

## Members' Library Service Request Form

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Originator	Stuart Baxter
Originator's Ref (if any)	
Document Title	Footway Dropped Kerb Crossings - Award of Contract

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Additional information:

None

Authorised By	Monica Patterson
Designation	Ex Dir (Services for Communities)
Date	31 <sup>st</sup> May 2013

For Office Use Only:	
Library Reference	140/13
Date Received	17/06/13
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**REPORT TO:** Members' Library Service

**MEETING DATE:**

**BY:** Executive Director (Services for Communities)

**SUBJECT:** Road Network Management Quotations 2013/14  
Footway Dropped Kerb Crossings - Award of Contract.

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## **1 PURPOSE**

- 1.1 To inform members of the steps taken to procure the above Transportation – Road Network Contract and provide details of the proposed work.

## **2 RECOMMENDATIONS**

- 2.1 To note the decision of the Executive Director (Services for Communities) per the Head of Infrastructure, as appointed representative under Standing Order Rule 46 and delegation Appendix 2a (Tenders) thereto, and in conjunction with the Head of Council Resources, to award the contract for 2013/14 to M&M Road Surfacing Ltd, 9A Bankhead Medway, Sighthill Industrial Estate, Edinburgh, EH11 4BY and limit the spend to £50,000.

## **3 BACKGROUND**

- 3.1 Requests are routinely received to improve access to footways by providing dropped kerb crossings. These requests are received from a number of sources including local community groups, the East Lothian Access Panel, Community Services, elected members and members of the public. Both individual locations and route-basis requests are considered and it is common practice for Transportation Road Network staff to meet on site and inspect the route/locations to ensure the appropriate accessibility requirements are met.
- 3.2 As the annual budget level for this type of work is less than £50,000 in accordance with the Corporate Procurement Policy four contractors were invited to tender using the quick quotation process on Public Contracts Scotland.

3.3 The returned written quotations were checked and evaluated as follows:

<b>Contractor</b>	<b>Value (£)</b>
M&M Road Surfacing Ltd	£39,377.82
Crummock (Scotland) Ltd	£46,852.65
Luddon Construction Ltd	£64,722.87
MacLay Civil Engineering Ltd	No Submission

3.4 The proposed works Include:

3.3 Dropped Kerb Crossings will be provided at locations in Cockenzie & Port Seton, Gullane, Haddington, Musselburgh, North Berwick, Ormiston, Prestonpans, Tranent and Whitecraig.

#### **4 COMMUNITY BENEFITS IN PROCUREMENT (CBIP)**

4.1 Due to the nature of the works community benefits have not been included within this contract.

#### **5 POLICY IMPLICATIONS**

5.1 None

#### **6 EQUALITIES IMPACT ASSESSMENT**

6.1 This report is not applicable to the well being of equalities groups and Equalities Impact Assessment is not required.

#### **7 RESOURCE IMPLICATIONS**

7.1 Financial - A financial provision of £50,000 has been made in the 2013/2014 Transportation – Road Network Capital Budget.

7.2 Personnel - None

7.3 Other - None

#### **8 BACKGROUND PAPERS**

8.1 None

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<b>DATE</b>	16 May 2013