



MINUTES OF THE MEETING OF EAST LoTHIAN COUNCIL

TUESDAY 24 JUNE 2014
COUNCIL CHAMBER, TOWN HOUSE, HADDINGTON

Committee Members Present:

Provost L Broun-Lindsay (Convener)	Councillor W Innes
Councillor S Akhtar	Councillor M Libberton
Councillor D Berry	Councillor P MacKenzie
Councillor S Brown	Councillor F McAllister
Councillor J Caldwell	Councillor P McLennan (until Item 11)
Councillor S Currie	Councillor K McLeod
Councillor A Forrest	Councillor J McMillan
Councillor J Gillies	Councillor J McNeil
Councillor J Goodfellow	Councillor T Trotter
Councillor D Grant	Councillor M Veitch
Councillor N Hampshire	Councillor J Williamson

Council Officials Present:

Mrs A Leitch, Chief Executive
Mr A McCrorie, Depute Chief Executive (Resources and People Services)
Ms M Patterson, Depute Chief Executive (Partnership and Community Services)
and Monitoring Officer
Mr D Small, Director of East Lothian Health & Social Care Partnership
Mr R Montgomery, Head of Infrastructure
Mr T Shearer, Head of Communities & Partnerships
Mr S Allan, Senior Auditor
Ms P Bristow, Communications Officer
Ms M Ferguson, Service Manager – Legal and Procurement
Mr P Forsyth, Roads Services Asset and Regulatory Manager
Ms S Fortune, Service Manager – Business Finance
Mr E Hendrickson, Principal Sports Development Officer (Item 18)
Ms J McCabe, Senior Solicitor
Mr T Reid, Service Manager – Waste Services
Mr P Vestri, Service Manager – Corporate Policy & Improvement

Visitors Present:

Mr P Denning, District Inspector, Local Area Network (Item 3)
Chief Superintendent G Imery, Police Scotland (Item 4)
Chief Inspector A Clark, Police Scotland (Item 4)
Mr P Heath, Scottish Fire and Rescue Service (Item 5)
Mr J Dickie, Scottish Fire and Rescue Service (Item 5)
Mr P Lambie, Musselburgh Museum and Heritage Group (Item 18)
Mr B Turner, Musselburgh Museum and Heritage Group (Item 18)
Mr T Price, Musselburgh Tennis Club (Item 18)

Clerk:

Mrs L Gillingwater

Apologies:

Councillor Day

Prior to the commencement of business, the Provost made an announcement in relation to the Queen's Baton Relay, which had taken place in East Lothian on 17 June. On behalf of the Council, the Provost congratulated all those who had taken part in the event and thanked all those who responsible for the preparations, in particular Stuart Baxter (Transportation), Eamon John and Gwen Stewart (Sport, Countryside and Leisure), and officers from Police Scotland.

The Provost also announced that Councillor Day would be getting married in the US later in the day. On behalf of the Council, he conveyed his best wishes to Councillor Day.

Order of Business

The Provost advised that Item 4 on the agenda would take place immediately following Item 2.

1. COUNCIL AND COMMITTEE MINUTES FOR APPROVAL

The minute of the Council meeting specified below was submitted and approved

East Lothian Council – 22 April 2014

Matter arising: Councillor Currie asked when the coastal car parking charges would be implemented. The Head of Infrastructure reported that work on this was ongoing and he still expected the charges to commence autumn 2014.

2. COUNCIL AND COMMITTEE MINUTES FOR NOTING

The minute of the Council and Committee meeting specified below was noted:

Local Review Body (Planning) – 24 April 2014

4. EAST LOTHIAN POLICE PERFORMANCE REPORT, 1 APRIL 2013 – 31 MARCH 2014

A report was submitted by Police Scotland reporting on performance within East Lothian for the period 1 April 2013 to 31 March 2014.

The Provost welcomed Chief Superintendent Gill Imery of Police Scotland to the meeting. Chief Inspector Imery presented her report, advising that the figures contained in the report would be published nationally as the first year of Police Scotland figures following a meeting of the Scottish Police Authority on 25 June. She reported that detection rates for Groups 1–5 were down slightly on the same period for the previous year, and that the volume of offences had increased from 3363 to 3503 for the same period. Chief Superintendent Imery provided a summary of the key aspects of the report.

