

**REPORT TO:** East Lothian Council

**MEETING DATE:** 15 May 2012

**BY:** Executive Director (Support Services)

**SUBJECT:** Submissions to the Members' Library Service  
15 March – 2 May 2012

---

## **1 PURPOSE**

- 1.1 To record the reports submitted to the Members' Library Service since the last meeting of Council, as listed in Appendix 1, into the Council's Business.

## **2 RECOMMENDATIONS**

- 2.1 Council is requested to record the reports submitted to the Members' Library Service between 15 March and 2 May 2012 as listed in Appendix 1, into the Council's Business.

## **3 BACKGROUND**

- 3.1 The Members' Library Service has a formal role in the consultative process between Council officers and Members as outlined in Standing Order 9(iv). It is therefore necessary to circulate a list of those reports submitted to the Library Service, to be recorded into the proceedings of the Council.
- 3.2 If Members have no objections to the reports listed in Appendix 1 they will be recorded into the Council's Business. All reports submitted to the Members' Library since January 2005 are available on eGov.

## **4 POLICY IMPLICATIONS**

- 4.1 None

## **5 EQUALITIES IMPACT ASSESSMENT**

- 5.1 This report is not applicable to the well being of equalities groups and an Equalities Impact Assessment is not required.

## **6 RESOURCE IMPLICATIONS**

- 6.1 Financial – None  
6.2 Personnel – None  
6.3 Other - None

## **7 BACKGROUND PAPERS**

- 7.1 East Lothian Council's Standing Orders – 9(iv)  
7.2 Report to East Lothian Council on 25 January 2005 – Submission to the Members' Library Service 29 October 2004 - 14 January 2005, and Changes to the Members' Library Process

<b>AUTHOR'S NAME</b>	Lel Gillingwater
<b>DESIGNATION</b>	Democratic Services Manager
<b>CONTACT INFO</b>	<a href="mailto:lgillingwater@eastlothian.gov.uk">lgillingwater@eastlothian.gov.uk</a>
<b>DATE</b>	2 May 2012

**MEMBERS' LIBRARY SERVICE RECORD FOR THE PERIOD  
15 March – 2 May 2012**

<b>Reference</b>	<b>Originator</b>	<b>Document Title</b>	<b>Committee</b>	<b>Access</b>
76/12	Executive Director of Corporate Resources	Scottish Government Review of Social Work Complaints	Cabinet	Public
77/12	SPPA (per Head of Human Resources)	STSS 04/12 – Annual Data Return 2012	Cabinet	Public
78/12	Head of Community Housing & Property Management	Proposed Demolition of Existing Stables and Entrance Buildings at Goose Green, Musselburgh	Cabinet	Public
79/12	Head of IT & Customer Services	Customer Services Team – Staffing	Cabinet	Private
80/12	Head of Community Wellbeing	Additional Staffing Establishment within Facilities Management Services for New Premises at Bleachingfield Centre, Dunbar	Cabinet	Private
81/12	Executive Director of Community Services	Proposed Drilling and Grouting at Sanderson's Wynd, Tranent	Cabinet	Public
82/12	Executive Director of Community Services	Proposed Nursery Lobby Works at Dunbar Primary School, Dunbar	Cabinet	Public
83/12	Executive Director of Community Services	Sports Award Scheme - Special Awards	Cabinet	Public
84/12	Executive Director of Community Services	Proposed Lease of Part of Former Ben Sayers Factory, 1 Tantallon Road, North Berwick	Cabinet	Private
85/12	Executive Director of Community Services	Mortgage to Rent Scheme: Purchase of a House in Musselburgh	Cabinet	Private
86/12	Executive Director of Community Services	Queen Elizabeth II Fields Challenge	Cabinet	Public
87/12	Scottish Public Pensions Agency	Annual Return Reporting 2011/12 Circular 05/2012	Cabinet	Public
88/12	Executive Director of Environment	Twining Association Grant Allocation 2012-2013	Cabinet	Public
89/12	Executive Director of Community Services	Hazelbank Quarry - 21 Year Lease	Cabinet	Private
90/12	Executive Director of Corporate Resources	Rent Income Assistants – temporary posts	Cabinet	Private

