

REPORT TO: East Lothian Council

MEETING DATE: 26 August 2014

BY: Depute Chief Executive (Resources and People Services)

SUBJECT: Submissions to the Members' Library Service
14 June – 13 August 2014

1 PURPOSE

- 1.1 To note the reports submitted to the Members' Library Service since the last meeting of Council, as listed in Appendix 1.

2 RECOMMENDATIONS

- 2.1 Council is requested to note the reports submitted to the Members' Library Service between 14 June and 13 August 2014, as listed in Appendix 1.

3 BACKGROUND

- 3.1 In accordance with Standing Order 3.4, the Chief Executive will maintain a Members' Library Service that will contain:
- (a) reports advising of significant items of business which have been delegated to Councillors/officers in accordance with the Scheme of Delegation, or
 - (b) background papers linked to specific committee reports, or
 - (c) items considered to be of general interest to Councillors.
- 3.2 All reports submitted to the Members' Library are available on the Council website.

4 POLICY IMPLICATIONS

- 4.1 None

5 EQUALITIES IMPACT ASSESSMENT

- 5.1 This report is not applicable to the well being of equalities groups and an Equalities Impact Assessment is not required.

6 RESOURCE IMPLICATIONS

- 6.1 Financial – None
6.2 Personnel – None
6.3 Other - None

7 BACKGROUND PAPERS

- 7.1 East Lothian Council's Standing Orders – 3.4

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DATE	13 August 2014

**MEMBERS' LIBRARY SERVICE RECORD FOR THE PERIOD
14 June – 13 August 2014**

Reference	Originator	Document Title	Access
100/14	Depute Chief Executive (Resources and People Services)	Changes to Corporate Procurement Procedures	Public
101/14	Depute Chief Executive (Resources and People Services)	Musselburgh Common Good Committee Application – Musselburgh Tennis Club	Private
102/14	Depute Chief Executive (Partnerships and Community Services)	Development Plan Scheme No 6	Public
103/14	Depute Chief Executive (Partnerships and Community Services)	Service Review Report – Creation of Graduate Placement Posts within the Planning Service	Private
104/14	Director of Health and Social Care Partnership	Service Review Report – Unit Manager for new Care Home Facility in Tranent	Private
105/14	Depute Chief Executive (Resources and People Services)	Service Review Report – Creation of a Graduate Placement Post within the IT Service	Private
106/14	Depute Chief Executive (Resources and People Services)	Service Review Report – Wraparound Care at Dunbar and Tranent	Private
107/14	Depute Chief Executive (Resources and People Services)	Transfer of a member of staff from Customer Services to Licensing, Administration and Democratic Services	Private
108/14	Director of Health and Social Care Partnership	Service Review Report – Creation of Additional Occupational Therapist Posts	Private
109/14	Depute Chief Executive (Partnerships and Community Services)	Service Review Report – Customer Services Team Restructure Part 1	Private
110/14	Depute Chief Executive (Partnerships and Community Services)	Service Review Report – Team Managers, Road Services	Private
111/14	Depute Chief Executive (Partnerships and Community Services)	Service Review Report – Facilities Management Services, Mailroom	Private
112/14	Depute Chief Executive (Partnerships and Community Services)	Service Review Report – Sport, Countryside and Leisure Services, staffing update linked to continued funding	Private

113/14	Depute Chief Executive (Resources and People Services)	Service Review Report – Creation of Home Economics Auxiliary within Dunbar Grammar School	Private
114/14	Depute Chief Executive (Resources and People Services)	Service Review Report – Creation of Project Manager, Website Redevelopment Project	Private
115/14	Depute Chief Executive (Partnerships and Community Services)	Service Review Report – Facilities Management Services, Staff and Function Catering	Private
116/14	Depute Chief Executive (Partnerships and Community Services)	Service Review Report – Facilities Management Services, Area Officer	Private
117/14	Depute Chief Executive (Resources and People Services)	Service Review Report – Physical Education Specialist	Private
118/14	Depute Chief Executive (Partnerships and Community Services)	Service Review Report – Facilities Management Services, Musselburgh Museum, Cleaner	Private
119/14	Depute Chief Executive (Partnerships and Community Services)	Service Review Report – Facilities Management Services, Cleaner	Private
120/14	Director of Health and Social Care Partnership	ELC Response to Consultation on Mental Health (Scotland) Bill	Public
121/14	Depute Chief Executive (Partnerships and Community Services)	Countryside Services Annual Report 2013/14	Public
122/14	Director of Health and Social Care Partnership	Domiciliary Care Inspection Reports	Public
123/14	Depute Chief Executive (Partnerships and Community Services)	Future Model for Community Justice in Scotland - Consultation Paper	Public
124/14	Director of Health and Social Care Partnership	Award of CON-13-054 Help to Live at Home Framework	Public
125/14	Depute Chief Executive (Partnerships and Community Services)	Grant of Lease for Land at Memorial Recreation Park, Gullane	Private
126/14	Depute Chief Executive (Partnerships and Community Services)	Proposed Public Toilets at Olivebank Stadium, Musselburgh	Private
127/14	Head of Development	Sale of Land in Haddington	Private
128/14	Head of Development	Framework Award – Provision of Extensions and Alterations to Council Houses	Public
129/14	Head of Development	Proposed Summer Enabling Works at Pinkie St Peter's Primary School, Musselburgh	Public
130/14	Head Of Development	Proposed Work Notice Repair Works at 134B, 136 & 138 North High Street, Musselburgh	Public

