group savings target to be met from a combination of service redesign, strict management of variable staffing and agency costs, non filling of vacancies and the progression of partnership working</i>		(15)	(15)		(15)	(15)		(15)	(15)
Support from the Start <i>Project funding</i>	40		40						
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(5)	(5)		(5)	(5)		(5)	(5)
Teachers Pensions <i>Additional costs relating to the increase in Teachers pensions as a result of 2014 actuarial valuation - to be implemented from September 2015</i>	3		3	3		3			
	414	(20)	394	29	(20)	9	-	(20)	(20)
Additional Support for Learning									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	12		12	12		12			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	10		10						
Social Emotional Behavioural Needs Investment <i>Additional investment to support SEBN</i>	70		70						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				20		20			
Teachers Pensions <i>Additional costs relating to the increase in Teachers pensions as a result of 2014 actuarial valuation - to be implemented from September 2015</i>	7		7	7		7			
Investment in Stage 3 Support <i>Transfer of funding from Primary Group to support children at Stage 3 in our schools</i>	15		15						
School Based Therapeutic Counselling Services <i>Extend programme and seek to secure match funding from Lothian Health</i>	50		50						
Efficient Workforce Management <i>Group savings target to be met from a combination of service redesign, strict management of variable staffing and agency costs, non filling of vacancies and the progression of partnership working</i>		(12)	(12)		(12)	(12)		(12)	(12)
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(5)	(5)		(5)	(5)		(5)	(5)
	164	(17)	147	39	(17)	22	-	(17)	(17)
Schools - Primary									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	283		283	286		286			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	223		223						
<i>Increase in LGPS pensionable contributions</i>	35		35						
Free School Meals	524		524						

SNP - General Services Budget Proposals

BUDGET CHANGES

Description	2015/16			2016/17			2017/18		
	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
<i>Additional investment included in RSG for the delivery of free school meals to all P1-P3 children</i>									
Holiday Pay <i>Effect of holiday pay on variable pay elements</i>	25		25						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				601		601			
Increase in NDR charges <i>Reflecting reconfiguration of existing NDR base and increase in poundage rates beyond 2015/16</i>	65		65	65		65	38		38
Facility Services Charges <i>Increases in Facilities Charges in line with salary increases</i>	42		42	42		42			
New/Additional Primary School Space <i>Estimated revenue effect of increasing size of primary school estate(Pinkie/Dunbar etc)</i>	50		50	50		50			
Living Wage <i>Effect of increase from £7.65 to £7.85 minimum hourly rate on Facilities Charges</i>	7		7						
Primary pupil roll increase <i>Estimated financial effect of the expected increase in the Primary Roll up to 8354 by September 2017</i>	54		54	176		176	108		108
DSM Review <i>Review of DSM scheme</i>					(33)	(33)		(33)	(33)
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(20)	(20)		(20)	(20)		(20)	(20)
Teachers Pensions <i>Additional costs relating to the increase in Teachers pensions as a result of 2014 actuarial valuation - to be implemented from October 2015</i>	201		201	201		201			
	1,509	(20)	1,489	1,421	(53)	1,368	146	(53)	93
Schools - Secondary									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	240		240	243		243			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	91		91						
<i>Increase in LGPS pensionable contributions</i>	6		6						
Holiday Pay <i>Effect of holiday pay on variable pay elements</i>	1		1						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				481		481			
Increase in NDR charges <i>Increase in poundage rates beyond 2015/16</i>							27		27
PPP Contract <i>Increase in PPP contract charges for Education facilities</i>	170		170	184		184	205		205
Facility Services Charges <i>Increases in Facilities Charges in line with salary increases</i>	6		6	6		6			
Improving options in the Senior Phase across the Authority <i>Use of IT to enhance/support delivery of curriculum in the senior phase (S4-S6). Subject to changes in Scottish Government policy re teacher/pupil ratio</i>					(160)	(160)			
DSM Review/Secondary Roll Changes <i>Implementation of a DSM review alongside effect of the expected reduction in the secondary roll to 5504 by September 2016</i>		(120)	(120)		(120)	(120)		(120)	(120)
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(12)	(12)		(12)	(12)		(25)	(25)
Teachers Pensions <i>Additional costs relating to the increase in Teachers pensions as a result of 2014 actuarial valuation - to be implemented from September 2015</i>	198		198	198		198			
	712	(132)	580	1,112	(292)	820	232	(145)	87
Schools Support Services									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	15		15	15		15			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	36		36						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				25		25			

