

Members' Library Service Request Form

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Originator	Principal Museums Officer
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Document Title	Appointments to the Board of the Coastal Communities Museum Trust

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Date	19 Septemer 2014

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REPORT TO: Members' Library Service

DATE:

BY: Head of Communities & Partnerships

SUBJECT: Appointments to the Board of the Coastal Communities
Museum Trust

1 PURPOSE

- 1.1 To advise Members about the East Lothian Council appointments to the Board of the Coastal Communities Museum Trust.

2 RECOMMENDATIONS

- 2.1 That Members note the content of this report.

3 BACKGROUND

- 3.1 Following approval of funding the redevelopment of the North Berwick Library and former North Berwick Museum building began in 2011. Following discussion with a working group of representatives of local organisations, the Council agreed that the museum would be operated by a voluntary charitable organisation which would enter into a formal agreement with the Council when the redevelopment works had been completed. To this end a "Shadow Committee" of interested individuals with experience in supporting both strategic and operational matters in this area was recruited following public advertisement and interview. The Shadow Committee became the Board of Trustees of the Coastal Communities Museum in July 2012.
- 3.2 In December 2012, the Coastal Communities Museum Trust was established as a Scottish Charitable Incorporated Organisation [SCIO] with the Charity Number SCO4366.
- 3.3 The CCMT was formed with the express intention of operating a museum (the Coastal Communities Museum) out of the old North Berwick Museum premises. Officers from the ELC Museums, Community Partnerships (and former Cultural Services) teams have supported the CCMT over the last two years in their fundraising and development work.

- 3.4 The Friends of North Berwick Museum voted to become the Friends of the Coastal Communities Museum in the autumn of 2013. Members of the Friends of the Coastal Communities Museum are the membership body of the CCMT. This vote was ratified at a Special General Meeting in March 2014.
- 3.5 The constitution of the CCMT Board includes 'up to three [3] representative members appointed by East Lothian Council' (section 5.11 (b) included as an appendix to this report.
- 3.6 As per the CCMT constitution ELC will take up its three places on the Board of the Trust. ELC offered two of these places to the membership of the CCMT, which was notified to Members by Members Library report dated 24th February 2014. Ian Goodall and June Douglas-Hamilton took these places with the third ELC place being taken by Councillor David Berry. June Douglas Hamilton resigned at the CCMT AGM on 27th August 2014 and two candidates for the place were presented to the membership at the AGM. Cherry MacIntyre was duly elected to this role. Ian Goodall (representing the membership) and Councillor David Berry continue in their roles.
- 3.7 These appointments meet with the approval of the North Berwick Coastal Multi Member Ward Members and the Leader of East Lothian Council.
- 3.8 The CCMT operates the Coastal Communities Museum under contract to East Lothian Council. This contract defines the relationship between the CCMT and ELC and lays out the responsibilities of each party and the terms under which the contract is made and can be dissolved. It also gives the CCMT licence to occupy the first floor of the building. Members were advised of the contract in a report to Members Library on 27th June 2013.

4 POLICY IMPLICATIONS

- 4.1 The development of the Coastal Communities Museum as a community project supports the strategic objectives of the ELC Heritage Strategy, 2007 – 2010.

5 EQUALITIES IMPACT ASSESSMENT

- 5.1 The CCMT operate under a contract with East Lothian Council which requires that they observe relevant standards and legislation, including equalities.

6 RESOURCE IMPLICATIONS

- 6.1 Financial – there are no financial implications
- 6.2 Personnel - there are no personnel implications

6.3 Other – there are no other implications

7 BACKGROUND PAPERS

7.1 Relevant extract from the constitution of the Coastal Communities Museum Trust constitution.

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The Board

5.8 Members of the Board shall be the charity trustees of the CCM in accordance with the charities legislation.

5.9 The initial charity trustees will be those individuals who signed the charity trustee declaration forms which accompanied the application for incorporation of the CCM; they shall be deemed to have been appointed by the members as charity trustees with effect from the date of incorporation of the CCM.

5.10 A registered member of CCM will be eligible for election or appointment to the Board unless he/she is:

- a) disqualified from being a charity trustee under the Charities and Trustee Investment (Scotland) Act 2005; or
- b) an employee of the CCM.

5.11 The Board shall have a minimum of eight [8] and a maximum of fourteen [14] members comprising:

- a) up to nine [9] members, who will include four office bearers [the Chair, Vice Chair, Secretary and Treasurer] and up to five other members, all of whom shall be elected by the CCM's membership;
- b) up to three [3] representative members appointed by East Lothian Council; and
- c) two [2] representative members, being one [1] appointed by each of the two community councils in the Coastal Ward.

5.12 The Board Members elected by the registered membership at an AGM or Special General Meeting will serve for a period of 3 years in the first instance. They may stand for re-election for another period of 3 years after which they shall not be eligible for re-election for a period of 3 years.

5.13 The representative members of East Lothian Council and the community councils shall be appointed as determined under their own constitutions or operating arrangements.

5.14 The Board may co-opt additional members for such specific remits and time scales of appointment as they may determine from time to time.