



**East Lothian Health and Social Care Partnership
Strategic Planning Group**

Minutes

Date: 7th March 2024
Time: 1400-1600
Venue: MS Teams

Attendees:		ACTION
Andrew Cogan (AC)	Chair	
Shamin Akhtar (SA)	Vice-Chair (IJB Chair)	
Neil Munro (NM)	Project Support Manager (minutes)	
Fiona Wilson (FW)	Chief Officer, ELHSCP	
Fiona Ireland (FI)	Deputy Director of Nursing, NHS Lothian	
David King (DK)	Interim Chief Finance Officer	
David Hood (DH)	Head of Operations	
John Hardman (JH)	Clinical Director	
Jamie Megaw (JM)	General Manager, Primary Care Services	
Laura Kerr (LK)	General Manager, Planning and Performance	
Gillian Neil (GN)	General Manager, Acute and Ongoing Care	
Maureen Allan (MA)	Chief Officer, Volunteer Centre East Lothian	
Sarah Gossner (SG)	Chief Nurse, ELHSCP	
Claire Goodwin (CG)	Performance and Improvement Manager	
Paul Currie (PCu)	Interim General Manager, Strategic Integration	
Jennifer Jarvis (JJ)	Senior Communications Advisor	
Chris King (CK)	Assistant Management Accounting	
Hannah Crowe (HC)	Housing Strategy Officer	
Claire MacDonald (CM)	Chief Executive Officer, ELCAP	
Elizabeth Gordon (EG)	NHS Lothian Non-Executive Board Member	
Philip Conaglen (PC)	Consultant in Public Health Medicine	
<p>Apologies: Carol McFarlane, Lesley Berry, David Binnie, Lindsey Byrne, Isobel Nisbet, Marilyn McNeil, Sharon Saunders, Rebecca Pringle (Hannah Crowe substituting)</p>		
1.	Welcome and Apologies	AC
	Andrew Cogan (AC) welcomed everyone to the meeting and advised that the meeting would be used as part of the process leading up to the IJB at end of March where they are considering and looking at financial issues. SPG members aren't required to make any formal decision on the proposals rather that they agree to the proposals being taken forward to the IJB.	
2.	Minutes of last meeting (05.10.23) and Matters Arising	AC
	The minutes of the last meeting were approved as a true and accurate record.	
	Matters Arising has been parked until the next SPG meeting on 2 nd May 2024.	

3.	Finance Report	DK
	<p>David King (DK) presented the paper on the Finance report for March 2024 and asked the SPG to: -</p> <ol style="list-style-type: none"> 1. Note the updated 2024/25 financial forecast. 2. Note the recovery plan work to date. 3. Consider if the IJB is prepared to support all of the proposals included in this paper as part of its budget setting process. <p>DK provided a summary of the detail in the paper and invited questions from members.</p> <p>A detailed discussion took place regarding the paper. Members had the opportunity to explore the financial position in detail and the implications if a balanced budget could not be met</p> <p>Following these discussions, it was agreed that a further meeting would be set up prior to the IJB on the 28th March to further inform IJB members and clarify the following:</p> <ul style="list-style-type: none"> • What is the current financial position? • What is the financial gap? • What currently makes up the financial gap? • What needs to be done to close the financial gap and make up a balanced budget for 2024/25. <p>A follow up meeting took place on 14th March and note from that meeting is given an Appendix A.</p>	
4.	Finance Proposals	
	<p>4a – SPG Financial Recovery Commissioned Service.</p> <p>Laura Kerr (LK) presented the paper on the Financial Recovery Proposal; Commissioned Budget and Carers Act Funding and asked the SPG to: -</p> <ul style="list-style-type: none"> • Agree to putting forward the paper to the IJB on the proposed budget reduction to the 'Vol Org Commissioned Budget' and removal of non- recurring, reserves from the Carers Act funding. <p>LK provided a summary of the detail in the paper and invited questions and comments from members.</p> <p>AC noted how difficult it is in presenting the paper, the challenges these will have to the system and the impact on people, the 3rd sector organisations and the families who are in receipt of these services. All comments and questions raised will be taken into account and will be raised when the final papers are put to the IJB on the 28th March.</p> <p>Maureen Allan (MA) noted that it's not clear what criteria has been applied or the due diligence used to identify the percentage reduction in funding. There are different percentages across the various organisations. Any Integrated Impact Assessment may show up bigger impact to people and the providers and the service delivery and how will this look against the Strategic Objectives of the IJB?</p> <p>Shamin Akhtar (SA) how do we get smarter with supporting the providers and the resources available throughout East Lothian.</p> <p>LK clarified that the work of the providers has been taken into account and is confident that the reductions made are appropriate. Work of the providers will be a continual review over the year along with what other impacts there might be. This will make us better able to use the resources available in the community in future years. Members to note that some providers are currently under contract and no reductions can be made until contracts come up for renewal.</p> <p>MA added that its useful to note that there are other funding options available to providers, but these are also shrinking.</p> <p>4b) SPG Link Worker Service.</p>	<p>LK</p> <p>JM</p>