SNP - General Services Budget Proposals

BUDGET CHANGES

Description	2015/16			2016/17			2017/18		
	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000
Efficient Workforce Management <i>Group savings target to be met from a combination of service redesign, strict management of variable staffing and agency costs, non filling of vacancies and the progression of partnership working</i>		(30)	(30)		(32)	(32)		(32)	(32)
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(15)	(15)		(15)	(15)		(20)	(20)
Teachers Pensions <i>Additional costs relating to the increase in Teachers pensions as a result of 2014 actuarial valuation - to be implemented from September 2015</i>	3		3	3		3			
	54	(45)	9	43	(47)	(4)	-	(52)	(52)
Financial Services									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	16		16	16		16			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i> <i>Increase in LGPS pensionable contributions</i>	40		40						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				25		25			
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(15)	(15)		(15)	(15)		(25)	(25)
Efficient Workforce Management <i>Group savings target to be met from a combination of service redesign, strict management of variable staffing and agency costs, non filling of vacancies and the progression of partnership working</i>		(64)	(64)		(64)	(64)		(64)	(64)
	56	(79)	(23)	41	(79)	(38)	-	(89)	(89)
Revenues & Benefits									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	20		20	20		20			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i> <i>Increase in LGPS pensionable contributions</i>	54		54						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>	1		1	34		34			
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(10)	(10)		(10)	(10)		(20)	(20)
Efficient Workforce Management <i>Group savings target to be met from a combination of service redesign, strict management of variable staffing and agency costs, non filling of vacancies and the progression of partnership working</i>		(67)	(67)		(67)	(67)		(67)	(67)
	75	(77)	(2)	54	(77)	(23)	-	(87)	(87)
Information Technology									
Increases in Pay Costs <i>Effect of assumed pay increase</i>	16		16	16	-	16			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i> <i>Increase in LGPS pensionable contributions</i>	45		45						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>	1		1	33		33			
Efficient Workforce Management <i>Group savings target to be met from a combination of service redesign, strict management of variable staffing and agency costs, non filling of vacancies and the progression of partnership working</i>		(92)	(92)		(92)	(92)		(92)	(92)
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(15)	(15)		(15)	(15)		(30)	(30)
	62	(107)	(45)	49	(107)	(58)	-	(122)	(122)
Legal & Procurement									
Increases in Pay Costs <i>Effect of assumed pay increase</i>	6		6	6		6			
Increase in LGPS Contribution Rates	17		17						

