

Members' Library Service Request Form

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Document Title	Annual Leave in the Summer Break

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Additional information:

Authorised By	Sue Cormack
Designation	HR Manager - Operations
Date	11/02/13

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20 November 2012

Dear Colleague

Annual Leave in the Summer Break

Due to some issues identified over the summer of 2012 the Joint Secretaries are issuing advice on the setting of annual leave in the summer break.

Joint Secretaries are clear that Part 2, Section 5, paragraph 5.6 of the SNCT Handbook applies and that it is for the LNCT to determine the placement of the 40 days annual leave within the school holiday periods, however we would recommend that the last week or day of the summer break is designated as annual leave. This should resolve the difficulties some councils faced regarding retirements at the end of the school session and will enable councils to make the correct payments in August.

Councils should also continue to bear in mind the advice issued on teachers leaving service in August in JS/12/39 as this calculation will continue to be necessary for leavers every August.

Yours sincerely

Tom Young (Employers' Side)
Drew Morrice (Teachers' Panel)
Stephanie Walsh (Scottish Executive)

Joint Secretaries

COSLA
Verity House
19 Haymarket Yards
Edinburgh
EH12 5BH
T: 0131 474 9200
F: 0131 474 9292
E: tomy@cosla.gov.uk

Teachers' Panel
46 Moray Place
Edinburgh
EH3 6BH
T: 0131 225 6244
F: 0131 220 3151
E: dmorrice@eis.org.uk

Scottish Government Learning Directorate
2a South Victoria Quay
Edinburgh
EH6 6QQ
T: 0131 244 0230
F: 0131 244 0957
E: Stephanie.walsh@scotland.gsi.gov.uk