

Fa'side Area Partnership

Minutes of the Inaugural meeting of the Fa'side Area Partnership

11th March, 7-9pm, George Johnston Building,

Interim Chair - Tom Shearer (Head of Communities and Partnership, East Lothian Council)

Members present

Councillor Donald Grant

Councillor Jim Gillies

Phil Summerfield (Pencaitland Community Council)

Jennifer McNeil (Ormiston Community Council)

Robert McNeil (Tranent & Elphinstone Community Council)

Scott Russell (Tranent & District Community Sports Club)

Helen Spencer (Elphinstone Primary School Parent Council)

Roger Powell (Ross High School Parent Council)

Councillor Shamin Akhtar

Maureen Allan (Tranent & Elphinstone Community Council)

Maureen Cuthill, CC chair (Macmerry and Gladsmuir Community Council)

Mark Ormiston (Ormiston West TRA)

Elizabeth Hutchison (Muirpark and Steading TRA chair)

Samara Bell (Recharge Youth Committee)

Charlotte Noon (Ross High Pupil Council)

Others in attendance

Kaela Scott (ELC Local community planning officer)

Paolo Vestri (ELC Service manager corporate policy and improvement)

Stephanie Kerr (ELC Local community planning officer)

Colin Martin (Tranent & Elphinstone Community Council)

Scott Glynn (Recharge Board member)

Brodie Thomson (Ross High school)

Ralph Averbuch (Pencaitland Community Council)

Ashley Taylor (Recharge Youth Committee)

Paul McGregor (Tranent & District Community Sports Club)

Alan Bell (Recharge)

Members Apologies

Councillor Kenny McLeod

Fa'side Area Partnership

	Key discussion points	Action
Welcome	T Shearer welcomed members to the inaugural meeting of the Fa'side Area Partnership and reiterated the pivotal role that the group will play in shaping local outcomes for the Ward.	
Role & Remit and Way of Working for the Area Partnership See attached papers: Role and Remit Paper and FAQs	<p>P Vestri presented key information from the Role & Remit of Area Partnerships paper and highlighted:</p> <ul style="list-style-type: none"> • membership and representation, • the role of the interim chair and • frequency of meetings, stating that at the start of the Area Partnership process, meetings were likely to be more frequent than the stated 4 times yearly • minutes would be emailed to members and would be publically available online through www.eastlothian.gov.uk/meetings/committee/107/east_lothian_partnership-faside_area_partnership). <p>Questions were asked in relation to devolved Budgets, restrictions on this spending, the propositional allocation of funds across the different partnerships and if budget allocation could be carried over if necessary. It was explained that much of this still needs to be clarified.</p>	PV – to seek further clarification
Draft Code of Conduct See attached paper: Draft Code of Conduct	P Vestri presented key points from the Draft Code of Conduct explaining its origins and principals. Members than had a brief discussion around the need for transparency in the work of the Area Partnership and the responsibility to members to act with honesty and integrity and, where appropriate acknowledge their outside interests which may impact upon Partnership discussions and/or decisions.	All members to submit any comments/ suggestions on the Code of Conduct <u>by 15th April</u>
Wider membership (group discussion) See attached paper: Membership discussion	<p>K Scott highlighted the list of members that had been distributed to those present and asked members to confirm it was correct for their organisation.</p> <p>KS presented information on options for recruiting additional community groups to be represented on the Area Partnership and a wider group discussion followed. Members agreed that “option 3” (which was not an option</p>	SK - Corrections to be made and revised list distributed with the minutes

Fa'side Area Partnership

<p>paper</p>	<p>presented in the accompanying paper) was the preferred way forward.</p> <p>The agreed option 3 was to not recruit additional members at this stage and allow the Partnership as is, to form and explore priorities further before bringing in additional members in response to identified priorities and via sub-groups at that stage.</p> <p>A Bell asked what support would be made available for young people to ensure that they can fully contribute to the process of the area partnerships. A Bell was advised that discussion had taken place with ELs Dialogue Youth Co-ordinator and that options were being explored including providing targeted training for young people involved across the 6 partnerships to help ensure their meaningful involvement. Members would be kept up to date with this.</p> <p>It was also reiterated that staff/management members from the services the young people were involved with are welcome to attend the meetings in an observer/support role.</p>	
<p>Area Plans</p> <p>See attached paper: developing area plans</p>	<p>S Kerr presented a paper on the process for creating an Area Plan for the Fa'side area. Key points from this were that the process would happen in 3 stages starting with a review of what information was already available in the Fa'side area such as existing research, action plans and statistical information from the community profiles.</p> <p>The second stage would be to establish priorities and identify what actions would be needed to reach the outcomes. S Kerr stated that the plan for carrying out the community consultation would be decided locally - possibly through a sub-group delegated to decide how to do this.</p> <p>The 3rd stage of the process is to finalise an area plan which would need further community consultation and then approval from the area partnership itself and then the Safe and Vibrant communities' partnership.</p> <p>Questions were asked regarding whether all local action would have to wait until the plan was finalised and the 2015/16 budget in place. TS answered that while it was important to focus initially on developing a clear vision and plan for the area, that work to influence existing services etc and support local initiatives could/would begin as agreed and appropriate.</p>	

Fa'side Area Partnership

	<p>Existing info sources –</p> <ul style="list-style-type: none"> • Tranent and Elphinstone Community Action Plan 2014 - 2019 • Tranent Planning for Real findings, CLDS, 2011 <p>S Kerr – handed out copies of area/ neighbourhood plans from other Scottish local authority areas for the members to get a feel for the type of plan they would like to develop. Here are the links to these:</p> <p>Dunbar & District Area Plan – only available in hard copy at present.</p> <p>Midlothian - Dalkeith Neighbourhood plan: http://www.midlothian.gov.uk/info/200130/communities_and_community_planning/367/community_planning/10</p> <p>Aberdeen – Culter, Cults, Bielside & Milltimber CP: http://www.communityplanningaberdeen.org.uk/web/FILES/NCAP/Culter%2C%20Cults%2C%20Bielside%20and%20Milltimber%20NCAP%202010-11.pdf</p> <p>Dundee – Coldside CP Summary: http://www.dundeepartnership.co.uk/sites/default/files/Coldside%20LCP%20Summary%20-%20May%202012.pdf</p>	<p>Members to let Stephanie know if there are any sources of evidence, reports, community action plans etc not listed here.</p>
<p>Date of Next Meeting,</p>	<p>Tuesday 22nd April, The Fraser Centre, Tranent, 7-9pm</p>	<p>RSVP to: faside-ap@eastlothian.gov.uk</p>

Contact

Email: faside-ap@eastlothian.gov.uk