



NOTICE OF THE MEETING OF THE AUDIT AND GOVERNANCE COMMITTEE

**TUESDAY 19 MARCH 2012, at 10am
COUNCIL CHAMBER, TOWN HOUSE, HADDINGTON**

Agenda of Business

Apologies

Declarations of Interest

Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

1. 2012/13 Council Improvement Plan Monitoring Report
Report by the Chief Executive (**Pages 1 - 12**)
2. Valuation Policies and Procedures
Report by the Executive Director (Support Services) (**Pages 13 – 18**)
3. Internal Audit Report – Council Tax
Report by the Executive Director (Support Services) (**Pages 19 – 24**)
4. Internal Audit Report – Purchase Cards
Report by the Executive Director (Support Services) (**Pages 25 – 30**)
5. Internal Audit Report – Rent Deposit Scheme
Report by the Executive Director (Support Services) (**Pages 31 – 36**)
6. Annual Work Programme
Report by the Executive Director (Support Services) (**Pages 37 – 39**)

**Angela Leitch
Chief Executive
John Muir House
Haddington
11 March 2012**