Councillor MacKenzie asked for an update on break-ins in coastal communities. He also asked a question in relation to the format of the report. Chief Superintendent Imery advised

that there had been some success in detecting travelling criminals in coastal areas. She also offered to format future performance reports in a way that would reflect priority areas in the new Local Policing Plan. Chief Inspector Clark added that the figures were for the year 2013/14 and therefore reflected the format of the previous Policing Plan.

Councillor Berry remarked that he had not been aware of or involved in any consultation on the priorities. He also questioned how some of the data was presented and how it should be interpreted, referring particularly to Group 17. Chief Superintendent Imery undertook to provide the raw data for Group 5 in future. As regards the data in Group 17, she advised that the figures were indicative of increased police activity, adding that detecting drug supply was a local priority. Responding to a follow-up question from Councillor Goodfellow on the same issue, Chief Superintendent Imery provided an explanation as to how resources were allocated and pointed out that she took operational decisions about priorities. She also noted that, in relation to seizures through the Proceeds of Crime Act, property, vehicles and other goods, as well as cash, could be seized.

Councillor Currie welcomed the information on stop and search activities being intelligence led. He also highlighted the importance of public confidence, particularly with respect to drug-related issues.

Councillor Berry paid tribute to the work of local police officers, particularly those in his own ward. He questioned the value of stop and search activities, believing that this policy was being applied nationally but was not appropriate for East Lothian.

Councillor MacKenzie commented that East Lothian had benefited greatly from the support of specialist police units, and welcomed the continued services of the Council-funded officers.

Councillor Innes highlighted the positive working relationship between the Police and the Council, and the importance of maintaining this relationship. Pointing out that performance figures had not been adversely affected by the changes in policing over the past 18 months, he felt positive about future performance and the Council's partnership working with the Police.

Decision

The Council agreed to note the report.

3. ASSURANCE AND IMPROVEMENT PLAN UPDATE

A report was submitted by Chief Executive informing the Council of the Assurance and Improvement Plan (AIP) 2014 – 2017, provided by Audit Scotland.

The Provost welcomed Mr Phil Denning, District Inspector of the Local Area Network, to the meeting.

Mr Denning advised that there had been a change of focus for the AIP to concentrate on the Single Outcome Agreement (SOA), the integration of Health and Social Care, Police, Fire and welfare reform. He reported on the two major scrutiny activities of 2013/14 – Children's Services and Education, pointing out that although major strengths had been identified in both areas, service performance had declined and further monitoring would be carried out during 2014/15.

Mr Denning highlighted the financial challenges facing the Council. He made reference to progress in achieving efficiencies and the Council's transformation programme, which had been established to reduce costs and deliver the Council Plan. He warned that if sufficient progress was not made in delivering efficiencies, it was likely that the Council would be subject to strategic scrutiny in 2015.

Responding to questions from Councillor Berry in relation to the Council's leadership and financial management, Mr Denning explained that, as the Council was making progress, it was felt that it would not be in the best interests of the Council to carry out a specific audit on financial management, and that the LAN would work with the Council and its external auditor for a further year. He noted that there would be a stronger focus on the SOA and the Council's strategic performance in the coming year.

The Chief Executive commented that Audit Scotland was considering the Best Value Audit process, with a view to moving towards community planning audits. She noted that officers were currently engaged in reviewing the Council Plan and that recommendations would be presented to Members in due course. Mr Denning added that work was underway to develop a scrutiny process that would cover partnership working arrangements.

Councillor Currie asked if, in the future, information on housing debt and general services debt would be separated. He also raised concerns about the effect on services of not achieving efficiency savings and asked if this would be considered by the LAN.

Mr Denning indicated that there would be a focus on achieving efficiency savings, noting that the concerns raised about Education and Children's Services may be related to budget issues. He reiterated that the LAN would work with the Council for a further year and monitor progress in this area. He also informed Members that the LAN was working with the Education service to improve performance. He did point out, however, that as East Lothian is a small authority, the effect of one high school not performing well had a proportional impact on the others. He noted that, in relation to Positive Destinations, work was ongoing with head teachers resolve the identified problems areas.

Councillor McLeod remarked that it was for the Council's scrutiny committees to decide where scrutiny was required.

