

Members' Library Service Request Form

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Originator	Gary Fenwick
Originator's Ref (if any)	GF/ES
Document Title	Proposed Digital Cinema Equipment Installation at Brunton Hall, Musselburgh

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Cabinet

Additional information:

Authorised By	Monica Patterson
Designation	Ex Dir - Services for Communities
Date	29/08/12

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REPORT TO: Members' Library Service

MEETING DATE:

BY: Executive Director (Services for Communities)

SUBJECT: Proposed Digital Cinema Equipment Installation
at Brunton Hall, Musselburgh

1 PURPOSE

- 1.1 To note the decision to award the contract for the Proposed Digital Cinema Equipment Installation at Brunton Hall, Musselburgh, to Messrs Omnex Pro Film Ltd.

2 RECOMMENDATIONS

- 2.1 Cabinet is asked to note the decision of the Executive Director (Services for Communities) (per the Head of Housing & Environment) as appointed representative under Standing Order Rule 46 and delegation Appendix 2a (Tenders) thereto and after consultation with the Head of Council Resources (see specific added comments under Financial Implications Section 7.1 applied on 28th August 2012) to accept Messrs Omnex Pro Film Ltd's tender amounting to £70,358.00 after checking and noting that it is open for consideration until 4 September 2012 for the Proposed Digital Cinema Equipment Installation at the Brunton Hall, Musselburgh.

3 BACKGROUND

- 3.1 The contract is to provide a specialist digital cinema installation to the Main Hall at Brunton Hall, Musselburgh. The Brunton Hall is currently undergoing refurbishment works undertaken by a contractor through a separate contract. The digital cinema works is the fourth package to be procured and funded by the Audio Visual Installation budget for the Brunton Hall (see also Section 7) and are for the design, supply and install of a DCI compliant 2D (non upgradable) cinema projection and audio system to this performing arts centre.
- 3.2 A list of Specialist Contractors for these works was established following recommendation from the Development Agency, Regional Screen Scotland. Tender packages were issued and the following offers were received. Tenders were subject to detailed checks and agreed adjustment to reflect confirmation of required specification from the specialist consultant, and revised tender amounts are indicated overleaf:

Ref	Contractor	Tender Amount Before Checking	Tender Amount After Checking	Lowest Checked Tender Amount
1	Omnex Pro Film Ltd, Cheshire	£83,015.00	£70,358.00	<u>£70,358.00</u>
2	Sound Associates Ltd, Surrey	£89,994.00	£79,234.00	
3	Future Projections Ltd, London	£81,524.04	£81,250.04	

3.3 The tendering Contractors all offered various levels of specification options and associated alternative prices for consideration in addition to the basic tenders, and an exercise was carried out to ensure that finalised prices reflected one single agreed specification.

3.4 As indicated at 3.2 Messrs Omnex Pro Film Ltd's tender amounting to £70,358.00 after detailed checking became the lowest of the offers submitted and has been competitively priced throughout.

3.5 The Contract is prepared on a firm price basis in terms of the Conditions of the JCT Design and Build Contract for use in Scotland (2011 Edition) and the Contractor has undertaken to complete the works within 7 weeks from the date of commencement.

4 COMMUNITY BENEFITS IN PROCUREMENT (CBIP)

4.1 This proposed project has been allocated a requirement to achieve **0** Community Benefit Points commensurate with the project nature, value and duration.

5 EQUALITIES IMPACT ASSESSMENT

5.1 This Report is not applicable to the wellbeing of equalities groups and an Equalities Impact Assessment is not required.

6 POLICY IMPLICATIONS

6.1 None.

7 RESOURCE IMPLICATIONS

7.1 Financial – The total expenditure for this project has been assessed as follows:

Lowest checked compliant tender submitted by
Messrs Omnex Pro Film Ltd £70,358.00

Add
External Specialist Consultant's Design Fees £ 2,180.00

Total **£72,538.00**

This expenditure will be contained within the Audio Visual budget allocated for the Brunton Hall & Bar Improvement Works in the Council's approved Capital Investment Plans for 2011/2012, 2012/2013 and 2013/2014.

The total Audio Visual Installation financial allocation is £400,000 plus a Grant Award of £50,000.00 from Creative Scotland as approved by the Head of Council Resources.

A summary of all Audio Visual Works package costs shown against the above budget is included in the attached Appendix A – Financial Statement: Audio Visual Works Costs to Date.

Although within the individual project element budget, the request to approve this report was submitted at a time when it became known that the overall project budget for the Brunton Hall Refurbishment was significantly overspent (circa £350,000). Only after reporting of the 2011-12 year-end financial position to Council on 28th August, was it possible to approve this contract on the basis that the additional expenditure would be contained within the approved 2012-13 capital expenditure limits for the General Services Capital Programme.

7.2 Personnel – None

7.3 Other – None

8 BACKGROUND PAPERS

8.1 Report to Cabinet dated 8 March 2011 – Proposed Main Hall & Bar Improvements at Brunton Hall, Musselburgh.

8.2 Report to Members' Library dated 20 January 2012 – Proposed Specialist Lighting Installation at the Brunton Hall, Musselburgh.

8.3 Report to Members' Library dated 20 January 2012 – Proposed Specialist Video and Control Installation at the Brunton Hall, Musselburgh.

8.4 Report to Members' Library dated 20 January 2012 – Proposed Specialist Audio Installation at the Brunton Hall, Musselburgh.

8.5 Grant Award of £50,000 from Creative Scotland dated 19 December 2011.

8.6 Report to Council dated 28th August 2012 - 2011/12 Year-end Financial Review.

AUTHOR'S NAME	Richard Jennings
DESIGNATION	Head of Housing & Environment
CONTACT INFO	Gary Fenwick – Ext 7860 GF/ES – 28 June 2012 (note that report not approved by Head of Council Resources until 28 th August 2012)

APPENDIX A

FINANCIAL STATEMENT: AUDIO VISUAL WORKS COSTS TO DATE

Procured Works

Specialist Lighting Installation (Approved January 2012) £ 112,101.98

Specialist Video Installation (Approved January 2012) £ 79,512.33

Specialist Audio Installation (Approved January 2012) £ 119,487.36

Effect of Architect's Instructions covering authorised additional works associated with the above: Add

- Additional lighting racks £ 5,895.18
 - Motorised trusses (work transferred from the main refurbishment works) £32,564.69*
 - Additional paging £ 3,565.60
 - Touring racks £ 6,847.68
- £48,873.15 £ 48,873.15

Contingencies expended from the above: Deduct (£ 16,560.00)

**Specialist Digital Cinema Installation
(this amount includes £5,000.00 contingency) £ 70,358.00**

Works still to be Procured

Roller blinds, drapes, staging, rigging and theatrical lanterns – maximum allowance £ 45,150.00

Office/IT equipment – budget based on re-use of existing fittings and furniture £ 2,500.00

Wi-fi provision £ 5,000.00

£ 466,422.82

External Design Fees £ 11,780.00

Total £ 478,202.82

Budget £ 450,000.00

Excess Over Budget £ 28,202.82

The total Audio Visual expenditure above of £478,202.82 contains the cost of £32,564.69* for motorised truss works originally intended to be carried out under the Main Hall Refurbishment contract. These works have been omitted from the main contract and added to the Audio Visual Works, therefore, the addition of these costs to the Audio Visual account is balanced by a corresponding deduction to the main contract account. An available unexpended contingency of £5,000.00 is contained within the specialist Digital Cinema figure of £70,358.00.