

Members' Library Service Request Form

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Originator	Gary Miller
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Document Title	Proposed Upgrade of Comms Room, John Muir House, Haddington

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Cabinet

Additional information:

Authorised By	Richard Jennings
Designation	Head of Development
Date	26/03/14

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REPORT TO: Members' Library Service

MEETING DATE:

BY: Depute Chief Executive – Partnerships and Services for Communities

SUBJECT: Proposed Upgrade of Comms Room, John Muir House, Haddington

1 PURPOSE

To note the decision to award the contract for the Proposed Upgrade of Comms Room, John Muir House, Haddington to Messrs Arthur McKay, Edinburgh.

2 RECOMMENDATIONS

- 2.1 Cabinet is asked to note the decision of the Head of Development in consultation with the Head of Council Resources to accept Messrs Arthur McKay Ltd's tender amounting to £194,859.49 after checking and noting that it is open for consideration until 22 June 2014 for the Proposed Upgrade of Comms Room, John Muir House, Haddington.

3 BACKGROUND

- 3.1 The Data Centre within John Muir House has been identified as requiring measures to reinforce the security of power and cooling capabilities. To this end the Council intend through competitive tendering to appoint a suitable Specialist Contractor to install appropriate upgraded cooling systems, standby generator capacity and reinforced electrical supplies.
- 3.2 Three Specialist Electrical Contractors were invited to tender via the Public Contracts Scotland Quick Quote facility. All three had confirmed verbally that they were able to tender the works. During the tender period F.E.S Ltd withdrew from the tender process. John G Mackintosh failed to submit a tender by the prescribed tender date. Only one offer was received and was subjected to detailed checks resulting in the Tender Amount indicated overleaf:

Ref	Contractor	Tender Amount Before Checking	Tender Amount After Checking	Lowest Checked Tender Amount
1	Arthur McKay Ltd Edinburgh	£194,859.49	£194,859.49	<u>£194,859.49</u>
2	John G Mackintosh Ltd Loanhead	No Tender Received	No Tender Received	
3	F.E.S Ltd Stirling	Withdrew from Tender process	Withdrew from Tender process	

3.3 As indicated at 3.2 Messrs Arthur McKay Ltd's tender amounting to £194,859.49 after detailed checking was the only offer submitted and has been competitively priced throughout.

3.4 Messrs Arthur McKay Ltd have indicated that they propose to use the following Sub-Contractors:

- Builder - P & M Sinclair
- Thermal Insulation - Northern Insulation
- Contract Crane - Bernard Hunter Ltd

3.5 The Contract is prepared on a firm price basis in terms of the JCT Minor Works Building Contract for Use in Scotland (2011 Edition) issued by the Scottish Building Contract Committee and the Contractor has undertaken to complete the works within 14 weeks from the date of commencement.

4 COMMUNITY BENEFITS IN PROCUREMENT (CBIP)

4.1 Messrs Arthur McKay Ltd have submitted with their Tender the following Community Benefits proposal which satisfies the Council's requirements for a project of this nature, value and duration.

Providing an external work placement of one week for a pupil from an East Lothian Council school.

5 EQUALITIES IMPACT ASSESSMENT

5.1 This report is not applicable to the well-being of equalities groups and an Equalities Impact Assessment is not required.

6 POLICY IMPLICATIONS

6.1 None

7 RESOURCE IMPLICATIONS

7.1 Financial – Together with the addition of restricted ELC Professional Costs & Expenses and External Consultant's Professional Costs and expenses, the total project expenditure will not exceed £200,000.00 and has been approved by the Head of Council Resources.

The costs will be met from the following budgets:

- IT Capital Budget in the Council's General Services Approved Capital Plan 2014 / 2015	£130,000.00
- Property Renewals Budget in the Council's General Services Approved Capital Plan 2014 / 2015	<u>£70,000.00</u>
Total	<u>£200,000.00</u>

The major element of this expenditure will be in the financial year 2014/2015 with the remaining retention monies allocated in the 2015/2016 financial year.

7.2 Personnel – None

7.3 Other – None

8 BACKGROUND PAPERS

None

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DESIGNATION	Head of Housing & Environment
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