Councillor Veitch welcomed the AIP and the work done by officers to achieve savings.

Councillor Hampshire thanked Mr Denning for the LAN's positive approach in supporting the Council realise improvements and efficiencies.

Councillor Currie argued that housing debt and general services debt should not be combined, as the accrual of debt to build houses was a positive step. He expressed concern at reductions in the budgets for Adult Wellbeing and Children's Wellbeing and the impact this would have on service provision. He also questioned the reduction in capital spending, and advised that he would welcome further scrutiny in all of these areas, as well as in Education services.

Councillor Innes thanked Mr Denning for his positive report, and welcomed the approach taken by the LAN to support the Council. In response to Councillor Currie's comments, he declared that the Administration had taken action to improve the Council's financial position and would continue to do so. Councillor Akhtar echoed these comments, paying tribute to the commitment of Members and officers to deliver the best possible services.

Councillor Berry commented that he was supportive of the approach taken by the LAN. On housing debt, he pointed out that many people had been housed as a result of the previous

Administration's policy, and he believed that this was the right thing to have done. He noted that, as Convener of the PPRC, he should have been consulted on this report. Both Mr Denning and the Chief Executive agreed that there would be merit in the AIP being reviewed by the Audit & Governance Committee and PPRC.

Councillor MacKenzie pointed out that the LAN report of August 2012 had recorded no areas of decline and that, at that point, there had been confidence in the financial management of the Council.

Councillor Goodfellow reminded Members that the analysis on the Council's debt had been carried out by Audit Scotland and that, despite the different interpretations as regards this debt, it still represented a financial challenge to future budgets.

Decision

The Council agreed to note the Assurance and Improvement Plan 2014 – 2017.

5. EAST LOTHIAN FIRE AND RESCUE SERVICE PERFORMANCE REPORT, 1 APRIL 2013 TO 31 MARCH 2014

A report was submitted by the Scottish Fire and Rescue Service reporting on performance within East Lothian for the period 1 April 2013 to 31 March 2014.

The Provost welcomed Mr Peter Heath, Senior Officer for East Lothian, Midlothian and Scottish Borders to the meeting.

Mr Heath presented his report, drawing attention to the priorities of the service and providing a summary of the performance for 2013/14. He spoke of the commitment of the Fire and Rescue Service to work in partnership with the Council and communities.

Councillor Berry expressed his concern at the high volume of false alarm calls resulting from equipment failure and asked what action was being taken to address this. Mr Heath advised that an initiative was underway to reduce such calls, involving the intervention of a fire safety officer to prevent repeat occurrences. He noted that fire safety legislation could be enforced but that the preferred approach was to work with business owners to ensure that equipment was tested and maintained properly.

Councillor Goodfellow asked why only three targets had been identified. Mr Heath explained that these were set at a national level.

In response to a request from Councillor McLeod as regards including information on fire prevention measures, such as home safety visits, Mr Heath advised that this information was already included in the quarterly reports to the Safe and Vibrant Communities Partnership, but that he could also include it in future reports to Council.

With reference to accidental fires in single occupancy dwellings, Councillor McAllister asked if alcohol was a factor. Mr Heath explained that the Fire and Rescue Service worked with the Police and Social Work services to identify the location of vulnerable people, the associated risks, and the best methods of intervention. He also noted that data was collected at incidents and judgements could be made as to whether alcohol or other substances were a factor. He added that the sharing of information was carried out sensitively and in accordance with the data protection legislation. He pointed out that, although more than 50% of fires in this category involved alcohol, a greater number of fires were caused by cooking than by smoking or drinking.

Decision

The Council agreed to note the report.

6. 2014/15 COUNCIL IMPROVEMENT PLAN

A report was submitted by the Chief Executive seeking approval of the 2014/15 Council Improvement Plan (CIP).

The Service Manager – Corporate Policy and Improvement, Paolo Vestri, presented the report, drawing attention to the progress made on the 2013/14 CIP and the 11 action points contained within the 2014/15 CIP. He pointed out that the LAN had not raised any concerns about the Council's governance arrangements. He also advised that the Council had recently been awarded Investors in People (IiP) accreditation, which demonstrated the Council's progress from improvement to excellence.

