

Members' Library Service Request Form

Date of Document	13/12/13
Originator	Kirstie Macneill
Originator's Ref (if any)	
Document Title	Membership of Licensing Board

Please indicate if access to the document is to be "unrestricted" or "restricted", with regard to the terms of the Local Government (Access to Information) Act 1985.

Unrestricted	<input checked="" type="checkbox"/>	Restricted	<input type="checkbox"/>
--------------	-------------------------------------	------------	--------------------------

If the document is "restricted", please state on what grounds (click on grey area for drop-down menu):

For Publication

Please indicate which committee this document should be recorded into (click on grey area for drop-down menu):

Cabinet

Additional information:

Authorised By	Jim Lamond
Designation	Head of Council Resources
Date	13/12/13

For Office Use Only:	
Library Reference	249/13
Date Received	13/12/13
Bulletin	Dec 13

REPORT TO: Members' Library Service

MEETING DATE:

BY: Depute Chief Executive (Resources and People Services)

SUBJECT: Membership of Licensing Board

1 PURPOSE

- 1.1 To advise the Council of the Resignation of Councillor Paul McLennan from the Licensing Board of East Lothian and that Councillor David Berry has decided not to take up his post as a member of the Licensing Board.

2 RECOMMENDATIONS

- 2.1 To note the resignation of Councillor Paul McLennan from the Licensing Board of East Lothian and that Councillor David Berry has decided not to take up his post as a member of the Board.

3 BACKGROUND

- 3.1 Each local authority has the power under the Licensing (Scotland) Act 2005, Schedule 1, paragraph 1(1), to determine the number of members of each Licensing Board in its area. The number of such members of a Licensing Board is to be a minimum of 5 and a maximum of 10. East Lothian Council has determined that East Lothian Licensing Board should consist of 7 members.
- 3.2 Councillor Paul McLennan was a member of the Licensing Board but has by notice to the Clerk of the Board resigned as a Board member. Appendix 1 is a copy of his resignation.
- 3.3 It has now been confirmed that Councillor Berry does not propose to take up his appointment as a member of the Board.
- 3.4 Under paragraph 2(4) of Schedule 1 to the 2005 Act, where there is a vacancy in the membership of the Licensing Board, the Council must, at their first meeting after a vacancy arises, hold an election to fill the vacancy. There are accordingly two vacancies in the membership of the Board that require to be filled

3.5 Before a Councillor who is appointed to membership of a Licensing Board can participate in Board proceedings, that Councillor must first of all complete a one day training course approved for new Board members under statutory regulation. Arrangements will be made for any new appointee to undergo the prescribed training

4 POLICY IMPLICATIONS

4.1 There are no policy implications arising from this report.

5 EQUALITIES IMPACT ASSESSMENT

5.1 This report is not applicable to the well being of equalities groups and an Equalities Impact Assessment is not required.

6 RESOURCE IMPLICATIONS

6.1 Financial - The cost of attendance by a Councillor on the prescribed training course for new Licensing Board members is in the region of £200/300. This would be met from the current year's approved budget of the Licensing Board.

6.2 Personnel - None

6.3 Other - None

7 BACKGROUND PAPERS

7.1

AUTHOR'S NAME	Kirstie MacNeill
DESIGNATION	Clerk of the Licensing Board
CONTACT INFO	01620 827164 kmacneill@eastlothian.gov.uk
DATE	13/12/13

Appendix 1

Thanks for the comments Kirstie

I am in Parliament Tuesday - Thursday and most Council meetings are held then and I have to prioritise the meetings I can attend

Can I therefore confirm my resignation from the Licensing board forthwith

Hope your well

Paul

Councillor Paul McLennan
SNP Councillor for Dunbar, West Barns and East Linton Ward
East Lothian Council
01620 827334
07772 383 570
pmclennan@eastlothian.gov.uk