SNP - General Services Budget Proposals

BUDGET CHANGES

Description	2015/16			2016/17			2017/18		
	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
<i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>									
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				16		16			
Efficient Workforce Management <i>Group savings target to be met from a combination of service redesign, strict management of variable staffing and agency costs, non filling of vacancies and the progression of partnership working</i>		(47)	(47)		(47)	(47)		(47)	(47)
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(10)	(10)		(10)	(10)		(25)	(25)
	23	(57)	(34)	22	(57)	(35)	-	(72)	(72)
Human Resources & Payroll									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	12		12	12		12			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	31		31						
<i>Increase in LGPS pensionable contributions</i>	1		1						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				20		20			
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(15)	(15)		(15)	(15)		(15)	(15)
Efficient Workforce Management <i>Group savings target to be met from a combination of service redesign, strict management of variable staffing and agency costs, non filling of vacancies and the progression of partnership working</i>		(52)	(52)		(52)	(52)		(52)	(52)
	44	(67)	(23)	32	(67)	(35)	-	(67)	(67)
Licensing, Admin & Democratic Services									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	19		19	19		19			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	50		50						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				40		40			
Licensing Fees <i>Increase in Civic Government application fee charges in line with October 2008 Cabinet Report</i>		(2)	(2)		(2)	(2)		(2)	(2)
Efficient Workforce Management <i>Group savings target to be met from a combination of service redesign, strict management of variable staffing and agency costs, non filling of vacancies and the progression of partnership working</i>		(21)	(21)		(21)	(21)		(21)	(21)
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(15)	(15)		(15)	(15)		(25)	(25)
	69	(38)	31	59	(38)	21	-	(48)	(48)
HEALTH & SOCIAL CARE PARTNERSHIP									
Adult Wellbeing									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	138		138	140		140			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	358		358						
<i>Increase in LGPS pensionable contributions</i>	121		121						
Holiday Pay <i>Effect of holiday pay on variable pay elements</i>	75		75						
Increase in NDR charges <i>Increase in poundage rates beyond 2015/16</i>	4		4						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				204		204			
Additional Investment <i>- Guaranteed Assessment Times</i>	125		125						

SNP - General Services Budget Proposals

BUDGET CHANGES

Description	2015/16			2016/17			2017/18		
	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000
- Developing Emergency Respite Service	200		200						
- Investment aimed at reducing Delayed Discharge	500		500						
- Additional investment to support a wide range of pressures	224		224	175		175	224		224
Facility Services Charges	9		9	9		9			
Increases in Facilities Charges in line with salary increases									
Living Wage	1		1						
Effect of £7.85 minimum hourly rate on Facilities Charges									
Day Centre Funding/Registration	25		25	25		25			
Strategic Development of the service									
Transport									
Reduce use of corporate transport service as a part of development of alternative day activities									
Control of Overtime		(65)	(65)						
Reduction in overtime/Review of terms and conditions									
Integration of Health/Social Care					(148)	(148)		(199)	(199)
Savings & Efficiencies to be generated by joint working									
Review of Income & Charging	147		147						
Reversal of Fees and Charges from 2014-15									
Domiciliary Care - externalisation		(50)	(50)		(50)	(50)			
Increased procurement of purchased home care to take advantage of reduced unit cost									
BuySmart Reviews									
BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.									
Voluntary Organisations	75		75						
Reversal of reductions in Voluntary Organisation Grants									
Adult Placement					(50)	(50)			
Develop opportunities for adult placement with savings within care purchasing budget.									
Allocation of Respite					(25)	(25)		(25)	(25)
Allocation of respite based on ongoing re-assessed of need									
Recommission services within local neighbourhoods		(32)	(32)		(30)	(30)			
Development of day local services to replace services purchased out with East Lothian									
Make greater use of Sheltered Housing		(50)	(50)		(50)	(50)			
Make greater use of Sheltered Housing to provide higher levels of community support and reduce numbers of purchased care home beds									
	2,002	(197)	1,805	553	(353)	200	224	(224)	-
PARTNERSHIPS & COMMUNITY SERVICES									
Planning									
Increases in Pay Costs	29		29	30		30			
Effect of assumed pay increase.									
Increase in Fees and Charges		(50)	(50)		(20)	(20)		(20)	(20)
Increase in fees and charges in line with RPI									
Increase in LGPS Contribution Rates	69		69						
Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)									
Introduction of Single Tier State Pension				57		57			
Increase in employer NIC charges as result of introduction of single tier state pension									
Efficient Workforce Management		(93)	(93)		(93)	(93)		(93)	(93)
Group savings target to be met from a combination of service redesign, strict management of variable staffing and agency costs, non filling of vacancies and the progression of partnership working									
	98	(143)	(45)	87	(113)	(26)	-	(113)	(113)
Economic Development & Strategic Investment									
Increases in Pay Costs	14		14	14		14			
Effect of assumed pay increase.									
Increase in LGPS Contribution Rates	29		29						
Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)									
Introduction of Single Tier State Pension				23		23			
Increase in employer NIC charges as result of introduction of single tier state pension									