91/12	Head of Community Wellbeing	Organisational Adjustments to the Community Development Services Business Group	Cabinet	Private
92/12	Chief Executive	Election Recess Arrangements – S43 of Standing Orders: Review of Chief Officer Structure – Update	Council	Public
93/12	Chief Executive	Election Recess Arrangements – S43 of Standing Orders: Appointment of Statutory Officers	Cabinet	Public
94/12	Head of Transportation	Nungate Bridge Refurbishment Contract Award	Cabinet	Public
95/12	Head of Service – Support Services	Civil Marriage and Civil Partnership Charges – 2012/2013 Citizenship Ceremony Charges – 2012/2013	Cabinet	Public
96/12	Executive Director of Community Services	New Leases and Rent Reviews Agreed Under “Delegated” Authority by Head of Community Housing & Property Management – Period 01/04/2010 to 31/03/2011	Cabinet	Private
97/12	Head of Service – Support Services	Casual Archive and Local History Assistant	Cabinet	Public
98/12	Head of Service – People	Creation of Temporary Post to Support the Delivery of Self-Directed Support	Cabinet	Public
99/12	Head of Service – Communities	Building Warrants issued under Delegated Powers, 1-31 March 2012	Planning	Public
100/12	Head of Council Resources	Amendments to the Council’s Standing Orders, the Scheme of Administration, the Scheme of Delegation and the Financial Regulations	Council	Public
101/12	Head of Council Resources	2012 Elected Member Induction Programme	Council	Public
102/12	Head of Council Resources	Appointment of Clerk to the Licensing Board	Council	Public
103/12	Head of Service – People	Equally Well – Extension of Temporary Contract	Cabinet	Private
104/12	Head of Service – People	Amendment to Establishment of Team Teach Training Officer Post	Cabinet	Private
105/12	STSS (per HR Manager – Operations)	STSS 07/12 – Pension Increase (Review) Order 2012	Cabinet	Public
106/12	SNCT (per HR Manager – Operations)	SNCT Disciplinary Framework and Grievance Procedures – Revisions	Cabinet	Public
107/12	Head of Policy and Partnerships	Shoot for Musselburgh Silver Arrow	Cabinet	Public
108/12	Head of Policy and Partnerships	Musselburgh HTA Festival Week – Support Provision	Cabinet	Public
109/12	Executive Director (Services for	Proposed Window Replacement, Phase 4, at St	Cabinet	Public

	Communities)	Gabriel's Primary School, Prestonpans		
110/12	Executive Director (Services for Communities)	Proposed Window Replacement, Phase 3, at Dunbar Primary School, John Muir Campus, Dunbar	Cabinet	Public
111/12	Executive Director (Services for Communities)	Scottish Government Consultation on Developing a Safety System for Adventure Activities in Scotland	Cabinet	Public
112/12	Executive Director (Services for Communities) and Executive Director (Support Services)	Support to Build Capacity in Voluntary Action East Lothian Partnership	Cabinet	Public
113/12	Executive Director (Services for Communities)	Proposed Refurbishment of Stoneyhill Community Centre, Musselburgh, Phase 1	Cabinet	Public
114/12	Executive Director (Services for People)	Client Contributions for Adult Social Care Services	Cabinet	Public
115/12	Executive Director (Services for People)	Adult Social Care Services – Voluntary Sector Grants (2012/2013)	Cabinet	Public
116/12	Executive Director (Support Services)	Capital Investment & Treasury Management Strategy 2012/13 to 2014/15	Council	Public
117/12	Executive Director for (Services for Communities)	Contract for the Provision of Supported Public Bus Services 01 April 2011 – 31 March 2015	Cabinet	Public

2 May 2012