

Framework for developing Area Partnership Area Plans

The Role and Remit of Area Partnerships outlines that Area Plans will determine local priorities aligned to the East Lothian Plan: Single Outcome Agreement (SOA) 2013–23. It further states that each Partnership should develop Area Plans:

- i. based on a shared vision for the area using evidence from the Area Profile and local intelligence;
- ii. identifying local priorities with a focus on reducing inequalities, prioritising prevention and early intervention and sustainability;
- iii. delivered by service providers and involving local people.

In order to develop the themes and priority areas for action identified by each Area Partnership the following further principles for Area Plans were agreed by the Safe and Vibrant Communities Partnership in August 2014:

- a) that Area Plans are intended to cover the thematic scope of the SOA and Council that Area Plans are intended to cover the thematic scope of the SOA and Council Plan – Sustainable Economy, Resilient People and Safe and Vibrant Communities (with a focus on the needs/outcomes prioritised in their area);
- b) that Area Plans will cover the same timeframe as the East Lothian Plan, and be reviewed / updated at the same intervals;
- c) that Area Plans will be strategic plans - identifying actions that will have a local impact on achieving the outcomes set out in the East Lothian Plan – and incorporate both long term approaches to improving local outcomes and short term actions focused on improving service delivery;
- d) that Area Plans will not be community ‘wish-lists’ presented to service providers but will contain actions that, having been identified through analysis of the evidence and a process of negotiation and shared decision making, are intended to be implemented;
- e) that Area Plans are likely to include actions for service providers to implement, actions for the community / community based groups to lead on and also opportunities for co-designing and/or co-producing different ways of delivering services;

Format of Area Plans

It is intended that in each ward the Area Plan will be presented in 2 formats:

- A. A summary version highlighting the key areas for action, why this is important and a broad summary of the actions proposed
 - single sheet (A3)
 - likely to be printed and intended for broad, public distribution
- B. A full Area Plan with an agreed action plan identifying timescales and lead agencies / partnership groups responsible for implementing the actions
 - expected to be a 20- 25 page booklet
 - intended to be a living document, regularly updated by the Partnership and primarily available on-line.

Contents of the Area Plan

- 1) An outline of the ward
- 2) Purpose of the Area Plan
- 3) Context of the Area Plan - Outlining the role of Area Partnerships and the relationship between Area Plans, the East Lothian Partnership, and the outcomes established in the East Lothian Plan.
- 4) Process of developing the Area Plan (included in both Summary and Area Plan versions)
This will vary in each area but will highlight the range of local engagement undertaken to inform the actions in each Area Plan.
- 5) Vision for the area
- 6) Local Priorities and Actions - It is expected that each Area Plan will identify 6-9 local priority areas for action.
 - These will be grouped under the 3 partnership strategic objectives identified in The East Lothian Plan - Sustainable Economy, Resilient People and Safe & Vibrant Communities.
 - Each Area Plan will also highlight 2-4 of these priorities that contribute specifically to the overall aim of reducing inequalities.

For example : in the full Area Plan you could expect to see something like this...:

Resilient People across Preston Seton Gosford

PRIORITY 1 – Enabling and encouraging people in the PSG ward to adopt a healthier lifestyle by making healthy lifestyle choices the ‘easier’ and ‘more appealing’ option.

The difference we want to make	Why is this important in this area:				
We want to initiate attitudinal change in this ward in regards to perceived control of health outcomes, and health determinants. We want to encourage the community to adopt and maintain a healthy lifestyle through focusing investment on preventative services and initiatives and improving access and affordability.	<ul style="list-style-type: none"> ❖ Across the ward a person’s average life expectancy is generally lower than the East Lothian average. ❖ There are notably higher rates of hospital admissions across the area (particularly in parts of Prestonpans) for coronary heart disease, chronic obstructive pulmonary disease, psychiatric, alcohol and drug related conditions. ❖ In the 2011 East Lothian Residents Survey 10% of people in this ward prioritised health services as something that most needed improvement locally (compared to 5% across East Lothian). 				
Related outcome in the East Lothian Plan	In East Lothian we live healthier, more active and independent lives.				
Action needed to achieve this	Timescale	Lead Group / Agency	Others involved	Resources required	Key milestones / indicators of success
‘Get Active Pass’ - subsidised membership to local gym or exercise service and complementary individually tailored exercise and healthy eating program/seminar/workshop. (Initial- Pilot) aligned with Community wide, ‘You are in Control’ promotional health campaign	April-June 2015	Enjoy Leisure Sports Development Department	Area Partnership Local GP services Local Community Planning	Funding assistance Multi-media promotional stream	Close monitoring of new gym memberships and sustained gym memberships post June 2015
Community Transport - Community mini-bus with wheelchair access, for multi-use between mental health facilities, community centres, nursing homes and sports clubs for children.	March-August 2015	Local Mini-Bus Providers ELC	Area Partnership Day Centre Sports Hub	Streamlined booking system and ‘supervisor’ to ensure maximise use, and equal opportunity	Ongoing evaluation with key groups using service