

Members' Library Service Request Form

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Originator	Mark Nelson
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Document Title	Proposed Works to Longniddry Primary School, Longniddry - Toilet Alterations: Summer 2012

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Additional information:

Authorised By	Monica Patterson
Designation	Ex Dir - Services for Communities
Date	13/07/12

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REPORT TO: Members' Library Service

MEETING DATE:

BY: Executive Director (Services for Communities)

SUBJECT: Proposed Works to Longniddry Primary School, Longniddry
– Toilet Alterations: Summer 2012

1 PURPOSE

- 1.1 To note the decision to award the contract for the Proposed Works to Longniddry Primary School, Longniddry – Toilet Alterations: Summer 2012 to Messrs Gordon Guthrie Contracts Ltd, Edinburgh.

2 RECOMMENDATIONS

- 2.1 Cabinet is asked to note the decision of the Executive Director (Services for Communities) (per the Head of Housing & Environment) as appointed representative under Standing Order Rule 46 and delegation Appendix 2a (Tenders) thereto and after consultation with the Head of Council Resources to accept Messrs Gordon Guthrie Contracts Ltd's quotation amounting to £21,998.71 after checking for the Proposed Works to Longniddry Primary School, Longniddry – Toilet Alterations: Summer 2012.

3 BACKGROUND

- 3.1 The work involves the refurbishment of the female toilets and changing area and is part of the ongoing programme of upgrading of Primary School toilets which is implemented on a priority basis. The works include the provision of new sanitary ware, cubicles, vanity units, wall and floor finishes, mechanical and electrical services replacement works and other necessary work to bring these toilets up to a suitable standard.
- 3.2 Invitations to quote were issued to Six Lot 1 Framework Contractors (via the Public Contracts Scotland Quick Quotes facility) and the following quotations were duly received, all being subjected to detailed checks resulting in the Quotation Amounts indicated overleaf:

Ref	Contractor	Quotation Amount Before Checking	Quotation Amount After Checking	Lowest Checked Quotation Amount
1	Gordon Guthrie Contracts Edinburgh	£21,998.71	£21,998.71	<u>£21,998.71</u>
2	GHI Contracts Ltd, Bellshill	£24,619.00	£28,119.00	
3	Ashwood Scotland Ltd, Bathgate	No Quotation Received		
4	John A Smith & Son (Building Contractors) Ltd, Athelstaneford	No Quotation Received		
5	Maxi Construction Ltd, Livingston	No Quotation Received		
6	Morris & Spottiswood, Edinburgh	No Quotation Received		

3.3 As indicated at 3.2 Messrs Gordon Guthrie Contracts Ltd's quotation amounting to £21,998.71 after checking remains the lowest of the quotations submitted and has been competitively priced throughout.

3.4 The Contract is prepared on a firm price basis in terms of the SBCC Minor Works Building Contract for Use in Scotland (2011 Edition) and the Contractor has undertaken to carry out and complete the works between 23rd July and 13th August 2012.

4 COMMUNITY BENEFITS IN PROCUREMENT (CBIP)

4.1 As the contract sum is below £50,000.00, Community Benefits in Procurement are not required.

5 EQUALITIES IMPACT ASSESSMENT

5.1 This Report is not applicable to the wellbeing of equalities groups and an Equalities Impact Assessment is not required.

6 POLICY IMPLICATIONS

6.1 None.

7 RESOURCE IMPLICATIONS

7.1 Financial – Together with the addition of restricted ELC Professional Costs & Expenses, the total project expenditure will not exceed £24,000 and has been approved by the Head of Council Resources.

This project is part of the priority works programme supported by the Council decision of 24 August 2010 and expenditure will either be contained within the Council's Repairs & Renewals Fund or alternatively within the Capital Budget.

All expenditure will be in this financial year.

7.2 Personnel – None.

7.3 Other – None.

8 BACKGROUND PAPERS

8.1 Report to Council 24 August 2010 – 2009/10 Financial Review.

8.2 Programme of Priority Works 2010/11 to 2014/15 – Liz McLean.

AUTHOR'S NAME	Richard Jennings
DESIGNATION	Head of Housing & Environment
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