



NOTICE OF THE MEETING OF THE AUDIT AND GOVERNANCE COMMITTEE

**TUESDAY 21 JANUARY 2014, 2.00PM
COUNCIL CHAMBER, TOWN HOUSE, HADDINGTON**

Agenda of Business

Apologies

Declarations of Interest

Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

1. Minute of the Meeting of the Audit & Governance Committee on 19 November 2013 **(Pages 1 – 10)**
2. Audit Strategy Review and Plan **(Pages 11 – 40)**
Report by KPMG
3. Scotland's Public Sector Workforce **(Pages 41 – 94)**
Report by the Depute Chief Executive (Resources & People Services)
4. Charging for Services (Audit Scotland, October 2013) **(Pages 95 – 138)**
Report by the Depute Chief Executive (Resources & People Services)
5. Annual Work Programme 2013/14 **(Pages 139 – 140)**
6. Internal Audit Report – Scottish Welfare Fund **(Pages 141 – 148)**
Report by the Depute Chief Executive (Resources & People Services)
7. Internal Audit Report – National Fraud Initiative **(Pages 149 – 154)**
Report by the Depute Chief Executive (Resources & People Services)
8. Internal Audit Progress Report 2013/14 **(Pages 155 – 160)**
Report by the Depute Chief Executive (Resources & People Services)
9. Internal Audit Report – East Lothian Investments Ltd **(Pages 161 – 168)**
Report by the Depute Chief Executive (Resources & People Services)

NOTE: Access to Information

It is anticipated that the Committee will resolve to exclude the public from Item 9 in terms of paragraphs 3, 4 and 6 of Schedule 7A of the Local Government (Scotland)

Act 1973 (information relating to any particular applicant for, recipient or former recipient of a service or financial assistance provided by the Authority; and information concerning the financial or business affairs of any particular person other than the Authority). The papers for this item are withheld accordingly.

**Angela Leitch
Chief Executive
John Muir House
Haddington
14 January 2014**