

## Members' Library Service Request Form

Date of Document	30/10/12
Originator	Head Of Infrastructure
Originator's Ref (if any)	
Document Title	Erection and Maintenance of Retroreflective and Electronic Road Signs 2012-15

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Cabinet
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Additional information:

Authorised By	Monica Patterson
Designation	Ex Dir - Services for Communities
Date	30 October 2012

For Office Use Only:	
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Date Received	08/11/12
Bulletin	Nov 12

**REPORT TO:** Members' Library Service

**MEETING DATE:**

**BY:** Executive Director (Services for Communities)

**SUBJECT:** Erection and Maintenance of Retroreflective and Electronic Road Traffic Signs 2012-2015 - CON-12-042:  
Award of Contract

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## **1 PURPOSE**

- 1.1 To advise Cabinet of the steps taken to procure the above Transportation – Road Network Contract and provide details of the proposed work.

## **2 RECOMMENDATIONS**

- 2.1 That Members note the decision of the Executive Director - Services for Communities per the Head of Infrastructure, as appointed representative under Standing Order Rule 46 and delegation Appendix 2a (Tenders) thereto, and in conjunction with the Head of Council Resources, to award the contract for 2012/15 to Phoenix Specialist Solutions Ltd subject to the acceptance of the necessary contract documentation and completion of the statutory procedures.

## **3 BACKGROUND**

- 3.1 An advert was placed on Public Contracts Scotland on 21 June 2012 with a return date of 5 July 2012. Four expressions of interest were received.
- 3.2 In accordance with the Council's Corporate Procurement Policies and Procedures tenders were subsequently issued, returned and assessed to determine the most suitably experienced Contractor giving due regard to quality and price. The price element was evaluated using a schedule of prices and predetermined model of quantities based on quantities used over the duration of the previous contract.

3.3 The evaluated tender scores are as follows: -

<b>Contractor</b>	<b>Total Score</b>	<b>Tender Value</b>	<b>Combined Placing</b>
Phoenix Specialist Solutions Ltd	742.95	£203,993.65	1
Bear Scotland Ltd	693.65	£251,960.00	2
Centregreat Ltd	supplied incomplete tender documentation	£ 326,407.58	N/A
Lochwynd Ltd	supplied incomplete tender documentation	£576,895.00	N/A

3.4 The proposed works include:

The Erection and Maintenance of Retroreflective and Electronic Road Traffic Signs at various locations throughout East Lothian for the next three financial years.

#### **4 COMMUNITY BENEFITS IN PROCUREMENT (CBIP)**

- 4.1 This proposed contract has been allocated a requirement to achieve 10 Community Benefit Points commensurate with the contract nature, value and duration.
- 4.2 Phoenix Specialist Solutions Ltd have submitted with their tender a Community Benefits proposal, CB4 - Provide work experience for 5 days for an S3 or S4 pupil in an East Lothian School as part of the Work Experience Programme and CB5 - Provide work experience for 5 days for unemployed person (not necessarily young person). Job Centre Plus/DWP to advise on benefits, which satisfies this requirement.

#### **5 EQUALITIES IMPACT ASSESSMENT**

- 5.1 This report is not applicable to the well being of equalities groups and Equalities Impact Assessment is not required.

## **6 POLICY IMPLICATIONS**

- 6.1 None
- 6.2 Personnel - None
- 6.3 Other - None

## **7 RESOURCE IMPLICATIONS**

- 7.1 Financial - Financial provision of £60,000 has been made in the Transportation Revenue Budget in addition to existing provision in the Capital Budget adequate to cover the costs of the works and all other expenses.

## **8 BACKGROUND PAPERS**

- 8.1 None

<b>AUTHOR'S NAME</b>	Brian Cooper
<b>DESIGNATION</b>	Senior Transportation Manager
<b>CONTACT INFO</b>	Stuart Baxter – Ext 7669
<b>DATE</b>	12 October, 2012