

Members' Library Service Request Form

Date of Document	02/05/13
Originator	David Russell, Communications Manager
Originator's Ref (if any)	
Document Title	Musselburgh HTA Festival Week – Support Provision

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Date	06/05/13

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Library Reference	109/13
Date Received	06/05/13
Bulletin	May13

REPORT TO: Members Library Service

DATE:

BY: Executive Director (Support Services)

SUBJECT: Musselburgh HTA Festival Week – Support Provision

1 PURPOSE

- 1.1 To report on proposals for Civic Hospitality and other support for the 2013 Musselburgh Festival.

2 RECOMMENDATIONS

- 2.1 To homologate the decision by the Provost and Leader to agree to provide Civic Hospitality and associated support for the 2013 Musselburgh Festival.

3 BACKGROUND

- 3.1 The Honest Toun's Association is organising the 2013 Musselburgh Festival and, as in previous years, the event will be supported by East Lothian Council. This year's Festival will be held from Sunday 21 July to Sunday 28 July.
- 3.2 Corporate Hospitality for this year's event will be provided on the same basis as in previous years, to include drinks receptions following the Kirking Ceremony on 21 July and the Sashing Ceremony on 24 July. Breakfast and lunch will also be provided for Council and HTA guests on Festival Saturday, 27 July. Associated support includes the issue of tickets and other administrative arrangements, and the organisation of transport to and from venues on Festival Saturday.

4 POLICY IMPLICATIONS

- 4.1 None.

5 EQUALITIES IMPACT ASSESSMENT

- 5.1 This report is not applicable to the wellbeing of equalities groups and an Equalities Impact assessment is not required.

6 RESOURCE IMPLICATIONS

- 6.1 Financial – The cost of the receptions and associated support, other than staff time, will be met from the Musselburgh Common Good Fund, subject to formal approval under Council's procedures for administering Common Good funds.
- 6.2 Personnel - None.
- 6.3 Other – None.

7 BACKGROUND PAPERS

- 7.1 None.

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DATE	2 May 2013