<p>Jamie Megaw (JM) presented the paper on the SPG Link Worker Service and asked the SPG to: -</p> <ul style="list-style-type: none"> • Consider the impact the proposed reduction to the Primary Care Link Worker Funding will have on access to the current service. • Agree to the proposed reduction in funding to support the East Lothian IJB Financial Recovery Plan. <p>JM noted that the contract is coming up for retendering in October 2024 and provided a summary of the detail in the paper related to the funding for this. JM invited questions and comments from members.</p> <p>John Hardman (JH) mentioned that it's an incredibly valuable service but difficult to measure the work and that it makes sense that the service is best placed in areas of deprivation, but this will impact on other areas within East Lothian.</p> <p>MA has a number of concerns on the impact that a reduction in this service will have across all of East Lothian and other providers.</p> <p>Philip Conaglen (PC) noted that allocating the service on the basis of the Scottish Index Model for Deprivation (SIMD) is the less worse option that can be done with the funding available but there will be impacts on other services.</p> <p>SA would like to understand more on the impact and measurements available for the service and will pick this up offline with JM.</p> <p>MA would like to see some context around the number of appointments across East Lothian and all practices.</p> <p>c) SPG Acute and Ongoing Care Budget Efficiencies.</p> <p>Gillian Neil (GN) presented the paper on the Financial Recovery Proposals – Closure of inpatient Beds associated with Edington and Belhaven, Closure of Belhaven and Abbey Care Homes to provide the SPG with a high-level assessment of the efficiencies/choices associated with the closure or recommissioning of the following services:</p> <ul style="list-style-type: none"> • Closure of inpatient beds associated with the Edington and to consider the potential for a Full Closure of the Edington site. • Closure of care home and inpatient beds associated with Belhaven and Full closure of the Belhaven Site. • Closure of the Abbey Care Home. • Recommissioning of Crookston Care Home. <p>GN provided a summary of the detail in the paper and invited questions and comments from members.</p> <p>A detailed discussion took place and members made comment and asked several questions relating to the content of the paper.</p> <p>Following these discussions, it was agreed that a further meeting would be set up prior to the IJB on the 28th March to clarify the following:</p> <ul style="list-style-type: none"> • Being clear on what we are asking for a decision on for Belhaven and Edington <ul style="list-style-type: none"> - Belhaven - no services on the site - closing care home beds (Currently in ward 6), closing GP beds, Transferring vaccination and community hub. Not sure we need this level of detail 	<p>GN</p>
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	<ul style="list-style-type: none"> - Edington – Closure of beds, including those transferred to ward 6 and noting no long-term use of the building given current state but will use while GP practice in place and building viable to do so. Services do not need to be run from this site – as above not sure we need this level of detail. Note to say that proposals will be updated to clarify issues and made available at the meeting on 28/3 • Is there anything further that requires to be considered for The Abbey • SPG agreement to model and scope out the recommissioning of Crookston Care Home before taking this to IJB for any decision. <p>FW reiterated that if any members have any other ideas or alternatives around the options to feed this back to Andrew and Fiona.</p> <p>SPG members agreed to hold a further meeting prior to the IJB on 28th March.</p>	
5.	Date of next SPG meeting – 2nd May 2024. 14:00-16:00.	

APPENDIX A – Note from follow up meeting of 14th March 2024

Attendees were:

- Andrew Cogan (AC)
- Shamin Akhtar (SA)
- Fiona Wilson (FW)
- David King (DK)
- Laura Kerr (LK)
- Paul Currie (PCu)
- Hannah Crowe (HC)
- David Binnie (DB)
- Lesley Berry (LB)

Apologies were noted from Philip Conaglen, Sarah Gossner, Gillian Neil, Elizabeth Gordon, David Hood.

Andrew Cogan (AC) advised that if anything came from this meeting to add to previous minutes rather than having a separate set of minutes – this meeting didn't require chairing.

FW shared her screen with key information around what the proposal was going to be in regard to The Edington, Belhaven and The Abbey.

Discussions took place within the group regarding the slides and clarity around money ahead of the IJB meeting scheduled for 28th March 2024.