

REPORT TO: East Lothian Council

MEETING DATE: 27 August 2013

BY: Depute Chief Executive (Resources and People Services)

SUBJECT: Summer Recess Business 2013

1 PURPOSE

- 1.1 To inform the Council of the urgent business undertaken over the Summer Recess period in terms of the procedures set out in Standing Order 43 and in line with the decision taken at its meeting of 25 June 2013.
- 1.2 It should be noted that full copies of the undernoted reports have been lodged in the Members' Library (July 2013 Bulletin).

2 RECOMMENDATIONS

- 2.1 The Council is requested to note the business undertaken over the Summer Recess period.

3 BACKGROUND

- 3.1 **Employee Business Travel – Collective Agreement** (Members' Library Reference 152/13)

A report submitted by Executive Director (Support Services) sought approval to adopt new employee business travel arrangements, through collective agreement with the Trades Unions, for implementation on 1 July 2013. This report was approved by the Council Leader and Depute Leader.

- 3.2 **Sale of 0.05 Ha of Land at Loch Road, Tranent** (Members' Library Reference 162/13)

A private report submitted by the Executive Director (Services for Communities) sought approval to sell 0.05 Ha of land adjacent to the Health Centre at Loch Road, Tranent. This report was approved by the Depute Leader and Depute Provost.

4 POLICY IMPLICATIONS

4.1 As outlined in each of the submitted reports specified in Section 3.

5 EQUALITIES IMPACT ASSESSMENT

5.1 This report is not applicable to the well being of equalities groups and an Equalities Impact Assessment is not required.

6 RESOURCE IMPLICATIONS

6.1 Financial – As outlined in each of the submitted reports specified in Section 3.

6.2 Personnel – none.

6.3 Other – As outlined in each of the submitted reports specified in Section 3.

7 BACKGROUND PAPERS

7.1 East Lothian Standing Orders

7.2 East Lothian Council, 25 June 2013, “Summer Recess Arrangements 2013”

7.3 Reports lodged in the Members’ Library as specified in Section 3.

7.4 Background papers as detailed in each of the submitted reports specified in Section 3.

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