

Framework for developing Area Partnership Area Plans

The Role and Remit of Area Partnerships outlines that Area Plans will determine local priorities aligned to the East Lothian Plan: Single Outcome Agreement (SOA) 2013–23. It further states that each Partnership should develop Area Plans:

- i. based on a shared vision for the area using evidence from the Area Profile and local intelligence;
- ii. identifying local priorities with a focus on reducing inequalities, prioritising prevention and early intervention and sustainability;
- iii. delivered by service providers and involving local people.

In order to develop the themes and priority areas for action identified by each Area Partnership the following further principles for Area Plans were agreed by the Safe and Vibrant Communities Partnership in August 2014:

- a) that Area Plans are intended to cover the thematic scope of the SOA and Council that Area Plans are intended to cover the thematic scope of the SOA and Council Plan – Sustainable Economy, Resilient People and Safe and Vibrant Communities (with a focus on the needs/outcomes prioritised in their area);
- b) that Area Plans will cover the same timeframe as the East Lothian Plan, and be reviewed / updated at the same intervals;
- c) that Area Plans will be strategic plans - identifying actions that will have a local impact on achieving the outcomes set out in the East Lothian Plan – and incorporate both long term approaches to improving local outcomes and short term actions focused on improving service delivery;
- d) that Area Plans will not be community ‘wish-lists’ presented to service providers but will contain actions that, having been identified through analysis of the evidence and a process of negotiation and shared decision making, are intended to be implemented;
- e) that Area Plans are likely to include actions for service providers to implement, actions for the community / community based groups to lead on and also opportunities for co-designing and/or co-producing different ways of delivering services;

Format of Area Plans

It is intended that in each ward the Area Plan will be presented in 2 formats:

- A. A summary version highlighting the key areas for action, why this is important and a broad summary of the actions proposed
 - single sheet (A3)
 - likely to be printed and intended for broad, public distribution
- B. A full Area Plan with an agreed action plan identifying timescales and lead agencies / partnership groups responsible for implementing the actions
 - expected to be a 20- 25 page booklet
 - intended to be a living document, regularly updated by the Partnership and primarily available on-line.

Contents of the Area Plan

- 1) An outline of the ward
- 2) Purpose of the Area Plan
- 3) Context of the Area Plan - Outlining the role of Area Partnerships and the relationship between Area Plans, the East Lothian Partnership, and the outcomes established in the East Lothian Plan.
- 4) Process of developing the Area Plan (included in both Summary and Area Plan versions)
This will vary in each area but will highlight the range of local engagement undertaken to inform the actions in each Area Plan.
- 5) Vision for the area
- 6) Local Priorities and Actions - It is expected that each Area Plan will identify 6-9 local priority areas for action.
 - These will be grouped under the 3 partnership strategic objectives identified in The East Lothian Plan - Sustainable Economy, Resilient People and Safe & Vibrant Communities.
 - Each Area Plan will also highlight 2-4 of these priorities that contribute specifically to the overall aim of reducing inequalities.

For example : in the full Area Plan you could expect to see something like this...:

Sustainable Economy within the North Berwick Coastal Ward

PRIORITY 1 – Ensuring the people of the North Berwick Coastal ward are equipped with the services and facilities to effectively and efficiently access the advice and information they require to carry out their work and/or educational and/or social activities.

| The difference we want to make | | Why is this important in this area: | | | |
|---|---------------------|--|---|--|---|
| We want to ensure that by the end of 2017, that all premises in the ward have the option to connect to a broadband service with speeds able to accommodate their work, study, entertainment and social needs. | | Current roll out plans for Superfast Broadband across East Lothian mean that the majority of the areas not covered by commercial roll out plans would be covered by the Digital Scotland Superfast Broadband Programme, providing fibre broadband infrastructure to around 95% of premises by the end of 2017. Some areas in this ward however are unlikely to benefit significantly – known as ‘not spots’ – including Dirleton ,Fenton Barns, Whitekirk, Kingston and the rural areas between. | | | |
| Related outcome in the East Lothian Plan | | 1) We have a growing sustainable economy | | | |
| Action needed to achieve this | Timescale | Lead Group / Agency | Others involved | Resources required | Key milestones / indicators of success |
| Work with the other Area Partnerships to help identify demand for superfast broadband across the communities and rural areas unlikely to benefit from the existing roll out plans. | Dec 2014 / Feb 2015 | H&L Area Partnership | NBC Area Partnership, D&EL Area Partnership, Community Broadband Scotland, ELC , community councils, village associations | Survey hosted on the East Lothian Consultation Hub | 750-1000 responses received from the target areas across East Lothian |
| Technical appraisals undertaken to identify the best options for securing coverage in each area. | 2015 | Community Broadband Scotland (CBS) | NBC Area Partnership, D&EL Area Partnership, | Funding from CBS | Technical options identified to address ‘not spots’ in the community |