

**REPORT TO:** East Lothian Council

**MEETING DATE:** 26 February 2013

**BY:** Executive Director (Support Services)

**SUBJECT:** Schedule of Meetings 2013/14

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**1 PURPOSE**

- 1.1 To set the Schedule of Meetings of the Council, Committees and other forums for 2013/14.

**2 RECOMMENDATIONS**

- 2.1 The Council is asked to approve the proposed Schedule of Meetings for 2013/14.

**3 BACKGROUND**

- 3.1 The annual Schedule of Meetings for 2013/14 is presented to Members for approval. The schedule largely follows the pattern set for previous years, in that there will be a week-long mid-term break in October, a two-week winter recess over Christmas/New Year and a two-week break in March/April.
- 3.2 Members are asked to note that the Schedule is subject to change and that any changes will be communicated as soon as practicable.

**4 POLICY IMPLICATIONS**

- 4.1 None

**5 EQUALITIES IMPACT ASSESSMENT**

- 5.1 This report is not applicable to the well being of equalities groups and an Equalities Impact Assessment is not required.

## **6 RESOURCE IMPLICATIONS**

6.1 Financial - None

6.2 Personnel - None

6.3 Other - None

## **7 BACKGROUND PAPERS**

7.1 East Lothian Council Standing Orders

<b>AUTHOR'S NAME</b>	Lel Gillingwater
<b>DESIGNATION</b>	Democratic Services Manager
<b>CONTACT INFO</b>	<a href="mailto:lgillingwater@eastlothian.gov.uk">lgillingwater@eastlothian.gov.uk</a> x7225
<b>DATE</b>	11 February 2013

**East Lothian Council  
Draft Schedule of Meetings 2013/14**

<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Committee/Meeting (Location)</b>
Tues	27 August 2013	10.00	East Lothian Council
Thurs	29 August 2013	10.00 14.00	East Lothian Licensing Board Local Review Body (Planning)
Tues	3 September 2013	10.00	Planning Committee
Wed	4 September 2013	14.00	Joint Consultative Committee
Thurs	5 September 2013	10.00	Employee Appeals Sub-Committee
Mon	9 September 2013	13.45	East Lothian Community Planning Partnership Board
Tues	10 September 2013	10.00	Cabinet
Thurs	12 September 2013	10.00 14.00	Licensing Sub-Committee Petitions Committee
Tues	17 September 2013	10.00	Audit & Governance Committee
Thurs	19 September 2013	10.00	Tenancy Sub-Committee
Tues	24 September 2013	10.00 14.00	Policy & Performance Review Committee Education Committee
Thurs	26 September 2013	10.00 14.00	East Lothian Licensing Board Local Review Body (Planning)
Tues	1 October 2013	10.00	Planning Committee
Thurs	3 October 2013	10.00	Employee Appeals Sub-Committee
Tues	8 October 2013	10.00	Cabinet
Thurs	10 October 2013	10.00	Licensing Sub-Committee
<i>Autumn Recess: Friday 11 October – Monday 21 October 2013</i>			
Tues	22 October 2013	10.00	East Lothian Council
Thurs	24 October 2013	10.00 14.00	East Lothian Licensing Board Local Review Body (Planning)
Tues	5 November 2013	10.00	Planning Committee
Thurs	7 November 2013	10.00	Employee Appeals Sub-Committee
Tues	12 November 2011	10.00	Cabinet
Thurs	14 November 2011	10.00	Licensing Sub-Committee
Tues	19 November 2013	10.00	Audit & Governance Committee
Thurs	21 November 2013	10.00	Tenancy Sub-Committee
Tues	26 November 2013	10.00 14.00	Policy & Performance Review Committee Education Committee
Thurs	28 November 2013	10.00 14.00	East Lothian Licensing Board Local Review Body (Planning)
Tues	3 December 2013	10.00	Planning Committee
Wed	4 December 2013	14.00	Joint Consultative Committee
Thurs	5 December 2013	10.00	Employee Appeals Sub-Committee
Mon	9 December 2013	13.45	East Lothian Community Planning Partnership Board