Councillor Berry questioned whether the CIP was concerned more with satisfying the auditors than with making improvements for East Lothian residents. He also asked how the Council was ensuring that staff were providing the best customer service without being too bureaucratic. The Chief Executive pointed out that the CIP focused on internal improvement and improving the capacity of the workforce and that the Council Plan and Single Outcome Agreement would contain the Council's aspirations. She drew attention to the entry in the CIP on the Workforce Development Plan and also to the achievement of the IiP accreditation.

Councillor Berry asked if training could be provided for Members on the Local Review Body (LRB) process. Mr Vestri advised that this training had been included in the Induction Programme for Elected Members, although not all Members had attended that session. He noted that a refresher session could be arranged.

Councillor McMillan commended the professionalism of Council officers in dealing with LRB applications. He also made reference to a number of measures and initiatives designed to improve services, such as partnership working, the introduction of local area partnerships, the forthcoming transformation agenda and the Council's efforts as regards continuous improvement.

Decision

The Council agreed:

- i. to note the update report on the 2013/14 Council Improvement Plan; and
- ii. to approve the 2014/15 Council Improvement Plan.

7. INTEGRATION OF HEALTH AND SOCIAL CARE

A report was submitted by the Director of Health and Social Care updating the Council on progress with the integration of health and social care and seeking agreement on a range of issues that would enable progress with proposals with integration.

The Director of Health and Social Care, David Small, presented the report, advising that it was anticipated that Social Work services for adults and older people would be delegated by

the Council to the Integration Joint Board in April 2015. He highlighted the services that would be covered. He also mentioned the proposals in relation to Children's Wellbeing services and the scope of the delegation of NHS functions to East Lothian.

In response to a question from Councillor Currie in relation to the impact on East Lothian should Edinburgh City Council opt for the 'lead agency' model, Mr Small advised that it was difficult to speculate what the impact would be, but that consideration could be given to this issue within the timescales for submission of the consultation response.

Welcoming the report, Councillor Berry asked for assurances as regards the required level of cooperation between Adult Wellbeing, Children's Wellbeing and NHS services. Mr Small noted that good tracking arrangements were in place, and that this would also include Housing services.

Councillor Grant highlighted the positive work carried out to date and noted that further discussion was required on a number of issues, such as housing support and Children's Wellbeing services.

Councillor Currie also welcomed the report and the positive partnership working between the Council and the NHS. With reference to the membership of the Integration Joint Board, he requested that consideration be given to the involvement of the Trades Unions.

Decision

The Council agreed:

- i. to note progress on the integration of health and social care;
- ii. to approve the proposed response on key issues arising from the consultation on draft guidance;
- iii. that the Chief Executive (in consultation with the Council Leader and Spokespersons) should have delegated authority to submit a full response from the Council on the guidance by 1 August 2014;
- iv. that the Council should, in conjunction with NHS Lothian, approve that the body corporate model should be adopted in East Lothian;
- v. that the definition of adult social care functions should be delegated;
- vi. to approve the proposed position on the integration of criminal justice services;
- vii. to approve the proposed position on the integration of children's health and social care services; and
- viii. to note the position on NHS services that will be delegated

8. TRANENT CARE FACILITY

A report was submitted by the Director of Health and Social Care advising Members of the new care facility scheduled to open in Tranent later in 2014. The report also advised of the services that would be provided by the new facility and arrangements for care home provision in Musselburgh and North Berwick.

The Director of Health and Social Care, David Small, presented the report, advising that the new Tranent care facility would open in September 2014. He advised that the facility would have 40 care beds and 20 step-down beds for East Lothian residents delayed in hospital. He pointed out that the funding for the step-down beds was non-recurrent.

Responding to a question from Councillor Currie on the refresh of the Older People's Strategy (OPS), Mr Small advised that the Council was committed to refreshing the OPS as part of the strategy plan for the Health and Social Care Partnership. This work would involve looking at demographics and age profiles up to 2030, and the strategic plan would need to be in place for the launch of Integration Joint Board.

Mr Small informed Members that the Council would have a total of 97 care beds and 20 step-down beds once the Tranent facility opens. The funding for the 20 step-down beds would be funded by the Older People's Change Fund and the NHS for the first year of operation. He also noted that although Eskgreen and the Abbey Care Homes were not compliant with new standards, there was no immediate threat from the Care Inspectorate as to their continued use as care facilities; however, the long term future of these facilities would have to be considered.