SNP - General Services Budget Proposals

BUDGET CHANGES

Description	2015/16			2016/17			2017/18		
	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
Town Centre Managers <i>Support for Area Partnerships and to focus efforts on regeneration across the six major East Lothian towns. Increase Area Managers from 4 to 6</i>	100		100						
High Street Rent Incentive Scheme <i>Apprenticeships/Training</i>	9		9	12		12	12		12
Efficient Workforce Management <i>Removal of costs relating to those staff who have left under the Voluntary Early Retirement Scheme</i>		(41)	(41)		(41)	(41)		(41)	(41)
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(9)	(9)		(9)	(9)		(20)	(20)
	152	(50)	102	49	(50)	(1)	12	(61)	(49)
Asset Planning & Engineering									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	20		20	20		20			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	51		51						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				37		37			
Increase in rents for Industrial Rents <i>Rents will increase in line with rent reviews/Increase to match existing actual income</i>		(65)	(65)		(65)	(65)		(80)	(80)
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(15)	(15)		(15)	(15)		(15)	(15)
Efficient Workforce Management/Property Services Service Review <i>Group savings target to be met from a combination of service redesign, strict management of variable staffing and agency costs and non filling of vacancies.</i>		(70)	(70)		(70)	(70)		(70)	(70)
	71	(150)	(79)	57	(150)	(93)	-	(165)	(165)
Property Maintenance									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	20		20	20		20			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	44		44						
<i>Increase in LGPS pensionable contributions</i>	3		3						
Fuel Costs <i>Reduction in Fuel costs due to falling oil prices</i>		(25)	(25)		(25)	(25)			
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(50)	(50)		(50)	(50)		(50)	(50)
Efficient Workforce Management/Property Services Service Review <i>Group savings target to be met from a combination of service redesign, strict management of variable staffing and agency costs and non filling of vacancies.</i>		(97)	(97)		(97)	(97)		(97)	(97)
	67	(172)	(105)	20	(172)	(152)	-	(147)	(147)
Facility Support Services									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	24		24	24		24			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	63		63						
<i>Increase in LGPS pensionable contributions</i>	19		19						
Holiday Pay <i>Effect of holiday pay on variable pay elements</i>	9		9						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				39		39			
District Court <i>Reduced income/recharges associated with relocation of District Court from Haddington</i>	1		1						
Increase in NDR charges <i>Increase in poundage rates beyond 2015/16</i>	28		28	28		28	28		28
Control of Overtime <i>Reduction in overtime/Review of terms and conditions</i>					(52)	(52)			
Living Wage <i>Effect of £7.85 minimum hourly rate on Shared Accommodation/Public Convenience budgets</i>	7		7						

