

## Members' Library Service Request Form

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Originator	Gary Fenwick
Originator's Ref (if any)	GF
Document Title	Framework Award - Provision of Social Work Access Ramps & Driveway Works to Council Properties

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Additional information:

Authorised By	Richard Jennings
Designation	Head of Development
Date	01/07/14

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**REPORT TO:** Members' Library Service

**MEETING DATE:**

**BY:** Depute Chief Executive – Partnerships and Services for Communities

**SUBJECT:** Framework Award – Provision of Social Work Access Ramps & Driveway Works to Council Properties

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## **1 PURPOSE**

- 1.1 To record the award of places on a framework agreement for the Provision of Social Work Access Ramps & Driveway Works to Council properties.

## **2 RECOMMENDATIONS**

- 2.1 Members are requested to note the decision of the Head of Development in consultation with the Head of Council Resources to accept the following 4Nr contractors into a framework agreement, for a period of two years, with one optional extension of one year, from 29th May 2014:
- D Stewart Fencing, Broxburn
  - Musselburgh Roofing & Building Services, Musselburgh
  - Crummock (Scotland) Ltd, Bonnyrigg
  - Graham Developments, Livingston

## **3 BACKGROUND**

- 3.1 This contract opportunity was advertised in the national portal [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk) in January 2014, and tenders were returned in February 2014.

Prior to formal advertisement of the tender opportunity, advance notice of this, and other tender opportunities was advertised in the local press, inviting expressions of interest from contractors. Following this, the Council facilitated a number of workshops to provide information to

interested contractors and to offer advice and tuition designed to help contractors understand the tendering process through the national portal.

Allowing this opportunity for Contractors has resulted in the appointment to the Framework of two Contractors who have had no previous experience of working with the Council in this sector.

## 4 COMPARISON OF TENDERS

- 4.1 5Nr contractors submitted tenders. These bids were evaluated for Quality through an initial two stage "Selection" process which allocated scores for 1) Health & Safety 2) Equal Opportunities 3) Evidence of Experience, and 4Nr Contractors progressed to the third and final "Award" stage.

The final criteria and weightings were as follows:

<b>Requirement</b>	<b>Weighting</b>
<b>Quality</b>	
Zero defects culture	]
Remedial works and response	]
Customer care	45%
Quality control	]
Factors that are important with the client group	]
Programme of works	]
Sustainability including community benefits	15%
<b>Price</b> – based on example typical project	40%

- 4.2 The Council's original intention was to have 3Nr contractors on the framework, however as the scores of the 3<sup>rd</sup> and 4<sup>th</sup> placed Contractors were very close, it was decided that the framework would comprise of 4Nr Contractors. The final scores were as follows:

	<b>Quality</b>	<b>Price</b>	<b>Total</b>
D Stewart Fencing	0.75	1.60	2.35
Musselburgh Roofing & Building Services	0.85	1.45	2.30
Crummock Scotland Ltd	1.73	0.36	2.09
Graham Developments Ltd	0.92	1.14	2.06

- 4.3 Notifications to the successful contractors were sent on 29th May 2014.
- 4.4 Competitive tenders will be sought from all 4Nr Contractors on the framework, and works will be awarded to the lowest priced Contractor in each case.

**5 POLICY IMPLICATIONS**

5.1 There are no policy implications.

**6 RESOURCE IMPLICATIONS**

6.1 Financial – the anticipated annual budget for these works is £50,000.00.

6.2 Personnel – none

**7 BACKGROUND PAPERS**

7.1 None

<b>AUTHOR'S NAME</b>	Richard Jennings
<b>DESIGNATION</b>	Head of Housing & Environment
<b>CONTACT INFO</b>	Gary Fenwick – Ext 7860