Councillor Berry asked a question in relation to the management of the Tranent care facility. Mr Small advised that this would be a Council-managed facility, with staff from the Council and the NHS working together. He believed that this arrangement would be beneficial in terms of information and skill sharing.

Councillor McAllister remarked that there was under-provision of care beds in Musselburgh and asked how this would be addressed. Mr Small indicated that this issue would be addressed in the strategic plan, and that the profiles of each area would be incorporated into the area partnership profiles.

Councillor Grant welcomed the report and paid tribute to the efforts of everyone involved in delivering this project. He highlighted the importance of reducing delayed discharges from hospital. He advised that discussions were ongoing with the Tranent Day Centre committee as regards their use of the Tranent facility and also welcomed the retention of the Eskgreen and Abbey care homes. His comments were supported by Councillor McLeod.

Councillor Currie expressed his concern in relation to delayed discharge levels and of the need to take a long-term view about care provision. He also spoke in support of Council-run care services and suggested that the Council should work to shift the balance so that the majority of care services were operated by public services.

Councillor Innes commended the work of those involved in developing the new facility and the additional capacity that this would bring. He added that the proposed new community hospital in Haddington would also be part of the solution to address care issues.

Decision

The Council agreed:

- i. to note the update on the Tranent Care Facility;
- ii. to confirm the proposal to retain Eskgreen Care Home in Musselburgh and the Abbey Care Home in North Berwick as East Lothian Council managed care homes for the foreseeable future; and

- iii. that a refresh of the existing Older People's Strategy should be carried out as part of the development of the Strategic Plan for the Health and Social Care Partnership.

9. RESPONSE TO THE SCOTTISH GOVERNMENT CONSULTATION ON PROPOSALS FOR REDESIGNING THE COMMUNITY JUSTICE SYSTEM

A report was submitted by the Depute Chief Executive (Partnerships and Community Services) seeking approval of the Council's response to the Scottish Government consultation on Proposals for Redesigning the Community Justice System.

The Director of Health and Social Care, David Small, presented the report, advising of the proposal that local authorities should retain responsibility for community justice services and that a national body for improvement of services be established. He advised that further information on this national body was required.

Councillor Grant commented that he had been surprised about the proposed creation of the new national body. He also drew attention to Question 13, noting that there was some uncertainty about the incorporation of community justice services into the Health and Social Care Partnership.

Councillor Berry remarked that community justice would not work if it was administered centrally.

Decision

The Council agreed to approve the proposed consultation response, noting that it would be submitted to the Scottish Government by 2 July 2014.

10. WASTE STRATEGY

A report was submitted by the Depute Chief Executive (Partnerships and Community Services) providing a proposal for the provision of waste services in recognition of the additional statutory obligations that must be met.

The Service Manager – Waste Services, Tom Reid, presented the report, advising Members of the Council's statutory obligations in relation to waste services, of the Council's performance in relation to recycling and of the need to introduce a food waste collection. He drew attention to the proposed changes to this service and to the additional costs associated with these changes, warning that the Council would incur penalties should it fail to meet government targets by the end of 2015.

Responding to a number of questions from Councillor Berry, Mr Reid hoped that recycling rates would increase from 45% to 56-60% with the introduction of fortnightly refuse collections. He also advised that, in relation to commercial waste, the Council had 1650 customers, 850 of which were small businesses.

As regards garden waste collections, Mr Reid informed Members that this service covered around 80% of properties at present, noting that some new-build developments could not receive this service at present. He advised that each property would be provided with one brown bin and that householders would be encouraged to take surplus garden waste to one of the recycling centres.

Councillor Goodfellow asked for further information as regards the under-utilisation of the recycling centres. Mr Reid explained that these centres had been designed to cope with greater capacity and that, although they were busy at weekends, the through-put was not as high as initially expected. He advised of plans for these centres to be marketed in a more effective way. Councillor McNeil paid tribute to the staff working at the recycling centres.

Councillor Williamson asked about support available to householders. Mr Reid noted that support would be provided on a case-by-case basis, stating that customer care was the main focus of the service.

