

Members' Library Service Request Form

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Document Title	Proposed Fire Door Upgrade Work at Saltoun Primary School: Summer 2012

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Additional information:

Authorised By	Monica Patterson
Designation	Ex Dir - Services for Communities
Date	09/07/12

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REPORT TO: Members' Library Service

MEETING DATE:

BY: Executive Director (Services for Communities)

SUBJECT: Proposed Fire Door Upgrade Work at Saltoun Primary School: Summer 2012

1 PURPOSE

- 1.1 To note the decision to award the contract for the Proposed Fire Door Upgrade Work at Saltoun Primary School: Summer 2012 to Messrs Ashwood Scotland Ltd, Bathgate.

2 RECOMMENDATIONS

- 2.1 Cabinet is asked to note the decision of the Executive Director (Services for Communities) (per the Head of Housing & Environment) as appointed representative under Standing Order Rule 46 and delegation Appendix 2a (Tenders) thereto and after consultation with the Head of Council Resources to accept Messrs Ashwood Scotland Ltd's quotation amounting to £4,307.02 after checking for the Proposed Fire Door Upgrade Work at Saltoun Primary School: Summer 2012.

3 BACKGROUND

- 3.1 The scope of work is designed to implement the works identified within the Fire Risk Assessment Action Plan to upgrade the building to comply with the requirement of the Fire (Scotland) Act 2005 as amended by the Fire Safety (Scotland) Regulation 2006. The Building is currently classified as Substantial Fire Risk category and this work will re-classify the Building as Trivial.
- 3.2 Invitations to quote were issued to Six Lot 1 Framework Contractors (via the Public Contracts Scotland Quick Quotes facility) and the following quotations were duly received, all being subjected to detailed checks resulting in the Quotation Amounts indicated overleaf:

Ref	Contractor	Quotation Amount Before Checking	Quotation Amount After Checking	Lowest Checked Quotation Amount
1	Ashwood Scotland Ltd, Bathgate	£4,307.02	£4,307.02	<u>£4,307.02</u>
2	John A Smith & Son (Building Contractors) Ltd, Athelstaneford	£4,899.53	£4,899.53	
3	Gordon Guthrie Contracts Edinburgh	£5,696.00	£5,696.00	
4	GHI Contracts Ltd, Bellshill	No Quotation Received		
5	Maxi Construction Ltd, Edinburgh	No Quotation Received		
6	Morris & Spottiswood, Edinburgh	No Quotation Received		

3.3 As indicated at 3.2 Messrs Ashwood Scotland Ltd's quotation amounting to £4,307.02 after checking remains the lowest of the quotations submitted and has been competitively priced throughout.

3.4 The Contract is prepared on a firm price basis in terms of the SBCC Minor Works Building Contract for Use in Scotland (2011 Edition) and the Contractor has undertaken to complete the works within 2 weeks (phased) from the date of commencement.

4 COMMUNITY BENEFITS IN PROCUREMENT (CBIP)

4.1 As the contract sum is below £50,000.00, Community Benefits in Procurement are not required.

5 EQUALITIES IMPACT ASSESSMENT

5.1 This Report is not applicable to the wellbeing of equalities groups and an Equalities Impact Assessment is not required.

6 POLICY IMPLICATIONS

6.1 None

7 RESOURCE IMPLICATIONS

- 7.1 Financial – Together with the addition of restricted ELC Professional Costs & Expenses, the total project expenditure will not exceed £5,500.00 and has been approved by the Head of Council Resources.

This project is part of the priority works programme supported by the Council decision of 24 August 2010 and expenditure will either be contained within the Council's Repairs & Renewals Fund or alternatively within the Capital Budget.

All expenditure will be in this financial year with the remaining retention monies allocated in the 2013/2014 financial year.

- 7.2 Personnel – None

- 7.3 Other – None

8 BACKGROUND PAPERS

- 8.1 Report to Council 24 August 2010 – 2009/10 Financial Review.
- 8.2 Programme of Priority Works 2010/11 to 2014/15 – Liz McLean.

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