

REPORT TO: East Lothian Council

MEETING DATE: 23 October 2012

BY: Executive Director (Services for People)

SUBJECT: School Session Dates 2013/2014

1 PURPOSE

- 1.1 The purpose of this report is to obtain the Council's approval for School Session dates for 2013/2014 (Appendix 1).

2 RECOMMENDATIONS

- 2.1 The Council is asked to:
- (i) Approve the school session dates for 2013/2014 as outlined in Proposal 1 (Appendix 1).
 - (ii) Authorise me to notify Head Teachers, Teachers' Associations, Heads of Establishments and Parent Councils.
 - (iii) Authorise me to notify the Scottish Government Education Department.

3 BACKGROUND

- 3.1 In preparing the school session dates for 2013/2014 the following points were taken into consideration: -
- 190 pupil and 195 staff days which is in accordance with the Schools General (Scotland) Regulations 1975 (as amended);
 - A fixed one week break in the third week of October;
 - The school session ending before the first full week of July;
 - 5 fixed in-service days; and
 - Flexibility with the Easter break to allow for a natural end to Term 2.

2013/2014 SESSION

- 3.2 In preparing the School Session Dates for 2013/2014 the five points in 3.1 were taken into account as outlined in the attached draft proposed

dates Proposal 1 and 2 (Appendix 1 and 2). Discussion also took place with City of Edinburgh Council and Midlothian Council.

3.3 Consultation took place with Head Teachers, Teachers' Associations, UNISON, Educational Establishments, Parent Councils and the wider community through the Council's website.

3.4 The Department received a total of 106 responses to the consultation. 63 were in favour of Proposal 1 (Appendix 1) and 43 were in favour of Proposal 2 (Appendix 2).

3.5 The majority of those who responded to the consultation exercise were therefore in favour of Proposal 1 (Appendix 1) which mirrors the school session dates for Midlothian Council.

4 POLICY IMPLICATIONS

4.1 None.

5 EQUALITIES IMPACT ASSESSMENT

5.1 This report is not applicable to the well being of equalities groups and an Equalities Impact Assessment is not required.

6 RESOURCE IMPLICATIONS

6.1 Financial - None

6.2 Personnel - None

6.3 Other - None

7 BACKGROUND PAPERS

7.1 Proposal 1 and 2 (Appendix 1 and 2) of draft school session dates.

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|----------------------|--|
| AUTHOR'S NAME | Richard Parker |
| DESIGNATION | Senior Education Manager |
| CONTACT INFO | Tel:- 01620 827494 Email:- rparker@eastlothian.gov.uk |
| DATE | 5 October 2012 |

EAST LoTHIAN COUNCIL
DEPARTMENT OF EDUCATION & CHILDREN'S SERVICES
SCHOOL SESSION DATES 2013-2014

| | | | |
|---|----------------------|------------------------|------|
| TERM 1 | | | |
| INSERVICE DAY 1 | Monday | 19 August | 2013 |
| INSERVICE DAY 2 | Tuesday | 20 August | 2013 |
| Pupils Resume | Wednesday | 21 August | 2013 |
| September Holiday staff & pupils break | Thursday | 12 September | 2013 |
| September Holiday (schools closed for staff & pupils) | Friday | 13 September | 2013 |
| | Monday | 16 September | 2013 |
| All Resume | Tuesday | 17 September | 2013 |
| All Break (October break) | Friday | 11 October | 2013 |
| October break | Monday-Friday | 14 – 18 October | 2013 |
| INSERVICE DAY 3 | Monday | 21 October | 2013 |
| Pupils Resume | Tuesday | 22 October | 2013 |
| All Break (Christmas) | Friday | 20 December | 2013 |
| | | = 80 pupil days | |
| | | = 83 staff days | |
| TERM 2 | | | |
| All Resume | Monday | 6 January | 2014 |
| Pupils break | Friday | 7 February | 2014 |
| February break | Monday – Friday | 10 – 14 February | 2014 |
| INSERVICE DAY 4 | Monday | 17 February | 2014 |
| Pupils resume | Tuesday | 18 February | 2014 |
| All break (Easter) | Friday | 4 April | 2014 |
| Good Friday | Friday 18 April 2014 | | |
| Easter Monday | Monday 21 April 2014 | | |
| | | = 59 pupil days | |
| | | = 60 staff days | |
| TERM 3 | | | |
| All Resume | Tuesday | 22 April | 2014 |
| May Holiday | Monday | 5 May | 2014 |
| INSERVICE DAY 5 | Tuesday | 6 May | 2014 |
| Pupils Resume | Wednesday | 7 May | 2014 |
| Victoria Day Holiday | Monday | 19 May | 2014 |
| All resume | Tuesday | 20 May | 2014 |
| Term ends | Friday | 4 July | 2014 |
| | | = 51 pupil days | |
| | | = 52 staff days | |

School term dates – Edinburgh City Council - School term dates 2013/14

Autumn term

- Monday 12 August 2013 - Staff resume (Five In-Service days for all schools)
- Tuesday 13 August 2013 - Staff only (Five In-Service days for all schools)
- Wednesday 14 August 2013 - Pupils return
- Schools closed Monday 16 September 2013 - Autumn Holiday
- Tuesday 17 September 2013 - All resume
- Friday 11 October 2013 - Mid-term, All break
- Monday 21 October 2013 - Staff resume (Five In-Service days for all schools)
- Tuesday 22 October 2013 - Pupils resume
- Thursday 19 December 2013 - Term ends

Spring term

- Monday 6 January 2014 - Staff resume (Five In-Service days for all schools)
- Tuesday 7 January 2014 - Pupils resume
- Friday 14 February 2014 - Mid-term, All break
- Monday 24 February 2014 - All resume
- Friday 4 April 2014 - Term ends

The Easter break incorporates the following holidays:

- Monday 14 April 2014 - Spring Holiday
- Friday 18 April 2014 - Good Friday
- Monday 21 April 2014 - Easter Monday

Summer term

- Tuesday 22 April 2014 - All resume
- Monday 5 May 2014 - May Day, schools closed
- Tuesday 6 May 2014 - All resume
- Monday 19 May 2014 - Victoria Day, schools closed
- Tuesday 20 May 2014 - All resume
- Thursday 5 June 2014 - Staff Only (Five In-Service days for all schools)
- Friday 6 June 2014 - All resume
- Friday 27 June 2014 - Term ends

The above timetable allows for staff and pupil attendance as follows:

- Pupils - Term 1, 85 days; Term 2, 59 days; Term 3, 46 days; Total 190 days
- Staff - Term 1, 88 days; Term 2, 60 days; Term 3, 47 days; Total 195 days

2014/15

The start date for session 2014/2015 for pupils has been provisionally identified as Wednesday 13 August 2014.