

## Members' Library Service Request Form

Date of Document	05/09/14
Originator	Gary Miller
Originator's Ref (if any)	GM/CC
Document Title	Proposed Soft Play & Bodyworks Alterations at Loch Centre, Tranent

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Additional information:

Authorised By	Douglas Proudfoot
Designation	Acting Head of Development
Date	17/09/14

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**REPORT TO:** Members' Library Service

**MEETING DATE:**

**BY:** Depute Chief Executive – Partnerships and Community Services

**SUBJECT:** Proposed Soft Play & Bodyworks Alterations at Loch Centre, Tranent

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## **1 PURPOSE**

To note the decision to award the contract for the Proposed Soft Play & Bodyworks Alterations at Loch Centre, Tranent to Messrs Morris & Spottiswood Ltd, Glasgow.

## **2 RECOMMENDATIONS**

- 2.1 Cabinet is asked to note the decision of the Acting Head of Development in consultation with the Head of Council Resources to accept Messrs Morris & Spottiswood Ltd's tender amounting to £84,269.28 after checking, correction and noting that it is open for consideration until 16 September 2014 for the Proposed Soft Play & Bodyworks Alterations at Loch Centre, Tranent.

## **3 BACKGROUND**

- 3.1 The community led group, the Moyra McNeil Fund has raised a significant amount of funding which they wish to donate towards the provision of new soft play equipment at the Loch Centre. The current soft play area is insufficient for the proposed new equipment. The Council therefore intend to appoint, through competitive tendering, a suitable Contractor to carry out the required alterations to the Centre's existing accommodation. The alterations will provide a suitable space for the new soft play equipment along with associated toilets, baby change, cafe area and reception. The appointed Contractor will also carry out alterations to the bodyworks gym to increase the gym area and provide air conditioning.

The works will be carried out in two Works Sections as follows:-

Work Section 1: Forming New Soft Play Area

Work Section 2: Alterations to Bodyworks Gym

- 3.2 Tender Documents were issued to the five undernoted Framework Contractors and the following offers were duly received, with the lowest three being subjected to detailed checks resulting in the Tender Amounts indicated below:

Ref	Contractor	Tender Amount Before Checking	Tender Amount After Checking	Lowest Checked Tender Amount
1	Morris & Spottiswood Ltd, Glasgow	£79,058.88	£84,269.28	<u>£84,269.28</u>
2	Maxi Construction Ltd, Livingston	£96,520.48	£98,085.48	
3	Gordon Guthrie Contracts, Edinburgh	£110,660.00	£111,460.00	
4	Ashwood Scotland Ltd Bathgate	£141,058.05	Not Checked	
5	GHI Contracts Ltd, Bellshill	Withdrew from Tender Process		

- 3.3 As indicated at 3.2 Messrs Morris & Spottiswood Ltd's tender amounting to £84,269.28 after detailed checking and correction remains the lowest of the offers submitted and has been competitively priced throughout.

- 3.4 Messrs Morris & Spottiswood Ltd have indicated that they propose to use the following Sub-Contractors:

Plumbing Installation - GKL Plumbing & Heating, Paisley  
 Electrical Installation - C.D.L Electrical, Balfour

- 3.5 The Contract is prepared on a firm price basis in terms of the Minor Works Building Contract for Use in Scotland 2011 Edition issued by the Scottish Building Contract Committee and the Contractor has undertaken to complete the works within 9 weeks from date of commencement.

#### **4 COMMUNITY BENEFITS IN PROCUREMENT (CBIP)**

- 4.1 Messrs Morris & Spottiswood Ltd have submitted with their Tender the following Community Benefits proposal which satisfies the Council's requirements for a project of this nature, value and duration:

Delivery of a presentation in a community group or youth group in East Lothian with a view to introducing and developing employability skills.

## **5 EQUALITIES IMPACT ASSESSMENT**

- 5.1 This report is not applicable to the well-being of equalities groups and an Equalities Impact Assessment is not required.

## **6 POLICY IMPLICATIONS**

- 6.1 None

## **7 RESOURCE IMPLICATIONS**

- 7.1 Financial – Together with the addition of restricted ELC Professional Costs & Expenses, External Structural Engineer and CDM Co-ordinator Costs, the total project expenditure will not exceed £92,000.00 and has been approved by the Head of Council Resources.

- 7.2 This expenditure will be contained within the following budgets:-

Enjoy's Capital Budget	£45,000.00
The Councils Property Renewals Budget (£800K for Public Buildings)	£20,000.00
The Council's Sport Centre Upgrade Budget	<u>£27,000.00</u>
Total	<u>£92,000.00</u>

- 7.3 Personnel – None

- 7.4 Other – None

## **8 BACKGROUND PAPERS**

- 8.1 None

<b>AUTHOR'S NAME</b>	Douglas Proudfoot
<b>DESIGNATION</b>	Acting Head of Development
<b>CONTACT INFO</b>	Gary Miller – Ext 7269 GM/CC – 5 September 2014