SNP - General Services Budget Proposals

BUDGET CHANGES

Description	2015/16			2016/17			2017/18		
	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000
Efficient Workforce Management <i>Group savings target to be met from a combination of service redesign, strict management of variable staffing and agency costs and non filling of vacancies.</i>		(116)	(116)		(137)	(137)		(150)	(150)
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(18)	(18)		(18)	(18)		(30)	(30)
	151	(134)	17	91	(207)	(116)	28	(180)	(152)
Landscape & Countryside Management									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	48		48	49		49			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	123		123						
Collection of Grass Cuttings in Council Estates <i>Collection of Grass Cuttings in Public Areas</i>	50		50						
Teachers Pensions <i>Additional costs relating to the increase in Teachers pensions as a result of 2014 actuarial valuation - to be implemented from October 2015</i>	1		1	1		1			
Holiday Pay <i>Effect of holiday pay on variable pay elements</i>	22		22						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				80		80			
Increase in NDR charges <i>Increase in poundage rates beyond 2015/16</i>	2		2	2		2	2		2
Coastal Car Parks <i>Removal of Coastal Car Park Policy</i>									
Local Area Management <i>Transfer of budgets to Area Management and commissioning of services within local areas</i>	(600)		(600)						
Uprating of Income <i>Uprating of income for Burial/Lair Charges</i>	(2)		(2)						
New Burial and Allotment sites <i>Capital spend funded from revenue income stream</i>	2		2						
Efficient Workforce Management <i>Group savings target to be met from a combination of service redesign, strict management of variable staffing and agency costs and non filling of vacancies.</i>		(92)	(92)		(92)	(92)		(92)	(92)
Fuel Costs <i>Reduction in Fuel costs due to falling oil prices</i>		(25)	(25)		(25)	(25)			
Control of Overtime <i>Reduction in overtime/Review of terms and conditions</i>		(45)	(45)						
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(18)	(18)		(18)	(18)		(25)	(25)
	(354)	(180)	(534)	132	(135)	(3)	2	(117)	(115)
Roads, Transportation & Waste Services									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	63		63	64		64			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i> <i>Increase in LGPS pensionable contributions</i>	182		182						
Holiday Pay <i>Effect of holiday pay on variable pay elements</i>	7		7						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>	31		31						
Increase in NDR charges <i>Increase in poundage rates beyond 2015/16</i>	5		5	5		5	5		5
Employment of Wardens by ELC <i>Expansion of Council Workers on secondment to Police Scotland to enforce parking restrictions pending decriminalisation</i>	50		50						
Waste Disposal - rising cost of landfill/New Contract arrangements <i>Increased Costs arising from the additional £8 per tonne Landfill Tax</i>	10		10						
Zero Waste Directive <i>Additional costs associated with meeting zero waste directive</i>	154		154						

SNP - General Services Budget Proposals

BUDGET CHANGES

Description	2015/16			2016/17			2017/18		
	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000
Roads Lighting <i>Savings associated with replacement of lanterns with LED units</i>		(15)	(15)		(15)	(15)			
Income Generation <i>Increase in Trade Waste Charges</i>		(10)	(10)		(10)	(10)			
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(20)	(20)		(20)	(20)		(30)	(30)
Fuel Costs <i>Reduction in Fuel costs due to falling oil prices</i>		(50)	(50)		(50)	(50)			
Control of Overtime <i>Reduction in overtime/Review of terms and conditions</i>		(40)	(40)						
Efficient Workforce Management <i>Group savings target to be met from a combination of service redesign, strict management of variable staffing and agency costs and non filling of vacancies.</i>		(139)	(139)		(143)	(143)		(145)	(145)
	502	(274)	228	180	(238)	(58)	5	(175)	(170)
Healthy Living									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	10		10	10		10			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	24		24						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				18		18			
Increase in Fees and Charges <i>Increase in fees and charges in line with RPI</i>		(5)	(5)		(5)	(5)		(5)	(5)
Increase in NDR charges <i>Increase in poundage rates beyond 2015/16</i>	3		3	3		3	3		3
PPP Contract <i>Increase in PPP contract charges for Mercat Gait above assessed inflation rate</i>	8		8	8		8	9		9
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(9)	(9)		(9)	(9)		(17)	(17)
Efficient Workforce Management <i>Group savings target to be met from a combination of service redesign, strict management of variable staffing and agency costs and non filling of vacancies.</i>		(38)	(38)		(38)	(38)		(38)	(38)
Investment in Community use of Pinkie and Middleshot Square 3G Pitches	50		50			-			
Enjoy Contract Payments <i>Reduction in contract payment to Enjoy</i>		(65)	(65)		(65)	(65)		(65)	(65)
	95	(117)	(22)	39	(117)	(78)	12	(125)	(113)
Community Housing									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	13		13	13		13			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i> <i>Increase in LGPS pensionable contributions</i>	32		32						
Hostels Grant <i>Additional RSG coming to Council relating to ending of Hostels Grant</i>	49		49						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				21		21			
Increased Charges <i>Increased charges for homelessness services in line with January 2014 Cabinet report</i>		(10)	(10)		(10)	(10)			
Efficient Workforce Management <i>Group savings target to be met from a combination of service redesign, strict management of variable staffing and agency costs and non filling of vacancies.</i>		(47)	(47)		(47)	(47)		(47)	(47)
Private Sector Housing Grant <i>Reduce budget - with increased proportion from the Scottish Government</i>					(100)	(100)			
	95	(57)	38	34	(157)	(123)	-	(47)	(47)
Corporate Policy & Improvement									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	11		11	11		11			