Councillor Hampshire spoke of the success of the Council's waste service, thanking the staff for their work and the public for their efforts in recycling. He also praised those involved in remodelling the service to meet new challenges whilst retaining a quality service. He was optimistic in relation to receiving financial support from Zero Waste Scotland to introduce the changes and was confident that the Council could achieve a recycling target of 60%.

Councillor Currie welcomed the report, but expressed concern about the continued use of boxes for recycling. He suggested that wheelie bins would be more appropriate for this purpose. He also commented on the lack of recycling facilities in the streets of towns and villages and the difficulties experienced by residents of flats as regards recycling.

Councillor Hampshire responded, advising that the Council would be considering the most appropriate containers for future recycling. He added that work was ongoing with communities as regards recycling facilities in the street.

Decision

The Council agreed to approve the changes to the provision of Waste Services as outlined in the report.

Sederunt: Councillor McLennan left the meeting.

11. WHISTLEBLOWING POLICY

A report was submitted by the Depute Chief Executive (Partnerships and Community Services) advising Council of the updated Whistleblowing Policy.

The Senior Auditor, Stuart Allan, presented the report, advising that this policy was initially approved by Cabinet in December 2004 and had now been updated.

Responding to a question from Councillor Goodfellow as regards training of Whistleblowing Contact Officers, Mr Allan advised that training had been delivered some time ago and that this could be refreshed as part of the Council's subscription to Public Concern at Work.

On a procedural question raised by Councillor MacKenzie, Mr Allan stated that there was not an option for Whistleblowing Contact Officers to do nothing when an issue had been raised. He advised of the procedures and reporting mechanism.

Councillor McMillan questioned whether there was a conflict of interest for Internal Audit to have involvement in this area. Mr Allan explained that the updated policy was based on the previous joint HR/Internal Audit policy, and that it was consistent with Public Concern at Work's model policy. He added that not every concern would be investigated by Internal

Audit, and that an independent investigation could take place where there was a potential conflict of interest.

Decision

The Council agreed to approve the updated Whistleblowing Policy.

12. ROAD TRAFFIC REGULATION ACT 1984: PROPOSED EXPERIMENTAL TRAFFIC REGULATION ORDER, 20 MPH SPEED LIMITS – 3 AREAS IN COCKENZIE, NORTH BERWICK AND TRANENT

A report was submitted by the Depute Chief Executive (Partnerships and Community Services) seeking approval to commence the statutory process necessary to promote Experimental Traffic Regulation Orders to prohibit the driving of motor vehicles in excess of 20 mph within the specified areas.

The Roads Services Asset and Regulatory Manager, Peter Forsyth, presented the report, explaining to Members to process involved. He advised that speeds could be recorded and adherence to the Order could be monitored. He noted that the proposals had been discussed with Police Scotland, and no significant objections had been raised. Further consultation would take place as part of the statutory process.

Councillor McLeod asked how monitoring was carried out. Mr Forsyth pointed out that policing of the Order was the responsibility of Police Scotland. He advised that spot checks would be carried out and that speed recording at set points and times would be undertaken.

Councillor Berry asked why certain streets within the areas outlined were not included in the Order. Mr Forsyth explained that the guidance within the speed limit policy requires the Council to consider the nature of the roads and that roads which are general distributor roads should not be considered. He added that the proposals had been designed to address concerns of communities. He also mentioned that other locations would be considered, focusing on residential areas at the current time.

Councillor Goodfellow welcomed the report and the involvement of communities in this initiative. His comments were echoed by a number of other Members, who paid particular tribute to the efforts of residents in Cockenzie and the Muirpark Tenants and Residents Association in Tranent. Thanks were also conveyed to Mr Forsyth and Colin Baird, Transportation Area Officer East, for their work on this scheme.

Councillor Veitch also remarked on the success of a similar initiative already in place in Dunbar and thanked those who had been involved in that particular initiative. He, and other Members, looked forward to this policy being extended to other areas.

Decision

The Council agreed to approve the initiation of the statutory procedure necessary to make the Order in accordance with 'The Local Authorities' Traffic Orders (Procedures) (Scotland) Regulations 1999 and such amendments that are in force.

13. AMENDMENTS TO APPENDIX 2 – SCHEME OF DELEGATION OF THE COUNCIL'S STANDING ORDERS

A report was submitted by the Depute Chief Executive (Resources and People Services) seeking approval to amend the Council's Scheme of Delegation to take account of title changes and to appoint officers to carry out the duties of statutory officers when they are unavailable.

