



NOTICE OF THE MEETING OF THE AUDIT AND GOVERNANCE COMMITTEE

**TUESDAY 30 APRIL 2013, at 10am
COUNCIL CHAMBER, TOWN HOUSE, HADDINGTON**

Agenda of Business

Apologies

Declarations of Interest

Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

1. KPMG - ELC Interim Management Report **(Pages 1 – 34)**
2. Adult Wellbeing Risk Register **(Pages 35 – 40)**
Report by the Chief Executive
3. Children's Wellbeing Risk Register **(Pages 41 – 46)**
Report by the Chief Executive
4. Education Risk Register **(Pages 47 – 54)**
Report by the Chief Executive
5. Internal Audit Report – Income Collection **(Pages 55 – 58)**
Report by the Executive Director (Support Services)
6. Internal Audit Report – Payroll **(Pages 59 – 64)**
Report by the Executive Director (Support Services)
7. Internal Audit Report – Follow up Reports **(Pages 65 – 70)**
Report by the Executive Director (Support Services)
8. Internal Audit Report – Audit Plan 2013/14 **(Pages 71 – 80)**
Report by the Executive Director (Support Services)
9. Controls Assurance Statement – 2012/13 **(Pages 81 – 84)**
Report by the Internal Audit Manager

10. Annual Work Programme (**Pages 85 – 87**)
Report by the Executive Director (Support Services)

**Angela Leitch
Chief Executive
John Muir House
Haddington
22 April 2013**