SNP - General Services Budget Proposals

BUDGET CHANGES

Description	2015/16			2016/17			2017/18		
	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	9		9						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>									
Council Newspaper <i>Removal of provision of Council 'Living' Newspaper</i>		(30)	(30)						
Efficient Workforce Management <i>Group savings target to be met from a combination of service redesign, strict management of variable staffing and agency costs and non filling of vacancies.</i>		(50)	(50)		(50)	(50)		(50)	(50)
	20	(80)	(60)	11	(50)	(39)	-	(50)	(50)
Community Partnerships									
Local Area Partnership <i>Transfer of budgets to Area Management and commissioning of services within local areas</i>	600		600						
Town Centre Regeneration <i>Project funding in support of delivery of capital investment in Area Partnerships Areas</i>	60		60						
Local Investment in Education <i>£100,000 for each Secondary School Cluster for the delivery of school priorities as directed by Head Teachers in consultation with Area Partnerships</i>	600		600						
Additional Investment in Community Councils <i>Musselburgh and Inveresk Community Council</i>	5		5						
<i>Prestonpans Community Council</i>	5		5						
<i>Tranent and Elphinstone Community Council</i>	5		5						
<i>Haddington Community Council</i>	5		5						
<i>North Berwick Community Council</i>	5		5						
<i>Dunbar Community Council</i>	5		5						
Review of Partnership Finance <i>Efficiencies from a better co-ordinated approach</i>		(50)	(50)		(50)	(50)			
On-going Investment in Dads Works <i>Increase in grant budgets</i>	75		75						
East Lothian Foodbank <i>Investment to be reviewed annually</i>	50		50	(50)		(50)			
Support to Build Capacity <i>In line with April 2012 Members Library report</i>	(66)		(66)						
	1,349	(50)	1,299	(50)	(50)	(100)	-	-	-
Arts, Museums & Music									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	16		16	16		16			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	40		40						
<i>Increase in LGPS pensionable contributions</i>	1		1						
Teachers Pensions <i>Additional costs relating to the increase in Teachers pensions as a result of 2014 actuarial valuation - to be implemented from October 2015</i>	8		8	8		8			
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				26		26			
Facility Services Charges <i>Increases in Facilities Charges in line with salary increases</i>	1		1	1		1			
Efficient Workforce Management <i>Group savings target to be met from a combination of service redesign, strict management of variable staffing and agency costs and non filling of vacancies.</i>					(32)	(32)		(32)	(32)
	66	-	66	51	(32)	19	-	(32)	(32)
Community Development									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	16		16	16		16			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	59		59						
<i>Increase in LGPS pensionable contributions</i>	15		15						
Holiday Pay <i>Effect of holiday pay on variable pay elements</i>	6		6						