131/14	Head of Development	Framework Award – Provision of Social Work Access Ramps & Driveway Works to Council Properties	Public
132/14	Depute Chief Executive (Partnerships & Community Services)	Building Warrants Issued Under Delegated Powers Between 1 st and 30 th June 2014	Public
133/14	Director of Health & Social Care	Tyneholm Stables Care Home Inspection Report	Public
134/14	Director of Health & Social Care	Non-Voting Membership of East Lothian Health and Social Care Partnership Shadow Board	Public
135/14	Head of Council Resources	Service Review Report – Adult Wellbeing – Temporary Posts	Private
136/14	Depute Chief Executive (Partnerships & Community Services)	Food and Safety Service Plan 2014-15	Public
137/14	Acting Head of Development	Lease of ground at War Memorial Park in East Linton	Private
138/14	Chief Executive	Amendments to Appendix 2 - Scheme of Delegation of the Council's Standing Orders	Public
139/14	Head of Council Resources	ELC Draft Statement of Accounts 2013-14	Public
140/14	Depute Chief Executive (Partnerships & Community Services)	North Berwick Harbour – Galloway's Pier Refurbishment	Public
141/14	Head of Council Resources	Staffing – New Care Home Facility, Tranent	Private
142/14	Head of Council Resources	Service Review Report: Better Movers and Thinkers Programme – Knox Cluster – 1 Day Additional PE Teacher	Private
143/14	Head of Council Resources	Service Review Report: Children and Young People (Scotland) Act – Requirement for Additional Nursery Nurse Posts	Private
144/14	Head of Council Resources	Service Review Report: Amendment to Facilities Management Services Structure – Caretaking and Cleaning at Humbie Primary School	Private
145/14	Head of Council Resources	Service Review report: Amendment to Facilities Management Services Structure – Cleaning Services at Stables Pavilion, Musselburgh Racecourse	Private
146/14	Head of Council Resources	Staffing Report – 1 year Extension of temporary post of Fa'side Family Outreach Worker	Private
147/14	Head of Council Resources	Service Review Report: Amendment to Facilities Management Services Structure – Cleaning Services at West Barns Primary School	Private

148/14	Head of Council Resources	Service Review Report – Amendment to Facilities Management Services Structure – Cleaning Services at the Gatehouse, Musselburgh	Private
149/14	Head of Council Resources	Service Review Report – Amendment to Facilities Management Services Structure – Cleaning Services at Musselburgh Library	Private
150/14	Head of Council Resources	Service Review Report: Amendment to Facilities Management Services Structure – Cleaning Services at Kinwegar Waste Services Depot	Private
151/14	Depute Chief Executive (Resources & People Services)	Information regarding SCAPE Frameworks for Procurement	Public
152/14	Depute Chief Executive (Resources & People Services)	Knox Academy Minor Service Review – Temporary Pupil Support Worker (Additional New Post)	Private
153/14	Depute Chief Executive (Resources & People Services)	Prestonpans Primary School - Creation of a new Class Teacher	Private
154/14	Head of Development	Staffing Report – Consolidation of transitional staffing arrangements within East Lothian Works	Private
155/14	Head of Council Resources	Adult Wellbeing – Payments to Third Sector Agencies	Public
156/14	Head of Council Resources	Customer Services Team Restructure Part 2	Private
157/14	Head of Council Resources	Amendment to Facilities Management Services Structure – Janitorial Services at Macmerry Primary School	Private
158/14	Head of Council Resources	Tynebank Resource Centre Staffing	Private
159/14	Chief Executive	Response to the Scottish Government Consultation on Draft Regulations and Orders Relating to Public Bodies (Joint Working) (Scotland) Act 2014	Public
160/14	Depute Chief Executive (Partnerships and Community Services)	Building Warrants Issued under Delegated Powers, 1-31 July 2014	Public
161/14	Head of Education	Amendment to Reserving Places at Yester Primary School for District Pupils Who Move Into the Catchment Area during the Academic Year 2014/15	Public
162/14	Depute Chief Executive (Partnerships and Community Services)	Mortgage to Rent Scheme – Purchase of House in North Berwick	Private

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