



NOTICE OF THE MEETING OF THE AUDIT AND GOVERNANCE COMMITTEE

TUESDAY 18 SEPTEMBER 2012, 2.00pm
COUNCIL CHAMBER, TOWN HOUSE, HADDINGTON

Agenda of Business

Apologies

Declarations of Interest

Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

1. ELC ISA 260 Report to those charged with governance
Report by KPMG (**pages 1-34**)
2. Draft Annual Audit Report to Members
Report by KPMG (**to follow**)
3. Assurance and Improvement Plan Update 2012-15
Report by the Chief Executive (**pages 35-38**)
4. An Overview of Local Government in Scotland 2012
Report by the Chief Executive (**pages 39-96**)
5. 2012/13 Council Improvement Plan
Report by the Chief Executive (**pages 97-108**)
6. Using Cost Information to Improve Performance: are you getting it right?
Report by the Executive Director (Support Services) (**pages 109-144**)
7. Annual Work Programme:
 - a) Report by the Chief Executive (**pages 145-148**)
 - b) Council Plan 2012-17 (consideration within future work programme)
http://www.eastlothian.gov.uk/meetings/meeting/5239/east_lothian_council
 - c) Summer Recess Decisions
8. Audit Scotland Report – The National Fraud Initiative in Scotland
Report by the Executive Director (Support Services) (**pages 149-176**)

9. Internal Audit Report – Prestonpans Infant School
Report by the Executive Director (Support Services) **(pages 177-182)**
10. Internal Audit Report – Payment Card Industry Data Security Standard
Report by the Executive Director (Support Services) **(pages 183-188)**
11. Internal Audit Report – Carbon Management Reduction
Report by the Executive Director (Support Services) **(pages 189-193)**

**Angela Leitch
Chief Executive
John Muir House
Haddington**

10 September 2012