SNP - General Services Budget Proposals

BUDGET CHANGES

Description	2015/16			2016/17			2017/18		
	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/ Increased Income £000	Total Change £000
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				21		21			
Increase in NDR charges <i>Increase in poundage rates from 2015/16</i>	18		18	18		18	18		18
PPP Contract <i>Increase in PPP contract charges for Community Learning Centre/Musselburgh East Community Association.</i>	7		7	6		6	7		7
Facility Services Charges <i>Increases in Facilities Charges in line with salary increases</i>	7		7	7		7			
Living Wage <i>Effect of £7.85 minimum hourly rate on Facilities Charges</i>	1		1						
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(10)	(10)		(10)	(10)		(14)	(14)
Efficient Workforce Management <i>Group savings target to be met from a combination of service redesign, strict management of variable staffing and agency costs and non filling of vacancies.</i>					(75)	(75)		(75)	(75)
	129	(10)	119	68	(85)	(17)	25	(89)	(64)
Customer Services									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	36		36	37		37			
Increase in LGPS Contribution Rates <i>Increase in contribution rates from 16.6% to 20.4% (offset by a reduction in deficit lump sum payment)</i>	104		104						
<i>Increase in LGPS pensionable contributions</i>	16		16						
Holiday Pay <i>Effect of holiday pay on variable pay elements</i>	9		9						
Introduction of Single Tier State Pension <i>Increase in employer NIC charges as result of introduction of single tier state pension</i>				45		45			
Library Services <i>Reversal of Library Services reduction in 2014/15</i>	20		20						
Efficient Workforce Management <i>Group savings target to be met from a combination of service redesign, strict management of variable staffing and agency costs and non filling of vacancies.</i>					(105)	(105)		(105)	(105)
BuySmart Reviews <i>BuySmart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>		(10)	(10)		(10)	(10)		(10)	(10)
	185	(10)	175	82	(115)	(33)	-	(115)	(115)

SNP - GENERAL SERVICES BUDGET PROPOSALS

Gross Capital Spend

	2014/15	2015/16	2016/17	2017/18	Total Planned Spending (2014- 2018)	Notes
	£000	£000	£000	£000	£000	
Abbey, North Berwick Care Home refurbishment	-	-	500	-	500	
New Day Centre - Gullane	62	-	-	-	62	
Fa'side Tranent - New residential home and day centre	2,141	131	-	-	2,272	
Musselburgh Care Home	-	-	-	250	250	
Haddington Day Centre	60	500	452	-	1,012	
Haddington Town House - Steeple Work	104	-	-	-	104	
Gypsy Traveller Site	31	-	-	-	31	
Property Renewals	965	700	700	700	3,065	
Capital Plan Fees/Internal Recharges	1,445	1,000	1,000	1,000	4,445	
Environment Fees	111	111	111	111	444	
Longniddry Train Station Car Park	-	100	-	-	100	
Brunton Hall - Theatre and Main Hall refurbishment	225	-	-	-	225	
John Gray Centre Haddington	79	-	-	-	79	
Prestongrange Museum	-	500	500	140	1,140	
Port Seton Sports Hall	-	500	500	150	1,150	
Whitecraig Community Centre	-	500	612	-	1,112	
New Musselburgh Library	-	100	-	-	100	
Tranent Library	40	-	-	-	40	
North Berwick Museum - refurbishment	100	10	-	-	110	
North Berwick Community Centre - Lift	68	2	-	-	70	
Community Intervention	330	-	-	-	330	
Red School Prestonpans	-	290	10	-	300	
Support for Business - Mid Road Industrial Estate	-	210	590	-	800	
Support for Business - Town Centre Regeneration	550	-	-	-	550	
Musselburgh Town Centre Regeneration	-	400	-	-	400	
Tranent Town Centre Regeneration	-	400	-	-	400	
Prestonpans Town Centre Regeneration	-	400	-	-	400	
Haddington Town Centre Regeneration	-	200	-	-	200	
North Berwick Town Centre Regeneration	-	200	-	-	200	
Dunbar Town Centre Regeneration	-	200	-	-	200	
Shop Acquisition Fund	-	300	300	-	600	
Business Incubation Hub	-	-	-	-	0	Project under consideration for future years
Third Sector Hub	-	100	-	-	100	
Prestonpans Family Centre	-	100	-	-	100	
Tranent Family Centre	-	100	-	-	100	
Reprovision of Pathways Home	-	923	2	-	925	
Dunbar - Lochend Campus/Additional Classrooms	-	1,200	390	-	1,590	
Haddington IS / St Mary's RCPS - New shared Campus	210	-	-	-	210	
Sandersons Wynd PS - additional Classrooms	35	379	6	-	420	
Dunbar Grammar School Extension	-	-	100	2,000	2,100	
Musselburgh Grammar School Extension	-	-	-	-	0	Project under consideration for future years