The Clerk presented the report and drew attention to the proposed changes to the Scheme of Delegation.

Decision

The Council agreed to approve the amendment to Section 12.2 of Appendix 2 to the Council's Standing Orders, as detailed in Sections 3.3 and 3.4 of the report.

14. CHANGES TO CORPORATE PROCUREMENT PROCEDURES

A report was submitted by the Depute Chief Executive (Resources and People Services) seeking approval of updated Corporate Procurement Procedures.

The Service Manager – Legal and Procurement, Morag Ferguson, presented the report, advising that the revised procedures took account of changes to Council structures, job titles and updates in legislation.

Decision

The Council agreed to approve the amended Corporate Procurement Procedures (Version 10), which forms Appendix 3b to Standing Orders.

15. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

A report was submitted by the Depute Chief Executive (Resources and People Services) seeking approval of the nomination of one Elected Member to the East Lothian Education Trust.

The Clerk advised that Councillor Veitch had recently resigned from the East Lothian Education Trust and that the Council was asked to provide a replacement representative.

Councillor Innes, seconded by Councillor Goodfellow, nominated Councillor Libberton to represent the Council on the East Lothian Education Trust. No other nominations were made.

Decision

The Council agreed to nominate Councillor Libberton to represent the Council on the East Lothian Education Trust, replacing Councillor Veitch.

16. SUBMISSIONS TO THE MEMBERS' LIBRARY, 10 APRIL – 13 JUNE 2014

A report was submitted by the Depute Chief Executive (Resources & People Services) advising of the reports submitted to the Members' Library Service since the last meeting of the Council, as listed in Appendix 1 to the report, into the Council's business.

With reference to Bulletin Ref: 88/14, Councillor McAllister expressed concern that meetings about the Scottish Independence Referendum could not be publicised in Council buildings. The Chief Executive indicated that she would be happy to discuss this issue outwith the meeting, but stated that whilst the guidance did permit the advertising of meetings, the Council had to be clear that it could not promote any particular views on this matter.

With reference to Bulletin Ref: 83/14, Councillor Currie remarked that in disposing of the Mansfield Road Resource Centre, the Council had missed an opportunity to bring together a number of voluntary sector bodies within one location

With reference to Bulletin Ref: 96/14, Councillor Veitch commented that he was encouraged to see that none of the wind turbines mentioned in the report would breach the 'Area of Significant Restraint' as set out in the Council's Guidance for Windfarms over 12 MW. He did express concern, however, at the increase in turbines on the eastern Lammermuirs, and stated that he could not support the report's recommendations or the further extension of the Crystal Rig Wind Farm.

Councillor Currie raised a question in relation to Bulletin Ref: 77/14, and was advised by the Provost that as this was a private item of business, it should be raised at the end of the meeting.

Decision

The Council agreed to note the reports submitted to the Members' Library Service between 10 April and 13 June 2014, as listed in Appendix 1 to the report.

17. NOTICE OF MOTION – SUPPORTING DADSWORK

A motion on 'Supporting Dadswork' had been submitted by Councillors Currie and Williamson. Councillor Currie reported that, as the terms of the motion had now been satisfied, subject to an appropriate service level agreement being drawn up, he was happy to withdraw his motion. He thanked Tom Shearer (Head of Communities and Partnerships) and Myra Galloway (Service Manager – Community Partnerships) for their efforts in supporting Dadswork.

Councillor Williamson seconded the withdrawal of the motion.

SUMMARY OF PROCEEDINGS – EXEMPT INFORMATION

The Council unanimously agreed to exclude the public from the following business containing exempt information by virtue of Paragraph 6 (information concerning the financial or business affairs of any particular person other than the Authority) of Schedule 7A of the Local Government (Scotland) Act 1973.

Musselburgh Common Good Fund Applications

Two applications submitted to the Musselburgh Common Good Fund were approved, as outlined below:

- Musselburgh Museum and Heritage Group - £11,000
- Musselburgh Tennis Club - £80,000

Submissions to the Members Library Service, 10 April – 13 June 2014

Councillor Currie raised a question in relation to Ref: 77/14 of the Bulletin. The debate on this item was continued.