Tues	10 December 2013	10.00	Cabinet
Thurs	12 December 2013	10.00 14.00	Licensing Sub-Committee Petitions Committee
Tues	17 December 2013	10.00	East Lothian Council
Thurs	19 December 2013	10.00 14.00	Tenancy Sub-Committee Local Review Body (Planning)
<i>Winter Recess: Friday 20 December 2013 – Monday 6 January 2014</i>			
Tues	7 January 2014	10.00	Planning Committee
Thurs	9 January 2014	10.00	Licensing Sub-Committee
Tues	14 January 2014	10.00	Cabinet
Thurs	16 January 2014	10.00	Tenancy Sub-Committee
Tues	21 January 2014	10.00	Audit & Governance Committee
Thurs	23 January 2014	10.00 14.00	East Lothian Licensing Board Local Review Body (Planning)
Tues	28 January 2014	10.00	Policy & Performance Review Committee
Tues	4 February 2014	10.00	Planning Committee
Thurs	6 February 2014	10.00	Employee Appeals Sub-Committee
Tues	11 February 2014	10.00	East Lothian Council (Budget-setting)
Thurs	13 February 2014	10.00	Licensing Sub-Committee
Thurs	20 February 2014	10.00	Tenancy Sub-Committee
Tues	25 February 2014	10.00	East Lothian Council
Thurs	27 February 2014	10.00 14.00	East Lothian Licensing Board Local Review Body (Planning)
Tues	4 March 2014	10.00	Planning Committee
Wed	5 March 2014	14.00	Joint Consultative Committee
Thurs	6 March 2014	10.00	Employee Appeals Sub-Committee
Mon	10 March 2014	13.45	East Lothian Community Planning Partnership Board
Tues	11 March 2014	10.00	Cabinet
Thurs	13 March 2014	10.00 14.00	Licensing Sub-Committee Petitions Committee
Tues	18 March 2014	10.00	Audit & Governance Committee
Thurs	20 March 2014	10.00	Tenancy Sub-Committee
Tues	25 March 2014	10.00 14.00	Policy & Performance Review Committee Education Committee (followed by) Pupil-Placement Sub-Committee)
Thurs	27 March 2014	10.00 14.00	East Lothian Licensing Board Local Review Body (Planning)
Tues	1 April 2014	10.00	Planning Committee
Thurs	3 April 2014	10.00	Employee Appeals Sub-Committee
<i>Spring Recess: Friday 4 April – Monday 21 April 2014</i>			
Tues	22 April 2014	10.00	East Lothian Council
Thurs	24 April 2014	10.00 14.00	East Lothian Licensing Board Local Review Body (Planning)
Tues	29 April 2014	10.00	Policy & Performance Review Committee

Thurs	1 May 2014	10.00	Employee Appeals Sub-Committee
Tues	6 May 2014	10.00	Planning Committee
Thurs	8 May 2014	10.00	Licensing Sub-Committee
Tues	13 May 2014	10.00	Cabinet
Thurs	15 May 2014	10.00	Tenancy Sub-Committee
Tues	20 May 2014	10.00	Audit & Governance Committee
Thurs	22 May 2014	10.00 14.00	East Lothian Licensing Board Local Review Body (Planning)
Tues	3 June 2014	10.00	Planning Committee
Wed	4 June 2014	14.00	Joint Consultative Committee
Thurs	5 June 2014	10.00	Employee Appeals Sub-Committee
Mon	9 June 2014	13.45	East Lothian Community Planning Partnership Board
Tues	10 June 2014	10.00	Cabinet
Thurs	12 June 2014	10.00 14.00	Licensing Sub-Committee Petitions Committee
Tues	17 June 2014	10.00 14.00	Policy & Performance Review Committee Education Committee
Thurs	19 June 2014	10.00	Tenancy Sub-Committee
Tues	24 June 2014	10.00	East Lothian Council
Thurs	26 June 2014	10.00 14.00	East Lothian Licensing Board Local Review Body (Planning)
Tues	15 July 2014	10.00	Audit & Governance Committee

30 January 2013