SNP - GENERAL SERVICES BUDGET PROPOSALS

Gross Capital Spend

North Berwick High School Extension	-	-	-	200	200	
Ross High School Extension	-	-	-	-	0	Project under consideration for future years
Secondary School Communication Provision	50	830	20	-	900	
Dirleton Classroom Extension	13	-	-	-	13	
Dunbar Primary - Phase 2 Comms Unit	-	150	-	-	150	
Macmerry PS Extension	12	-	-	-	12	
Pinkie St Peter's PS Extension/Levenhall Nursery reprovision	1,100	2,955	367	-	4,422	
Law Primary School	5	100	3,000	3,000	6,105	
Windygoul PS - Permanent Additional Classrooms	750	2,450	1,200	100	4,500	
Wallyford PS - Temp Units	-	265	-	-	265	
Wallyford PS - New PS/Pro-rata ELC share	50	-	50	1,500	1,600	
Gifford Toilets & Shelter	-	150	-	-	150	
Replacement Vehicles	2,200	1,000	1,000	1,000	5,200	
Pavilions	358	50	-	-	408	
East Lothian Legacy Project - Meadowmill Alterations	59	-	-	-	59	
Sports Centres - refurbishment & equipment	200	200	200	200	800	
Musselburgh Tennis Court Upgrade	60	-	-	-	60	
Expansion of 3G pitch provision	305	-	-	-	305	
Renewal of Pinkie 2G Pitch	-	150	-	-	150	
Schools IT	764	923	675	1,107	3,469	
Corporate IT Program	316	500	500	500	1,816	
Server Room Upgrade	130	-	-	-	130	
Core Path Plan Implementation	137	50	75	100	362	
Polson Park Pavillion and Investment	-	500	500	-	1,000	
Cuthill Park	79	50	-	-	129	
Amenity Services Machinery & Equipment - replacement	124	153	100	100	477	
Cemeteries - Extensions/Allotments	-	867	20	10	897	
Coastal Car Parks / Toilets	790	-	-	-	790	
Peppercraig Depot Haddington	558	50	-	-	608	
Coastal Protection / Flood	466	-	-	-	466	
Musselburgh, Haddington & Dunbar Flood Prevention/Coastal Flooding	-	1,000	1,000	-	2,000	
Outdoor Education Investment / Musselburgh Lagoons Local Nature Reserve	-	200	200	-	400	
Wallyford Library Refurbishment and Retention	-	100	-	-	100	
Fisherrow Waterfront Improvements	50	50	-	-	100	
Fisherrow Harbour Investment	-	150	150	-	300	
Pencaitland Paths/Community Car Park	200	-	-	-	200	
Cycling Walking Safer Streets (Ring-fenced grant funded)	153	151	151	151	606	
East Linton Rail Stop/Infrastructure	-	400	-	-	400	
Roads	5,250	5,500	5,500	5,500	21,750	
East Saltoun Road Safety Improvements	-	100	-	-	100	
QMU Triangle	-	-	-	2,000	2,000	
Parking Improvements	300	300	-	-	600	
Purchase of New Bins/Food Waste Collection	475	285	63	63	886	
Free School Meals	-	200	-	-	200	
Children & Young People's Act Nursery Provision	-	1,000	-	-	1,000	
	21,510	30,385	20,544	19,882	92,321	